



PARKS & RECREATION COMMISSION

REGULAR MEETING • AGENDA

City Hall Council Chambers • 33 East Broadway Avenue, Meridian, Idaho
 Wednesday, December 10, 2014 • 6:00 p.m.

Mission:

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

	Presenter	Approximate Time
1. Roll-Call Attendance ___ Matt Stoll, President ___ Treg Bernt ___ Sharon Borton ___ William Fitzgerald ___ Kent Goldthorpe ___ Phillip Liddell ___ John Nesmith ___ Creg Steele	Rachel Myers	2 minutes
2. Adoption of the Agenda	Matt Stoll	2 minutes
3. Approval of Minutes of the November 12, 2014 Regular Meeting	Matt Stoll	2 minutes
4. Announcements a. Commissioner Tiffany Coleman b. Christmas Presentation c. Commission Group Christmas Photo	Matt Stoll Steve Siddoway Matt Stoll	<u>9 minutes:</u> 2 minutes 5 minutes 2 minutes
5. Committee Meetings a. Recreation & Special Events Committee b. Parks Amenities & Signage Committee c. Community Liaison Committee		50 minutes
6. Committee Reports a. Recreation & Special Events Committee	John Nesmith	<u>15 minutes:</u> 5 minutes

b. Parks Amenities & Signage Committee c. Community Liaison Committee	Phil Liddell Treg Bernt/Kent Goldthorpe	5 minutes 5 minutes
7. Old Business a. 2015 Pathways Priority Task List	Jay Gibbons	10 minutes
8. New Business a. YMCA Update b. Brainstorm 2015 All-Commission Goals c. 2015 Commissioner Elections	Jim Everett Matt Stoll Matt Stoll	1 hour & 30 minutes; 30 minutes 30 minutes 30 minutes
9. Workshop - Conference Room A a. Values/Vision/Mission for Parks & Recreation System Master Plan Update	Art Thatcher	45 minutes
10. Staff Reports	MPR Staff	15 minutes
11. Adjourn	Matt Stoll	1 minute

NEXT REGULAR MEETING: JANUARY 14, 2015 • 6:00 P.M.

ATTACHMENTS:

- (1) 12-10-14 Regular Meeting Minutes
- (2) Recreation & Special Events Committee: Mission; Goals & Objectives; 11-12-14 Minutes; 12-10-14 Agenda
- (3) Parks Amenities & Signage Committee: Mission; Goals & Objectives; 11-12-14 Minutes; 12-10-14 Agenda
- (4) Community Liaison Committee: Mission; Goals & Objectives; 11-12-14 Minutes; 12-10-14 Agenda
- (5) Staff Reports: Administration, Parks, and Recreation Divisions
- (6) Miscellaneous: 2015 Pathways Priority Task List Resolution

2014 All-Commission Goals:

1. Participate in updating the Comprehensive Park System Master Plan.
2. Work on the design and construction of a new dog park in Storey Park to replace the existing Bark Park which will be closed, due to the new Police Training Facility.
3. Continue to pursue additional funding sources for future pathway construction opportunities.
4. Continue to engage other task forces, commissions, entities, and agencies through workshops and other outreach.
5. Investigate the feasibility of a mobile website or app.
6. Continue to hold an annual team-building event and facilitate communication among Commission members.
7. Install the park dedication plaques at all parks.
8. Volunteer at one community event per quarter.

MERIDIAN PARKS & RECREATION COMMISSION

December 10, 2014

Please sign in: (print clearly for recording the minutes)

- | <u>Name:</u> | <u>Title:</u> | <u>Business:</u> |
|------------------|-----------------|-------------------------|
| 1. John Sweeting | owner/operator | Garden Plot
concepts |
| 2. Ars Thatcher | Project Manager | GreenPlay |
| 3. Jon Breckon | LA | BreckonLand Design |
| 4. KIM WARRERS | LA | BRECKON LAND DESIGN . |
| 5. Pat O'Toole | Principal | GreenPlay |
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PARKS & RECREATION COMMISSION

REGULAR MEETING • MINUTES

City Hall Council Chambers

33 East Broadway Avenue, Meridian, Idaho

Wednesday, December 10, 2014 • 6:00 p.m.

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

1. Roll-Call Attendance

Commission President Matt Stoll called the meeting to order at approximately 6:05 p.m. MPR Administrative Assistant II Rachel Myers took roll-call attendance as follows:

X Matt Stoll, President
X Treg Bernt
X Sharon Borton
X William Fitzgerald

X Kent Goldthorpe
X Phillip Liddell
X John Nesmith*
X Creg Steele

*Commissioner Nesmith arrived to the meeting at approximately 6:07 p.m.

Others present were: City Council Liaison Luke Cavener; MPR Department staff— Director Steve Siddoway, Parks Superintendent Mike Barton, Parks & Pathways Project Manager Jay Gibbons, Marketing Coordinator Shelly Houston, & Recreation Coordinator Colin Moss; Deputy City Attorney Emily Kane; Treasure Valley YMCA President Jim Everett; Idaho Athletic Club Owner Shaun Wardle; USA Pickleball Association's Director John Sweeting; GreenPlay Consultants Art Thatcher & Pat O'Toole; & Breckon Land Design Landscape Architects Jon Breckon & Kim Warren.

2. Adoption of the Agenda

Commission President Matt Stoll entertained a motion to amend the agenda to include an additional announcement under "4d. January 2015 Commission Meeting." Commissioner Creg Steele moved to adopt the amended agenda as presented. Commissioner Phil Liddell seconded the motion. All were in favor of the motion.

3. Approval of Minutes of the November 12, 2014 Regular Meeting

Commission President Matt Stoll entertained a motion to approve the minutes as presented. Commissioner Sharon Borton moved to adopt the minutes as presented. Commissioner Creg Steele seconded. All were in favor of the motion.

4. Announcements

a. Commissioner Tiffany Coleman - Matt Stoll, Sharon Borton, & Steve Siddoway

Commission President Matt Stoll announced Commission Vice President Tiffany Coleman resigned, due to job/family commitments. In addition to all of the emails the Commissioners sent out thanking Tiffany for her service, Commission President Matt Stoll stated he will certainly miss her perspective and energy.

Commissioner Sharon Borton thanked Tiffany who brought a really great perspective to the Community Liaison Committee. She came up with some wonderful ideas in which the Committee worked well together. Commissioner Borton hoped that Tiffany understands how much she will be missed.

MPR Director Steve Siddoway thanked Tiffany as well. Having her input as a Commissioner—the things she did and the time she spent—is invaluable to the City/Department. He appreciated Tiffany's perspective and expressed she will be missed.

