



City of Meridian Community Development

Final Plat Mylar Checklist

Project name:	File #:
Applicant/agent:	

Please submit the following:

Applicant (√)	Items needed to obtain City Signatures on a Final Plat	Staff (√)
	The signatures of the Ada County Highway District and the Central District Health Department are required prior to submitting to the City of Meridian for signatures.	
	Submit a copy of the staff report from the approved Order of Decision demonstrating compliance with all site specific conditions of approval	
	Submit a Mylar of the signature sheet and two (2) full size to –scale copies of the Final Plat In accord with the revisions noted in the site specific conditions of approval section in the staff report. The final plat must be dimensioned to 18” x 27” per Idaho Code (folded to 8 ½” x 11” size)	
	Submit (2) full size to-scale copies of a revised landscape plan (if applicable).	
	Submit a surety application for the performance of all required improvement items that may be incomplete at time of plat signature, examples include:	
	<ul style="list-style-type: none"> • Sewer and Water 	
	<ul style="list-style-type: none"> • Street lights 	
	<ul style="list-style-type: none"> • Pressurized irrigation system 	
	<ul style="list-style-type: none"> • Landscaping 	
	<ul style="list-style-type: none"> • Amenities 	
	<ul style="list-style-type: none"> • Pathways 	
	Submit record drawings to the Public Works Departments for review (898-5500) and approval. If this step is not completed you will be required to submit performance surety	
	Submit bids for the final construction costs of the infrastructure improvements. <i>These will be used to determine the warranty surety</i>	
	Submit a Surety application through Community Development (884-5533) for review and approval of warranty surety	
	Submit a pressurized irrigation and gravity irrigation certifications from the engineer of record	
	Submit a copy of the storm drainage certification from the engineer of record if applicable	