



HISTORIC PRESERVATION COMMISSION MEETING MINUTES

Thursday, January 14, 2016 at 5:30 PM
City Council Chambers, City Hall
33 E. Broadway, Meridian, Idaho

1. Roll-call Attendance: 5:31

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|---|---|
| <input checked="" type="checkbox"/> Blaine Johnston – Chair | <input checked="" type="checkbox"/> Dr. Frank Thomason – Vice Chair |
| <input checked="" type="checkbox"/> Josh Evarts | <input checked="" type="checkbox"/> Dawn Cronk <i>arrived at 5:33</i> |
| <input type="checkbox"/> Robert Mortensen | <input checked="" type="checkbox"/> Joely Walters |
|
<input checked="" type="checkbox"/> Ex-Officio Councilman Ty Palmer | |

Others in attendance: Hillary Bodnar, Arts and Culture Specialist, City of Meridian; Bill Nary, Attorney, City of Meridian

- 2. Adoption of the Agenda** *Motion made to adopt the agenda as amended by Dr. F. Thomason; seconded by J. Evarts. All ayes – agenda adopted – No further discussion.*
- 3. Election of the Commission President for 2016** *Motion made to appoint Blaine Johnston as Chairman by Dr. F. Thomason, Seconded by J. Walters. All ayes - No further discussion – Blaine Johnston is 2016 Chairman.*
- 4. Election of the Commission Vice President for 2016** *Motion made to appoint Robert Mortensen as Vice-Chairman by J. Evarts, Seconded by J. Walters. All ayes - No further discussion – Robert Mortensen is 2016 Chairman.*
- 5. Approval of the December 10, 2015 Meeting Minutes** *Motion made to approve the minutes as presented by Dr. F. Thomason; seconded by J. Evarts. All ayes – no further discussion*
- 6. Approval of the Monthly Financial Statement** *Motion made to approve the financial statement as presented by J. Evarts, Seconded by D. Cronk. All ayes – statement approved - No further discussion Commission requested that Hillary compile a calendar of events that HPC could utilize for training.*

7. **Historical Society and History Center Update by Lila Hill** *Lila Hill presented her report. Saved.*
8. **Old Business**
 - a. **Approve Recommended Bylaw Revisions** *Motion made to approve the bylaw reviews by D. Cronk; seconded by Dr. F. Thomason. All ayes – no further discussion*
 - b. **December 2, 2015 Workshop Meeting Notes Suggested Revisions** *Motion made to approve the minutes as presented by Dr. F. Thomason; seconded by D. Cronk. All ayes – no further discussion. Lila Hill requested for “Did You Know” to be modified to “If Properties Could Talk,” as that was the original name of the campaign. Dr. F. Thomason and B. Johnston requested that Hillary send HPC the City Design Standard Manual.*
 - c. **Honor Dr. Tom Hammond – Update on Estimates**
 - d. **Historic Sites on GIS – How to Address Outdated Information B.** *Johnston would like to see all sites tagged as potential historic properties, even if something else has now taken its place. J. Evarts said that there is a value to saving two layers of points – both existing and non-existing. B. Johnston requested that H. Bodnar obtain a quote from TAG for an update on the survey. Lila Hill said that the Historical Society’s recon survey would be available upon request. B. Johnston will work with Lila to record the properties in her listing and then work with Hillary to incorporate the properties that may not be covered by the survey in the GIS database. H. Bodnar to email the excel spreadsheet to the commission and Historical Society. H. Bodnar will deliver a copy to Lila.*
9. **New Business**
 - a. **State of the City - Wednesday, February 3, 2016 at 3:59 p.m.** *Tickets distributed to commissioners to attend the State/Taste of the City*
 - b. **2016 Term Expirations** *Bill Nary detailed what would occur at the end of the term according to the updated process.*
 - c. **National Historic Preservation Month Planning**
 - i. **“Did You Know?” History Walk** *Campaign should be called “If This Property Could Talk.” Lila says that some of the signs still exist but it takes people. Signs were only left up for a week in the past.*