The Mayor's Office has put out an announcement seeking interested applicants for the position; the deadline is Friday, December 12, 2014.

b. Christmas Presentation - Steve Siddoway

MPR Director Steve Siddoway had for each of the Commissioners a Christmas card and turkey to say "thank you" for all of their efforts on the Commission this year.

c. Commission Group Christmas Photo - Matt Stoll

The Commission posed for a group photo in front of the City Hall foyer Christmas tree.

d. January 2015 Commission Meeting - Matt Stoll

Commission President Matt Stoll announced the Mayor's Office notified them that they are planning on having a Legislative Town Hall meeting in Council Chambers on January 14, 2015 and asked to either cancel the January MPR Commission meeting or reschedule it to another date. On January 28, 2015, a Town Hall meeting has been scheduled regarding the MPR Master Plan Update project in which Commissioner Stoll would like to have all of the Commissioners attend. Therefore, by general consensus, the January 14, 2015 MPR Commission meeting has been cancelled in lieu of them dedicating their time on January 28 from 6:30 to 8 p.m. at Meridian City Hall.

Commission participants broke out into their respective committees at approximately 6:15 p.m.

5. Committee Meetings

a. Recreation & Special Events Committee

b. Parks Amenities & Signage Committee

c. Community Liaison Committee

The group reconvened at approximately 7:04 p.m.

6. Committee Reports

a. Recreation & Special Events Committee - John Nesmith & Colin Moss

The Recreation & Special Events Committee met that evening. Those in attendance were John Nesmith, Sharon Borton, William Fitzgerald, Colin Moss, Steve Siddoway, Art Thatcher, and Pat O'Toole.

- FY2014-2015 Committee Goals - The group discussed their Committee goals for the 2014-2015 fiscal year.
- Christmas in Meridian - A debrief of all of the festivities was provided as follows:
 - Downtown Business Decorating Contest - This event went very well. There was not as much participation as last year, but they are excited about its future because they have a newly reformed Downtown Business Association that is very interested in being involved in helping the Committee boost participation and potentially administering the contest themselves. Some A-frame signs were made up this year that went in front of doors from the winning businesses. In addition to winning the contest and putting the business name on the Department's website, they received that visual recognition at their business site.
 - City Hall Christmas Bazaar - Hosted by Shelly Houston, the event this year did really well. Not only were there more craft vendors, there were a lot more participants. The vendors were very happy, and Shelly provided more advertising. City employees donated items for the bake sale (for donation only) and raised over \$400 for the Meridian Police Department's Victim Witness Protection program.
 - Winter Lights Fun Run and Winter Lights Parade - This was the first year for the Fun Run, which had approximately 75 participants. The Pulse Running and Fitness put on this event. The group hopes to increase participation for next year. Regarding the Winter Lights Parade, the Committee was happy, overall, on how it went. There were no gaps in the parade. Transitioning from the end of the parade to the Tree Lighting Ceremony went a lot more smoothly this year. There was a really big crowd that filled in the intersection at Idaho and Main Street. The Committee would be interested in the Commission's feedback with improvements for next year.
 - Children's Winterland Festival - There was a huge amount of participants. Lowe's ran out of all 500 of their toy-building kits. The cookie decorators who brought 670 cookies decorated every one of them and gave them away to kids. Meridian Press ran out of their 500 craft projects. Therefore, larger quantities are needed for next year. The event was well attended. The Department collected a little over 800 lbs. of food for the Meridian Food Bank.
 - Holiday Classic Volleyball Tournament - This charitable tournament put on by Garrett White was held on Saturday, December 6. There were 24 teams. Through sponsorships, officials donating their time, donations, and a lot of people coming together wanting to make this a great event for the Meridian Head Start program, they were able to spend over \$2,000 on Christmas presents for 48 kids, including books, necessities, and toys.

Steve Siddoway acknowledged and thanked the Meridian Walmart for contributing \$1,000 towards gifts for the needy children (and lunch for the officials on December 6). Colin also reported Walmart let the MPR Department borrow stage decorations for the Christmas Tree Lighting Ceremony.

Colin will debrief with the Christmas in Meridian Committee, which is entirely made up of dedicated volunteers, who worked really hard to put on a successful event. In addition, almost every single person in the Parks Department had a hand in Christmas in Meridian.

b. Parks Amenities & Signage Committee - Jay Gibbons

Committee member Jay Gibbons reported the Parks Amenities & Signage Committee met that evening.

- Storey Dog Park - This construction project is currently out to bid. It has been bid once before but came in way over budget, so it has been redesigned and cost-engineered. There have been six add-alternates created in addition to the base bid. Staff asked the Committee for recommendations for prioritizing these six add-alternate options which include a restroom, two major picnic shelters, artificial turf, Nine Mile Creek irrigation tile replacement, the drive aisle connection between the existing parking lot and a new piece of parking lot that is adjacent to the dog park itself, and parking on both sides of the drive aisle. The Committee decided to set the priorities as follows:

- 1) Restroom.
- 2) Two picnic shelters.
- 3) Drive aisle connection.
- 4) Artificial turf.
- 5) Nine Mile Creek irrigation tile replacement.
- 6) Parking to the drive aisle.

Should the bids come in favorably and should MPR staff need to go to Council to discuss add-alternates, the recommendation of the Committee and the MPR Commission bears weight and will assist them with that discussion with Council.

- Committee Goals & Objectives - The group addressed the Committee Goals & Objectives for the coming year and formed a draft. The Committee will review the final draft at the next meeting.

c. Community Liaison Committee - Kent Goldthorpe

Committee member Kent Goldthorpe reported the Community Liaison Committee met that evening.

- Committee Goals - The group drafted four goals for FY 2014-2015 as follows:
 - 1) Complete a mobile website with the creation of QR codes.
 - 2) Increase the MPR Commission's presence at more community events.
 - 3) Reprint more of the Parks & Pathways Z-Card maps and secure a new printing sponsor.
 - 4) Put together an event that calls attention to the City's pathways.

Additional goals will be identified as Committee members understand more of their role going forward with the MPR Master Plan development.

7. Old Business

a. 2015 Pathways Priority Task List - Jay Gibbons

At the November Commission meeting, MPR Parks & Pathways Project Manager Jay Gibbons presented a set of draft pathway priorities to the Commission in which some modifications were suggested. Jay revised the list and brought forward an updated version that evening, which was included in meeting packets (a signed version is attached to these meeting minutes).

Commission President Matt Stoll entertained a motion to adopt the MPR Commission's 2015 Pathway Priority Task List Resolution. Commissioner Phil Liddell moved to adopt the 2015 Pathway Priority Task List as presented. Commissioner Creg Steele seconded the motion. All were in favor of the motion.

Jay will present this resolution to City Council in January 2015.

8. New Business

a. YMCA Update - Jim Everett

Treasure Valley YMCA President Jim Everett reported his organization was recently blessed to receive land donations by Marty Hill, Dixie Cook, and David Turnbull—a total of approximately 22 acres. In addition to the land donations, the Albertson Foundation donated \$4 million in funds. All of these donations are to help build a Meridian Family YMCA, elementary school which includes a park, and a potential library. Depictions of plans for the site, which are attached to these meeting minutes, were discussed in detail. This property is located near the corner of Eagle and Amity Roads in South Meridian.

