



HISTORIC PRESERVATION COMMISSION MEETING

Thursday, February 11, 2016 at 5:30 PM
City Council Chambers, City Hall
33 E. Broadway, Meridian, Idaho

1. Roll-call Attendance:

_____ Blaine Johnston, President	_____ Dr. Frank Thomason
_____ Josh Evarts	_____ Dawn Cronk
_____ Robert Mortensen, Vice President	_____ Joely Walters
_____ Councilman Ty Palmer, Ex-Officio	

2. Adoption of the Agenda

3. Approval of the December 2, 2015 Workshop Meeting Minutes

4. Approval of the January 14, 2016 Meeting Minutes

5. Approval of the Monthly Financial Statement

6. Historical Society and History Center Update by Lila Hill

7. Old Business

a. Historic Sites on GIS – How to Review/Update Property Listings

b. Workshop Planning and Update – “A Value Model for Historic Preservation in Meridian”

c. National Historic Preservation Month Planning

i. “If This Property Could Talk” History Walk Discussion

ii. Meridian History Center Archives Event Discussion

iii. Guided History Walk Tours Discussion



HISTORIC PRESERVATION COMMISSION MEETING MINUTES

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1. Roll-call Attendance: 5:30

<input checked="" type="checkbox"/> Blaine Johnston, President	<input type="checkbox"/> Dr. Frank Thomason
<input checked="" type="checkbox"/> Josh Evarts	<input checked="" type="checkbox"/> Dawn Cronk
<input checked="" type="checkbox"/> Robert Mortensen, Vice President	<input type="checkbox"/> Joely Walters
<input checked="" type="checkbox"/> Councilman Ty Palmer, Ex-Officio	

Others in attendance: Hillary Bodnar, Arts and Culture Specialist, City of Meridian; Bill Nary, Attorney, City of Meridian, Lila Hill, Meridian Historian

2. **Adoption of the Agenda** *Motion made to adopt the agenda as amended by J. Evarts; seconded by R. Mortensen All ayes – agenda adopted – No further discussion.*
3. **Approval of the December 2, 2015 Workshop Meeting Minutes** *Tabled*
4. **Approval of the January 14, 2016 Meeting Minutes Amend the minutes to show “President” and “Vice President”** *Motion made to approve the minutes as amended by R. Mortensen; seconded by J. Evarts. All ayes – no further discussion*
5. **Approval of the Monthly Financial Statement** *Motion made to approve the financial statement by J. Evarts; seconded by R. Mortensen All ayes – agenda adopted – No further discussion.*
6. **Historical Society and History Center Update by Lila Hill** *L. Hill provided her update, saved.*
7. **Old Business**
 - a. **Historic Sites on GIS – How to Review/Update Property Listings** *J. Evarts recommended Google Sheets use to have live updates on one list.*

Lila Hill recommended using the word “integrity” as excellent to poor. Include a column for properties needing a drive by.

- b. Workshop Planning and Update** – *“A Value Model for Historic Preservation in Meridian” April 12th set at date. 5:30-6:30 PM in Meeting Room A. Attendees can continue to Pre Funk, where J. Evarts has arranged for those guys to have some stuff out, and The Vault after the hour long workshop.*

c. National Historic Preservation Month Planning

- i. “If This Property Could Talk” History Walk Discussion** *Lila Hill still has 19 of the 20 signs – blurbs of what might have gone on in the building. J. Evarts requests inventory of the buildings that we have signs for at the moment. Lila Hill and T. Palmer went to the basement to bring up the signs that the Meridian Historical Society still has in storage. J. Evarts said that the commission can easily drop off and pick up the signs for the week. B. Johnston asked how we gain permission from the downtown merchants. J. Evarts can consult with the business owners of buildings that aren’t currently featured. H. Bodnar to consult with Clerks regarding sign permit. J. Evarts/R. Mortensen motion to invest a Not-To-Exceed \$100 for promotion material for “If This Property Could Talk.” Linda Tewksbury did the lettering of the original sings. Lila Hill suggested adding more buildings/signs. Signs up by the 16th of May. Have any additional information to Lila a month in advance.*
- ii. Meridian History Center Archives Event Discussion** *J. Evarts suggested bringing small groups of 3 with a commissioner and ten or so talking points to the basement archives. H. Bodnar to reserve Council Conference Chambers for the 18th. H. Bodnar to verify with the Clerks/IT on how to arrange for door access to the basement. History Center to open its front doors. 6-8 pm event.*
- iii. Guided History Walk Tours Discussion** *B. Johnston two guided tours during May. One on the event night and one the weekend following after. 18th and 21st and Memorial Day weekend of May, D. Cronk recommended creating a map that could be referenced by users. This map could be placed in walking tour brochures and sit alone at information desk or businesses.*