B. Johnston - we could ask Lila to host an archive of Meridian's 50th and the Meridian Historical Societies 30th Anniversary. Open History Center. D. Cronk volunteered to help collect some of the gems that the Historical Society has to offer. HPC could cover some light refreshments and another workshop could be hosted. Hillary will ask Robert how much he would like to get involved. May 18, 2016 as tentative date.

ii. Guided History Walk Tours

- d. Downtown Historic Opportunities Workshop Planning** *J. Evarts presented an outline of the workshop. Bill said that the meeting should start here and walk to group over to the Meridian Bank/Post Office if it were held as a public meeting.*

Date: TBD (looking at dates in March...recurring quarterly) Tuesday or Thursday evening

Location: City Hall Conference Room A or B. Then to 140 E Idaho Ave. (Original Meridian Bank/Post Office) & Heritage Building

Duration: 90 Minutes, after 5:00 PM

Workshop Size: 20 People

Target Audience: Small business owners, existing downtown property owners, prospective downtown property owners, commercial real estate professionals, and cigar aficionados

Outline:

- *Introduction*
 - *HPC Mission*
 - *Joshua Evarts*
- *What is Historic Preservation?*
- *What is a Value Model?*
- *The Heritage Building Case Study*
- *The Vault Case Study*
- *Financial Considerations*
- *MDC Façade Improvement Program*
- *Q&A*

10. Reports, Presentations, Subcommittee Reports, Staff Reports

- a. 2016 Meridian History Course – Initial Teacher Meeting Report**
Bill Nary reported. Course to be held the first week of August and the District is interested in taking on administrative side of the course, the content would still be in the hands of HPC and the instructors.

11. **Next Meeting: Thursday, February 11, 2016**

a. **Discussion of Possible Meeting Topics**

Mayor's Office Report on Criteria for Recognizing Volunteers
**Blaine chose March 8th as the date to present to City Council.*

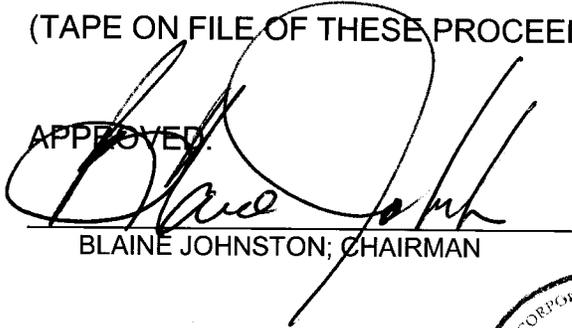
12. **Adjourn**

MOTION MADE TO ADJOURN BY DR. F. THOMASON, SECONDED BY J. EVARTS

MEETING ADJOURNED AT 6:55 PM

(TAPE ON FILE OF THESE PROCEEDINGS)

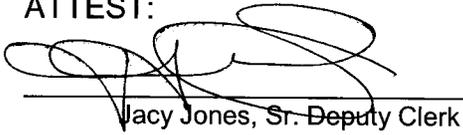
APPROVED:



BLAINE JOHNSTON; CHAIRMAN

02 11 16
DATE APPROVED

ATTEST:



Wacy Jones, Sr. Deputy Clerk



HPC Jan. 14, 2016

Not much has happened since my last report. We were not open for the days just before Christmas until after New Year's Day.

We did find out that the printer jammed again after 2 sheets. Plans are made to dispose of it.

We have been inserting acid free tissue in the old issues of the Times & this will continue – We will need to order more acid free tissue.

A list of questions that can be used by the third grade teachers &/or Cub Scout leaders for groups visiting the History Center is being developed.

We were not able to get a work day in during the holidays, but are thinking of possibly doing one on an evening when the city hall is open for meetings.