At the recent sessions where they had their consultants come in to ask what people wanted for a YMCA, there were many different ideas for the dream stage of this project. Themes from these meetings included “family” for a family center and “community”—a gathering place for people from all walks of life. Participants also wished for a year-round swimming pool. In addition, participants of the visioning workshops were shown variations of sizes of field houses, and there is a real need for a large space, which makes the list of priorities.

What Jim has heard is that the City of Meridian is ready to contribute \$1.5 million toward the YMCA portion of this facility, which would include a pool and many of the typical amenities. This is probably a \$20 million project. The YMCA has raised approximately \$6.4 million total (to date), which includes the \$1.5 million from the City and the \$4 million from the Albertson Foundation. In addition, there is \$2.5 million budgeted toward a potential field house to be built with the YMCA and at a separate location.

Their best hope is to be open with the new facility between 2017 and 2019. In the meantime, the YMCA will continue its fundraising efforts.

Feedback from the Commission:

- **MPR Director Steve Siddoway** - He stated it is still too early to know what the partnership looks like between the City of Meridian and the YMCA; but it is fair to say the MPR Department needs gym space and classroom space. The City is excited about a Meridian YMCA independent of those things and sees the YMCA as a partner, not a competitor, to what the MPR Department offers. There is talk about a park—independent of a field house—in which MPR staff needs to see what that means.

- **Councilmember Luke Cavener** - Does the \$20 million just include the YMCA, or does it include the YMCA, the library, school, and park? *Jim believes the \$20 million is just for the YMCA, but it is a preliminary number. The Meridian School District will bring their own dollars, but the YMCA is trying to ensure that they spend less than they would for a typical elementary school. The YMCA believes they would potentially build a gym from the \$20 million, and the Meridian School District would have use of the YMCA's gym. They also believe that if the library can be successful in passing a bond in building a library in the school, then the school would be able to share reception areas, etc. with the YMCA.*

b. Brainstorm 2015 All-Commission Goals - Steve Siddoway

MPR Director Steve Siddoway reviewed the eight goals the MPR Commission identified for 2014 (in December 2013). Steve also led a discussion about what goals the Commission sees that are of importance for 2015. In an effort to streamline the process, a few draft goals were brought forward. There were no other potential goals or changes to the proposed ones. Seven final goals were identified. Each Commissioner was asked to list the order of importance of these seven goals. Rachel Myers tallied their priority levels (1=highest priority; 7=lowest priority). Please see the following results:

Commission Priority		1 = highest priority / 7 = lowest priority										
Score: lower = higher priority		Commissioner	Commissioner	Commissioner	Commissioner	Commissioner	Commissioner	Commissioner	Commissioner	Commissioner	Goals	
		Matt Stoll	Treg Bernt	Sharon Borton	William Fitzgerald	Kent Goldthorpe	Phil Liddell	John Nesmith	Creg Steele			
1	8	1	1	1	1	1	1	1	1	1	a	Champion the update of the Parks & Recreation Master Plan.
2	21	2	3	2	2	4	3	2	3		b	Participate in and support the planning and construction of a Meridian YMCA facility.
3	27	3	4	3	3	5	4	3	2		c	Open the Storey Dog Park to the public in 2015.
4	30	4	2	4	4	3	5	4	4		d	Develop a connected pathway system across the City of Meridian, with the Five Mile Creek as the top priority.
5	42	5	5	6	7	7	2	5	5		e	Engage other task forces, commissions, entities, and agencies through workshops and other outreach for partnership opportunities.
6	43	6	6	5	6	2	6	6	6		f	Pursue improved tools and opportunities to communicate with citizens and stakeholders.
7	53	7	7	7	5	6	7	7	7		g	Pursue opportunities to foster greater Commission involvement in community events.

Commission President Matt Stoll entertained a motion to adopt these seven goals in this particular order as the Commission's top priorities for 2015. Commissioner Treg Bernt moved to adopt the seven goals. Commissioner William Fitzgerald seconded the motion. All were in favor of the motion.

c. 2015 Commissioner Elections - Matt Stoll

Commission President Matt Stoll stated, at this point in time, typically, the Commission holds elections to fill the positions of President and Vice President. The Vice President gets an automatic nomination for the 2015 Presidency; however, this is not the case this year, due to Commission Vice President Tiffany Coleman's resignation. Commissioner Stoll opened nominations for President. Commissioner Creg Steele moved to nominate Matt Stoll for a second term as President. There were no other nominations. Commissioner Kent Goldthorpe

moved to close nominations. Commissioner Sharon Borton seconded. All were in favor of the motion to close nominations. *Commissioner Kent Goldthorpe moved to elect Matt Stoll as President by acclamation. Commissioner Creg Steele seconded. All were in favor of the motion.*

Commission President Matt Stoll opened nominations for the 2015 Vice Presidency. Commissioner Matt Stoll moved to nominate Commissioner Creg Steele. There were no other nominations. Commissioner Treg Bernt moved to close nominations. Commissioner William Fitzgerald seconded. All were in favor of the motion to close nominations. *Commissioner Kent Goldthorpe moved to elect Creg Steele as Vice President by acclamation. Commissioner Treg Bernt seconded. All were in favor of the motion.*

Both Commissioners Stoll and Steele were congratulated.

Commission participants took a brief recess at 8:10 p.m. and moved into Conference Room A at 8:15 p.m.

9. Workshop - Conference Room A

a. Values/Vision/Mission for Parks & Recreation System Master Plan Update - Art Thatcher

GreenPlay consultant Art Thatcher led a workshop to help update, brainstorm, and identify the MPR Department's mission, vision, and values using a PowerPoint presentation. Copies of his slide handouts are attached to these meeting minutes. Art will provide recommendations to MPR Director Steve Siddoway.

Art also reviewed the timeline for the MPR Master Plan Update and will return in January 2015 with his colleague, Pat O'Toole, for the public input process.

Commission participants took a brief recess at 9:05 p.m. and reconvened back in Council Chambers at 9:07 p.m.

10. Staff Reports

MPR Director Steve Siddoway reported on the following:

- Patrick Dilley - Recreation Coordinator Patrick Dilley's last day of employment with the City/MPR Department is Friday, December 12, 2014. Steve acknowledged Patrick's effort and stated he has been an awesome part of the MPR team. Staff will miss him greatly.

MPR Parks Superintendent Mike Barton reported on the following:

- Settlers Village Square, Phase 2 - One of the most recent, big accomplishments is the completion of the tennis complex in Settlers Park. There are still a few minor punch list items to complete. A grand opening celebration/ribbon-cutting is slated for the spring of 2015.
- Storey Park Dog Park - This construction project is currently out for re-bid. The team prioritized bid alternates that evening, which was good, very helpful, and much appreciated. The bids will open on December 19 and will go to Council for award soon thereafter. Mike hopes to break ground in the spring for a completion date of next fall 2015.