- d. 2016 Meridian History Course Update** *D. Cronk updated the commission on the current status of the course. Lila Hill requested that we ask if school district would cover copy fees. Check with Modern Printers, Clerks on cost of 20 packets of about 50 pages each. Lila Hill advised that*

Linda Belthoff would probably have her packet from last year. HB to talk to Jacy about SIC. R. Mortensen reported that Amy Birch said that the instructors could teach the course in June, need to follow up with Linda and Amy to set date. R. Mortensen considers charging teachers a fee of \$10 – \$25.

8. New Business

- a. **Mayor's Office Criteria for Recognizing Volunteers** H. Bodnar Updated the Commission on the criteria discussed by the Mayor and Chief-of-Staff
- b. **Public Outreach Projects 2016 Discussion** R. Mortensen - Online cloud-based resource for Meridian History facts. J. Evarts – Bring some of HPC's resources out to The Vault.

9. Reports, Presentations, Subcommittee Reports, Staff Reports

- a. Blaine Johnston to Provide Annual Historic Preservation Commission Report to City Council on Tuesday, March 8, 2016. Blaine invited the other commissioners to attend the presentation. Councilman Palmer added that as a City Council member it is always nice to see members of the commissions so that the Council can put faces to names.

10. Next Meeting: Thursday, March 10, 2016

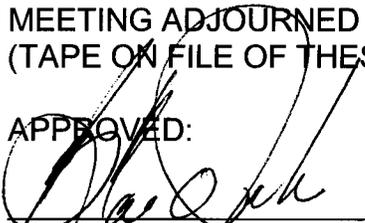
- a. **Discussion of Possible Meeting Topics**

11. Adjourn

MOTION MADE TO ADJOURN BY J. EVARTS, SECONDED BY D. CRONK

MEETING ADJOURNED AT 6:51 PM
(TAPE ON FILE OF THESE PROCEEDINGS)

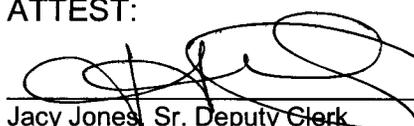
APPROVED:



BLAINE JOHNSTON; PRESIDENT

3-10-16
DATE APPROVED

ATTEST:



Jacy Jones, Sr. Deputy Clerk



HPC report – Feb. 11, 2016

We have received some new to us books by authors with local connections. Nathaniel, from the Meridian Library is cataloguing the Davidson donation books and others recently received.

We now have in the files the scanned pages from Millenium title of the original tract books pertaining to all Meridian subdivisions through 1934. This just leaves one subdivision left between those & the records that the city has and it will be obtained as soon as I can get it. From these property owners can be traced from the homesteader through the 1990's. This tracing has been done through several of the earliest subdivisions, six I believe – Original Town Site – Cottage Home – Rowan – Nourse's 1st, 2nd, 3rd. If you like detail work & have time, we could use some help on this project. These copies were made available to us when I asked, because of previous work done with the actual large handwritten tract books when Millenium was in the basement of the Rural High School & we had an office on the second floor and later after they had moved to Emerald Street.

Robbie has completed digitizing the 1900 Meridian census both in spread sheet format & in software.

Meridian Library District representatives met with the Historical Society members yesterday and their staff will doing some oral interviews with living members of settling family groups, adding materials from or combining information from our "people & family" files. Possible grants will be investigated to assist with this project. Information on such grants was shared with the library personnel.

One or two additional items will be shared with the leaders of the History Class for Teachers for their information books -