- Bellano Creek Neighborhood Park - This project is being scoped, and staff is obtaining quotes for design to kick off the project in the next month. Coleman Homes is going to participate 50-50 on the cost of the design.

MPR Parks & Pathways Manager Jay Gibbons reported on the following:

- Rail With Trail Arterial Crossing Project - The consultant presented the project to City Council last night. Jay has a draft final report at present and has been taking and receiving comments from ITD and the Meridian Transportation Commission he presented to on December 1, 2014. Staff listened to their response and input on that final plan. Jay will provide comments to the consultant on Friday and hopes to have a final report by next week. Jay has a presentation on December 17 to RTAC (Regional Transportation Advisory Committee) from COMPASS.

11. Adjourn

Commission President Matt Stoll entertained a motion to adjourn the meeting. Commissioner John Nesmith moved to adjourn the meeting. Commissioner Creg Steele seconded. The vote was unanimous and in favor of the motion.

There being no further business, the meeting adjourned at approximately 9:15 p.m.

(AUDIO ON FILE OF THESE PROCEEDINGS)

APPROVED:



 MATT STOLL, PRESIDENT

3 / 11 / 2015

 DATE

/rem

Attachment:

- 1) 2015 MPR Commission's Pathway Priority Task List Resolution (signed) - 3 pages
- 2) Meridian Family YMCA Site Depictions - 2 pages
- 3) Vision, Mission, and Values PowerPoint by GreenPlay Regarding MPR Master Plan Update - 9 pages



PARKS AND RECREATION COMMISSION

A RESOLUTION OF THE PARKS AND RECREATION COMMISSION OF THE CITY OF MERIDIAN, IDAHO, ESTABLISHING COMMISSION RECOMMENDATIONS REGARDING PATHWAYS DEVELOPMENT PRIORITIES.

WHEREAS, the Commission finds that providing opportunities for safe, fun, interconnected foot and bicycle travel is in the best interest of the health, safety, and welfare of the people of Meridian;

WHEREAS, Meridian City Code section 2-2-2(C)(7) charges the Commission with setting priority to plans, recommendations and suggestions for the future growth and development pathways throughout the city, subject to approval by the mayor and city council; and

WHEREAS, the Commission has undertaken site visits to pathways systems throughout the City and has studied the Pathways Master Plan and concluded that by assigning improvement and development priorities as set forth herein, the City can maximize connectivity between pathways and parks within the City of Meridian and capitalize on opportunities to connect large pathway segments;

NOW, THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION COMMISSION OF THE CITY OF MERIDIAN, IDAHO, AS FOLLOWS:

Section 1. That as soon as resources and/or opportunities become available, the City should undertake the following activities, listed in order of urgency and importance to connectivity:

- 1. Goal:** Secure easements, agreements, permits and design documents to extend the portion of the proposed Five Mile Creek Pathway Segment H2 that will run between Badley and Fairview Avenues.

Purpose: Complete the Five Mile Creek Pathway segment to the north to connect existing neighborhoods and commercial centers building on the success of the Bud Porter Pathway.
- 2. Goal:** Assist with implementation of the Meridian Rail-With-Trail Action Plan. Support and advance the efforts of the Meridian Planning and Public Works Departments to create an east-west pathway connection using the existing rail corridor.

Purpose: Create a major regional pathway connection using the existing railroad right-of-way that connects downtown to the Eagle Road area, Ten Mile area, and beyond to the edge of Meridian's area of Impact east and west.

3. **Goal:** Work with the Ada County Highway District (ACHD) to install a HAWK signal on Meridian Road at East James Court for Bud Porter Pathway users to cross safely to connect to the Jackson Drain Pathway.
Purpose: Improve functionality and safety.
4. **Goal:** Evaluate opportunities and challenges for full implementation of the Five Mile Creek Pathway from Interstate 84 to the Canyon County line. Identify necessary easements, agreements and costs for each missing or undeveloped segment.
Purpose: Create a fully connected spine pathway across the City's area of city impact area.
5. **Goal:** Pursue and secure additional funding sources for future multi-use pathway projects.
Purpose: Minimize the impact of multi-use pathway development and construction on City resources.
6. **Goal:** Create a policy for implementation by the City Council defining the City's long-term vision and priorities designating specific multi-use pathway segments to be City-owned and maintained; and those multi-use pathway segments to be constructed and maintained by homeowners associations. Investigate purchase of pathway easements as a potential tool for pathway projects.
Purpose: Provide multi-use pathway recreational opportunities for public use while protecting future City leaders from extreme fiscal responsibilities for maintenance and repair of an extensive pathway system.
7. **Goal:** Develop a comprehensive pathway network informational, directional and interpretive package including signage, distance markings and a parks & pathways guide.
Purpose: Provide park and pathway user assistance with point specific information to improve functionality and safety.
8. **Goal:** Work with our Public Works Department and other agencies to facilitate additional pathway projects within the Five Mile Creek floodplain in conjunction with projects intended to address solutions to environmental issues and educational opportunities.
Purpose: Build a partnership with other departments to incorporate pathway facilities into floodplain improvement projects.
9. **Goal:** Partner with the Ada County Highway District (ACHD) and Meridian Development Corporation (MDC) to foster connection of the Five Mile Creek Pathway to Downtown via Pine Avenue and other roadways.
Purpose: Provide pedestrian and bicycle connections between the City's pathway network and the downtown core.
10. **Goal:** Foster a partnership with the City of Eagle in pursuit of a pathway connection between the future Meridian park property adjacent to the Boise River, Eagle Island Park and the Boise River Greenbelt.

Purpose: Provide a pedestrian and bicycle connection to other regional parks and pathways.

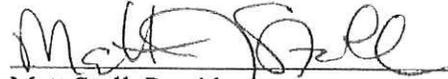
11. **Goal:** Update the Pathway Master Plan annually to reflect new information, completed projects and changing conditions.

Purpose: Provide an accurate reference to guide future pathway development opportunities and illustrate current pathway conditions.

Section 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

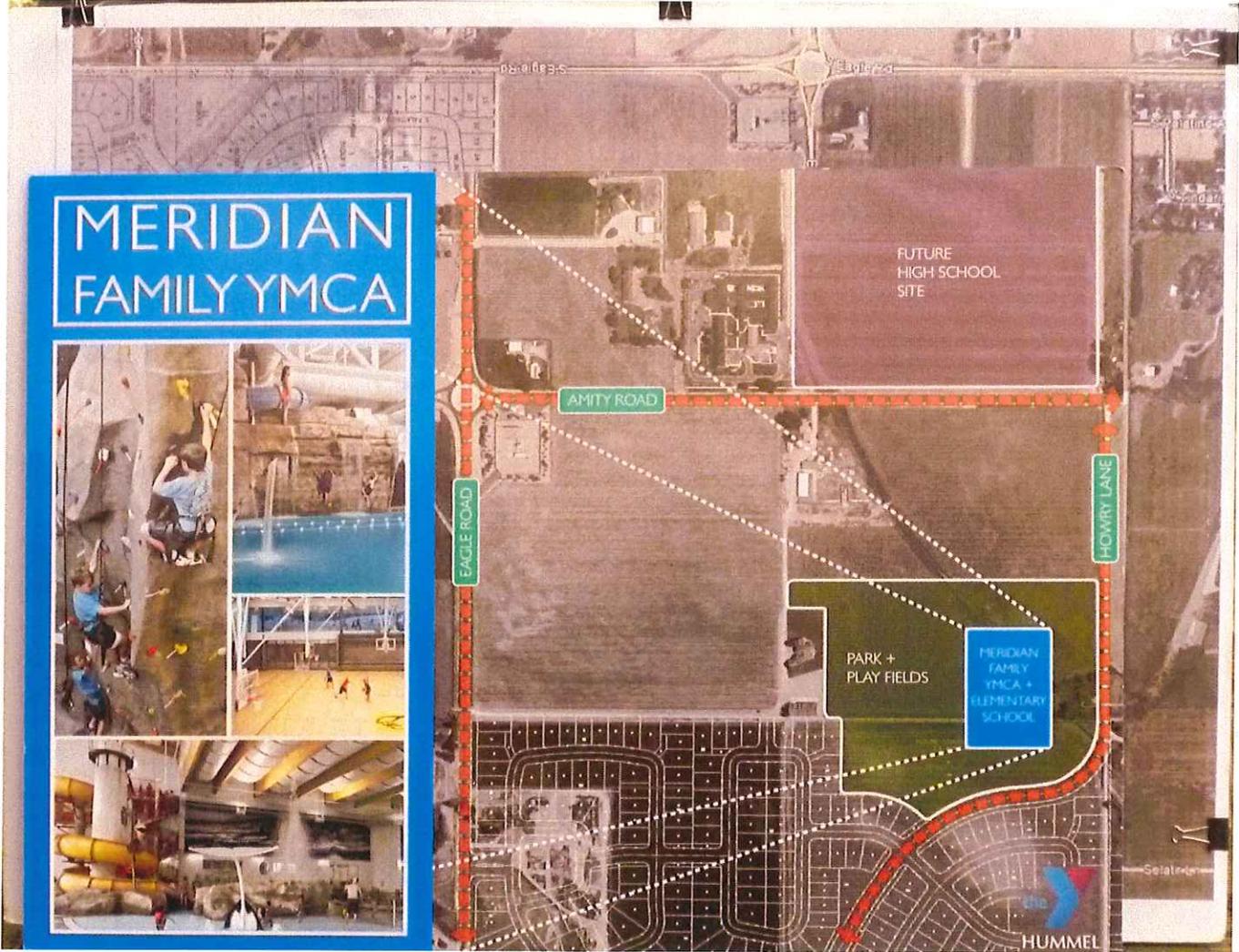
ADOPTED by the Parks and Recreation Commission of the City of Meridian, Idaho, this 10th day of December, 2014.

APPROVED:

A handwritten signature in black ink, appearing to read "Matt Stoll", written over a horizontal line.

Matt Stoll, President
Parks and Recreation Commission

Meridian Family YMCA Site
December 10, 2014 MPR Commission Meeting



Parks and Recreation Master Plan Meridian, Idaho

Vision, Mission and
Values Workshop
December 10-11, 2014



DESIGN CONCEPTS
Community and Landscape Architects

GREENPLAY LLC
*The Leading Edge In Parks, Recreation
And Open Space Consulting*

RRC
ASSOCIATES

BRECKON landesign

Vision, Mission and Values

- ✓ Provide a common sense of purpose and identify
- ✓ Provide long-term direction
- ✓ Communicate internally and externally what your department is about.

Mission Statement

Definition: *Mission* describes the over arching purpose of the department – the reason you exist.

3

Mission Statement

Your mission statement answers the questions:

- ✓ Who are you?
- ✓ Why do you exist?
- ✓ What do you do?
- ✓ Who do you serve?

4

Mission Statement

Your mission statement should include:

Purpose: What is the end result – a change in status, like *to improve* or *to enhance*.

Business: What is the primary means used to accomplish that purpose – such as, *to provide* or a link, *by* or *through*.

5

Meridian Parks and Recreation Mission

The Parks and Recreation Department's mission is *to enhance* the community's quality of life *by* providing well-designed and properly maintained parks and recreational opportunities for all citizens.

6

Assessing Our Mission

How would you edit your current mission statement to more accurately reflect where you are today?

7

Vision Statement

Definition: A Vision is a guiding image of success. It serves to inspire, motivate and guides staff to work together.

8

Vision Statement

Your vision statement should:

- ✓ Answer the question, What will success look like?
- ✓ It is compelling
- ✓ It challenges and inspires staff to stretch their capacities to achieve their purpose
- ✓ It focuses first on the customers to be served or impacted
- ✓ It describes what the department will look like when functioning effectively

9

Meridian Parks and Recreation Vision

Meridian is a vibrant community whose vision is to be the premier city to live, work and raise a family.

10

Values

Definition: Values are beliefs that your department's staff hold in common and endeavor to put into practice.

11

Values

Your values should:

- ✓ Guide your department's staff in performing their work
- ✓ Answer the question, What are the basic beliefs that we share as a department?
- ✓ By adhering to the department's values, *walking the talk*, fosters staff and departmental integrity

12

Meridian Parks and Recreation Values

Quality

Community

Fun

13

Meridian Parks and Recreation Values

Quality

Well-designed parks. Well-maintained facilities. Well-run programs. Well-planned events.

14

Meridian Parks and Recreation Values

Community

Research shows that Meridian's primary demographic is young families with children; park amenities, recreation programs, and special events all need to be family-friendly. At the same time, we need to understand and respond to the needs of our growing elderly population. Special events (movie night, community block party, tree lighting, etc.) are great tools for building a sense of community and connection city-wide.

15

Meridian Parks and Recreation Values

Fun

This is what it's all about at the end of the day. Providing opportunities for: Play - Family outings - Sports; Friends - Activities. Things to do that bring the balance to work-life balance. We help build quality of life. It is fun.

16

Thank You

Questions?

Project Manager
Art Thatcher, CPRP
Direct: 757-592-3103
artt@greenplayllc.com



17

Assessing Our Mission

- Why do we exist?
- What is our purpose?
- What do we do to fulfill our purpose?
- Who do we work for, who is our target audience?
- Where do we do our work?

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PARKS & RECREATION COMMISSION RECREATION & SPECIAL EVENTS COMMITTEE



MISSION:

The mission of the Recreation & Special Events Committee is to help create continuity and involvement in community parks and recreation programs by proposing, promoting, and facilitating recreation opportunities and special events in the City of Meridian.

GOALS & OBJECTIVES • 2014-2015

1. Promote and continue a disc golf tournament in October 2015.
 2. Continue to improve Christmas in Meridian, including the Winter Lights Parade, the Christmas Tree Lighting Ceremony, followed with the Children's Winterland Festival.
 3. As a committee, support another City event.
-

MINUTES • Wednesday, December 10, 2014

The Recreation and Special Events Committee met on Wednesday, December 10, 2014 in the Clerk's Office Conference Room at Meridian City Hall, 33 East Broadway. The meeting was called to order at approximately 6:20 p.m.

Attending:

- John Nesmith, Commissioner & Chairman
- Sharon Borton, Commissioner (Minutes Taker)
- William Fitzgerald, Commissioner
- Colin Moss, MPR Dept.
- Steve Siddoway, MPR Dept.

X Art Thatcher, GreenPlay (Guest)

X Pat O'Toole, GreenPlay (Guest)

1. Christmas in Meridian Debrief

Winter Lights Parade: Colin was pleased with the parade this year. There are still items that need to be improved upon, specifically the transition of Santa to the stage. The Committee discussed moving the end point to Pine Avenue.

Christmas Bazaar: This was the biggest event it has ever been.

Children's Winterland Festival: This event went good as well. A little over 800 pounds of canned food was collected and donated to the Meridian Food Bank.

Downtown Decorating Contest: Participation decreased this year. The newly formed Downtown Business Association is interested in possibly taking over the Decorating Contest.

Winter Lights Fun Run: The race had approximately 75 participants. A suggestion would be to start the runners soon before the parade to alleviate the gap.

Colin will debrief with the Christmas in Meridian Committee on Monday.

Action Items:

- Colin to debrief with the Christmas in Meridian Committee.

Committee Recommendations to Commission:

- How can they spread the word to involve more of the community?

2. Holiday Classic Volleyball Tournament Debrief

The tournament put on by Garrett White raised \$2,500 to sponsor roughly 50 children for Christmas which includes a Christmas book, a toothbrush, and a gift. The children attend the Head Start School in Meridian.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

3. Solidify FY2014-2015 Committee Goals

There were no changes to the Committee Goals they discussed at their last meeting.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

The meeting adjourned at approximately 7:00 p.m.

AGENDA • Wednesday, March 11, 2015

6:00 p.m. • Meridian City Hall • Clerk's Conference Room • 33 E. Broadway Avenue

1. Special Events Update & Planning - Disc Golf Fall Classic, Independence Day Festival, Christmas in Meridian, Etc.



PARKS & RECREATION COMMISSION PARKS AMENITIES & SIGNAGE COMMITTEE



MISSION:

The mission of the Park Amenities & Signage Committee is to define future park locations, themes, signage, and amenities to better serve the impending growth demands of the City of Meridian and to work closely with the Meridian Parks & Recreation Department to develop and implement these new concepts into a more functional park system serving both young and old alike.

GOALS & OBJECTIVES • Fiscal Year 2013-14:

1. Implement the master amenities plan for all parks.
 2. Develop a prototype shade structure (to be adjusted for site specific needs) and budget for 2015.
 3. Provide input into the Parks Comprehensive Plan update.
 4. Assist in the development of the master planning for Borup Park, Aldape Park, and the South Meridian 77-Acre Property.
 5. Develop specific recommendations for adult amenities.
-

MINUTES • Wednesday, December 10, 2014

The Parks Amenities & Signage Committee met on Wednesday, December 10, 2014 in the City Council Conference Room at Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho. The meeting was called to order at approximately 6:10 p.m.

Attending:

- X Phil Liddell, Chairman & Commissioner
- X Matt Stoll, Commissioner
- X Creg Steele, Commissioner
- X Jay Gibbons, MPR Dept. (Minutes Taker)
- X Mike Barton, MPR Dept.

1. Discuss Committee Goals and Objectives for FY2014-2015

The Committee reviewed the 2014 Parks Amenities & Signage Committee Goals. Additional discussion and final goal setting will take place at the next meeting.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

2. Prioritize Bid Alternates for Storey Dog Park

Mike Barton presented an overview of the Storey Dog Park construction bid packet. The project underwent a value engineering and design revision process subsequent to the first bid opening. The project is currently soliciting funds. Bid opening is the afternoon of December 19, 2014. The Committee was asked for input on prioritizing the award of six additive alternates, should the base bid come in low enough to allow additions to the project. The Committee set their priorities as follows:

- 1) Restroom
- 2) Picnic shelters (2)
- 3) Drive aisle only
- 4) Artificial turf
- 5) Nine Mile irrigation pipe replacement
- 6) Drive aisle and parking

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

The Committee discussed committee leadership for the upcoming year, 2015. It was decided that Creg Steele will serve as chairman this coming year.

The meeting adjourned at approximately 7:00 p.m.

AGENDA • Wednesday, March 11, 2015

6:00 p.m. • Meridian City Hall • City Council Conference Room • 33 E.

Broadway Avenue, Meridian, ID

Minutes Taker: Phil Liddell

1. Finalize Committee Goals and Objectives
2. Storey Dog Park Update and Bid Results



PARKS & RECREATION COMMISSION COMMUNITY LIAISON COMMITTEE



MISSION - COMMUNITY LIAISON COMMITTEE:

The mission of the Community Liaison Committee is to develop and maintain relationships with community organizations in Meridian.

GOALS & OBJECTIVES • 2013-14:

1. Become more involved in community events by establishing a calendar.
 2. Explore more avenues to utilize technology—the interactive digital guide, mobile apps, and mobile website.
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MINUTES • Wednesday, December 10, 2014

The Community Liaison Committee met on Wednesday, December 10, 2014 in the Council Chambers located at Meridian City Hall, 33 East Broadway Avenue, Meridian, Idaho. The meeting was called to order at approximately 6:10 p.m.

Attending:

- Treg Bernt, Commissioner
- Kent Goldthorpe, Commissioner (Minutes Taker)
- Shelly Houston, MPR Dept.
- Rachel Myers, MPR Dept.

1. Discuss FY2014-2015 Committee Goals

The Committee discussed the following:

- 1) The creation of a mobile website. This conversation was participated in by all, but Treg really emphasized the need for one.

- 2) They wish to have a larger presence at all community events (both the Department and Commission).
- 3) Reprint more Z-card maps. Rachel will inquire as to the current pricing.
- 4) They wish to have an event to call attention to Meridian's pathways.

The Committee drafted four goals for the 2014-2015 Fiscal Year as follows:

- 1) Complete a mobile website with the creation of QR codes.
- 2) Increase the MPR Commission's presence at more community events.
- 3) Reprint more of the Parks & Pathways Z-Card maps and secure a new printing sponsor.
- 4) Put together an event that calls attention to the City's pathways.

Action Items:

- Treg to follow up with the IT Department about a potential mobile website.
- Shelly to follow up about QR codes for the potential mobile website.
- Rachel to follow up with Caxton's to obtain a quote to reprint the Z-card maps.

Committee Recommendations to Commission:

- None at this time.

The meeting adjourned at approximately 7:00 p.m.

AGENDA • Wednesday, December 10, 2014

6:00 • Meridian City Hall, Council Chambers, 33 E. Broadway Avenue,
Meridian, ID

1. Finalize FY2014-2015 Committee Goals & Objectives



PARKS & RECREATION DEPARTMENT

STAFF REPORTS

March 11, 2015

Administration Division

Department Director's Report:

STEVE SIDDOWNAY

(Please note, a verbal report will be provided at the March 11, 2015 MPR Commission Meeting.)

Parks Division

Parks Superintendent's Report:

MIKE BARTON

1. **Settlers Village Square Phase 2 Tennis** - The new tennis court complex in Settlers Park is complete, and the project has been closed out. Weather dependent, we will likely be holding a ribbon-cutting ceremony on Friday, April 24, 2015. The maintenance staff is putting the finishing touches on an information kiosk that will be used to communicate information to court users.
2. **Storey Park Development/Dog Park** - I will provide the Commission a detailed verbal report on our dog park progress.
3. **Meridian Road Interchange** - One of our funded projects for FY2015 is landscaping the Meridian Road Interchange. ITD has provided a set of plans and will be contracting to have the irrigation system installed. In January, I went before Council to seek their direction on project delivery. Council directed us to initiate a change order through the State that will enable us to use the

existing contracting. This makes the most sense in regards to scheduling and traffic control. The landscape project should kick off in the next couple of months.

4. **Bellano Creek Neighborhood Park Design** - We have scoped this project and have a fee proposal from Jensen Belts Associates for the design of this new park. Coleman Homes will be reimbursing the City 50% of the design cost, so we have submitted a reimbursement agreement to them for signature. Once signed and approved by Council, we will begin our design work. The project will be budgeted for FY2017 which allows us to work on this throughout this year. We will bring thoughts, ideas, and plans forward to the Commission for approval in the coming months.
5. **MYB Baseball** - MYB has purchased and is installing two scoreboards at the baseball fields in Settlers Park. One is going in behind Field 1, and the other one is for Field 7. This is a great addition to the park that comes at no cost to the City.
6. **Kleiner Shade Pergola** - The pergola design to shade the front of the concession stand at Kleiner Park was completed and put out to bid. We opened one bid that was significantly over our budget; therefore, no contract was awarded. We are regrouping and getting prices for just the structure and then will solicit installation pricing as a separate item. We are hopeful this method of delivery will bring the cost down and allow us to complete the project this year.
7. **Maintenance Activities in the Parks** - The Maintenance Division is gearing up for spring. The primary focus in the coming weeks will be spring cleanup activities. Cutting ornamental grasses, leaf cleanup, deep root tree fertilizations, and equipment tune-up and maintenance are just a few of the tasks at hand.

Parks & Pathways Project Manager's Report:

JAY GIBBONS

1. **Fivemile Creek Pathway - Segment H2, Badley to Fairview** - Staff continues to pursue an easement to allow construction of a multi-use pathway building on the success of the H1 project completed in 2012.
2. **2015 Pathways Master Plan Update: Pathways Network Map** - Staff has prepared an update to the City's Pathways Network Map. The map illustrates that progress is being made in the implementation of the plan. Many of the recently constructed pathway segments were completed in cooperation with the development community. The update is expected to be adopted by Council this month.

3. **Community Center Façade Improvements** - The City received CDBG funding to update the appearance of the Community Center. Staff is working with our grant administrator to answer some funding eligibility questions.
4. **Transportation Improvement Projects** - Staff is working with Development Services and Public Works to coordinate roadway and intersection improvements for near-term projects. These projects include separated sidewalks, interim treatments, and landscape improvements.
5. **Idaho Avenue Sidewalk Improvement Project** - The project is funded by a CDBG grant in partnership with ACHD. The improvements will include installation of concrete sidewalk on both sides of Idaho Avenue between Meridian Road and 4th Street where missing segments of sidewalk exist. Initial survey and design development work has been completed. Construction drawings are being finalized. Project bidding will occur this spring. The project will be constructed this summer.
6. **HAWK Signal on Meridian Road & Bud Porter Pathway** - The project has been moved up a year by ACHD. The project is slated to be bid in the spring of 2015 with a projected start date of June 2015.

City Arborist's Report:

ELROY HUFF

1. **Kleiner Park Arboretum** - I added 25 new tree markers in the arboretum, so now there are only a few that are not marked. In addition, I will need to make new markers for the trees that will be planted this year.
2. **Downtown Tree Box Replacement and Construction 2015** - Soon I will be working on the replacement sites for 2015. We will try to replace at least nine (9) tree boxes in the spring. The project is out to bid, and the project is slated for construction in April.
3. **Tree Inventory Work** - Inventory is still in process. I have begun inventory work on Settlers Park.
4. **Arbor Day Celebration** - I have started working on an Arbor Day program for Ponderosa Elementary.
5. **Municipal Forestry Institute 2015** - I received a scholarship which paid for my training in Silverton, Oregon to attend the Municipal Forestry Institute. This training was not about trees but collaboration, relationships, and strategic thinking, which was great!

6. **Spring Tree Planting** - We are planning for 35 trees to be planted in the Kleiner arboretum, 13 at the Lakeview Golf Course, and 12 at the ball fields at Heritage Middle School; then various other sites throughout the year.

Recreation Division

Recreation Coordinators' Report:

COLIN MOSS, GARRETT WHITE, & JAKE GARRO

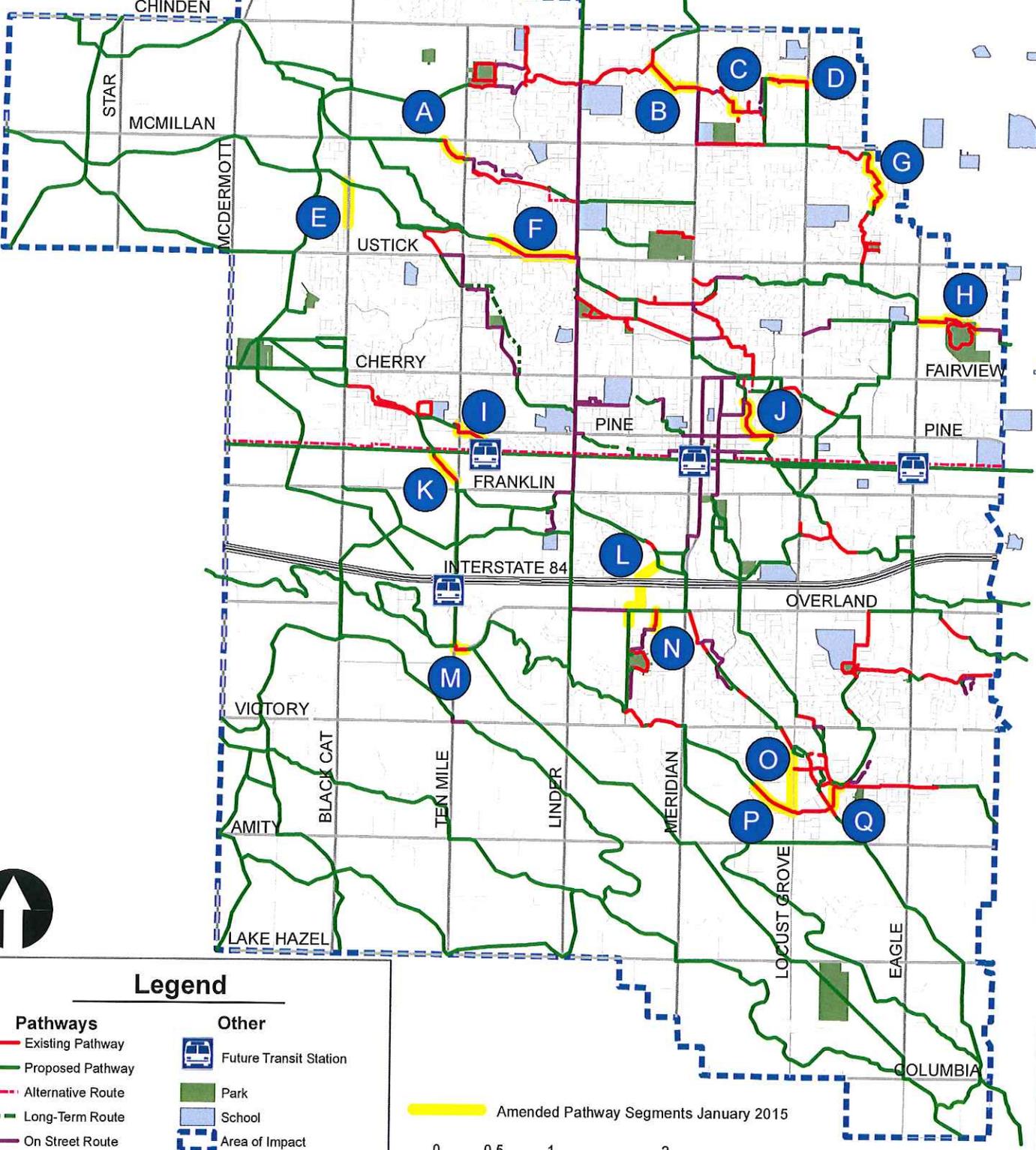
1. **CableONE Movie Night in Meridian** - The schedule for the 2015 season of CableONE Movie Night in Meridian has been finalized and released on the event website. At the time of this report, all sponsorship spots had been filled except for one. We will add event security to every show this year to help enforce the under 18 policy.
2. **Unplug and Be Outside Week** - Unplug and Be Outside Week this year will be April 20-25. The Blue Cross Foundation for Health, who previously hosted the statewide event, has decided not to do it anymore. We have decided to continue the event here in Meridian, though. Colin is currently soliciting local businesses and organizations to host activities. A schedule will be available the beginning of April.
3. **Gene Kleiner Day** - The Meridian Symphony Orchestra is booked for Gene Kleiner Day, which will be June 13. We will also unveil the new statue of Ben Kleiner—Gene's grandson—at the playground. Other efforts are being made to add kids activities, such as inflatables, face painters, balloon twisters, etc.
4. **Independence Day Festival** - The MOU with the Meridian Speedway has been signed to partner once again to bring Meridian a fantastic fireworks display and event in Storey Park. Colin is working on event logistics.
5. **Meridian Barn Sour 10k/6k/1 Mile Fun Run** - The Barn Sour is moving dates this year from the last Saturday in June to the middle of August. This move helps staff immensely by spreading out summer events instead of having Gene Kleiner Day, the Barn Sour, and the Independence Day Festival all being grouped within three weeks of each other.
6. **Meridian Community Block Party** - The Block Party will be September 19 this year and will move to Kleiner Park. We're also excited about a partnership with City of Trees Realty which would like to host a chalk art festival during the Block Party. Many more details still to be worked out with the Block Party, but Colin is currently working on securing major sponsors and partners.

7. **TUPs in Parks** - At the time of this report, there were 50 events scheduled in Meridian parks that will require a Temporary Use Permit. Last year we had a total of 54, so we're expecting to easily exceed that number.
8. **Winter Volleyball League** - The Winter Volleyball League has 96 teams registered this year. We are in the middle of the end-of-season tournament.
9. **Winter Basketball League** - The Winter Basketball League has come to an end. There were 29 teams registered this year; up by 4 from last year.
10. **Spring Volleyball League** - The Spring Volleyball league will run from March 30 through mid-May. Each team will receive 8 regular season games. The registration deadline is Wednesday, March 11.
11. **Spring Basketball League** - This year we have 15 teams registered for the league. Games begin the first week in March and will run to the end of April.
12. **Spring Softball League** - The Spring Softball League will begin the first week in April. The registration deadline is March 20. We can only take the first 100 teams to register, due to field space.
13. **Field Reservations** - Garrett has been working with outside organizations to reserve athletic fields at our City parks.
14. **Staffing** - Garrett has been working with HR to hire softball scorekeepers for the spring and fall leagues.
15. **ASA State Meeting** - Garrett attended the ASA (Amateur Softball Association) Idaho State Meeting on February 28. Several rule changes and tournament dates were discussed.
16. **Community Education Instructors** - A meeting was held February 26 to introduce Jake to the instructors who teach activities in the Community Center and through our activity guide.
17. **Spring/Summer Activity Guide** - Activity proposal sheets were due back February 26. Activity guide pages have been put together, and sections have been sent out March 3 for our first round of edits. An email will go out to instructors March 4 notifying them of available space at the Community Center in the event they want to offer any more classes. Space is limited!
18. **Spring Break Day Camp** - Jake is conducting interviews and finalizing staff. He is also seeking bids for transportation services during Spring Break Day Camp for field trips. Furthermore, Jake is in the process of finalizing the Spring Break Day Camp schedule of activities. A staff meeting will held March 16 at 1:00 p.m. for Spring Break Day Camp.

19. Summer Camp Scheduling - Jake is scheduling field trips for Summer Day Camp and activities for Outdoor Adventure Camp. He is also seeking bids for transportation for Summer Day Camp field trips and Outdoor Adventure Camp.

Meridian Pathways Network Map

EXHIBIT 1



Legend

Pathways	Other
Existing Pathway	Future Transit Station
Proposed Pathway	Park
Alternative Route	School
Long-Term Route	Area of Impact
On Street Route	

Amended Pathway Segments January 2015

