



PARKS & RECREATION COMMISSION

REGULAR MEETING • AGENDA

City Hall Council Chambers • 33 East Broadway Avenue, Meridian, Idaho
 Wednesday, May 14, 2014 • 6:00 p.m.

Mission:

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

	Presenter	Approximate Time
1. Roll-Call Attendance ___ Matt Stoll, President ___ Tiffany Coleman, Vice President ___ Treg Bernt ___ Sharon Borton ___ Kent Goldthorpe ___ Phillip Liddell ___ John Nesmith ___ Creg Steele ___ William Fitzgerald	Rachel Myers	2 minutes
2. Adoption of the Agenda	Matt Stoll	2 minutes
3. Approval of the April 9, 2014 Regular Meeting Minutes	Matt Stoll	2 minutes
4. Announcements a. June Team-Building Event	Matt Stoll	5 minutes
5. Committee Meetings a. Recreation & Special Events Committee b. Parks Amenities & Signage Committee c. Community Liaison Committee		50 minutes
6. Committee Reports a. Recreation & Special Events Committee b. Parks Amenities & Signage Committee	John Nesmith Phil Liddell	<u>15 minutes:</u> 5 minutes 5 minutes

c. Community Liaison Committee	Tiffany Coleman	5 minutes
7. New Business a. Boys & Girls Club Update	Steve Siddoway	30 minutes
8. Old Business a. YMCA Update b. Storey Dog Park Update c. April 9, 2014 Pathways Tour Debrief	Steve Siddoway Mike Barton Jay Gibbons	1 hour & <u>5 minutes:</u> 30 minutes 20 minutes 15 minutes
9. Workshop - NONE		
10. Staff Reports	MPR Staff	15 minutes
11. Adjourn	Matt Stoll	1 minute

TEAM-BUILDING EVENT: JUNE 11, 2014 • 6:00 P.M.

ATTACHMENTS:

- (1) *4-9-14 Regular Meeting Minutes*
- (2) *Recreation & Special Events Committee: Mission; Goals & Objectives; 5-14-14 Agenda*
- (3) *Parks Amenities & Signage Committee: Mission; Goals & Objectives; 4-8-14 Minutes (Special Meeting); 5-14-14 Agenda*
- (4) *Community Liaison Committee: Mission; Goals & Objectives; 5-14-14 Agenda*
- (5) *Staff Reports: Administration, Parks, and Recreation Divisions*

2014 All-Commission Goals:

1. *Participate in updating the Comprehensive Park System Master Plan.*
2. *Work on the design and construction of a new dog park in Storey Park to replace the existing Bark Park which will be closed, due to the new Police Training Facility.*
3. *Continue to pursue additional funding sources for future pathway construction opportunities.*
4. *Continue to engage other task forces, commissions, entities, and agencies through workshops and other outreach.*
5. *Investigate the feasibility of a mobile website or app.*
6. *Continue to hold an annual team-building event and facilitate communication among Commission members.*
7. *Install the park dedication plaques at all parks.*
8. *Volunteer at one community event per quarter.*



PARKS & RECREATION COMMISSION

REGULAR MEETING • MINUTES

City Hall Council Chambers

33 East Broadway Avenue, Meridian, Idaho

Wednesday, May 14, 2014 • 6:00 p.m.

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

1. Roll-Call Attendance

Commission President Matt Stoll called the meeting to order at approximately 6:05 p.m. MPR Administrative Assistant II Rachel Myers took roll-call attendance as follows:

<input checked="" type="checkbox"/> Matt Stoll, President	<input type="checkbox"/> Phillip Liddell
<input checked="" type="checkbox"/> Tiffany Coleman, Vice President	<input checked="" type="checkbox"/> John Nesmith
<input checked="" type="checkbox"/> Treg Bernt	<input type="checkbox"/> Creg Steele
<input type="checkbox"/> Sharon Borton	<input checked="" type="checkbox"/> William Fitzgerald
<input checked="" type="checkbox"/> Kent Goldthorpe	

Others present were: Councilmember Luke Cavener; MPR Department staff—Director Steve Siddoway, Parks Superintendent Mike Barton, Recreation Coordinator Colin Moss, & Marketing Coordinator Shelly Houston; Deputy City Attorney Emily Kane; & citizen Shaun Wardle representing the Idaho Athletic Club.

2. Adoption of the Agenda

Commission President Matt Stoll entertained a motion to approve the agenda as presented. Commissioner Treg Bernt moved to adopt the agenda as presented. Commissioner John Nesmith seconded the motion. All were in favor of the motion.

3. Approval of the Minutes of the April 9, 2014 Regular Meeting

Commission President Matt Stoll entertained a motion to approve the minutes as presented. Commissioner Treg Bernt moved to adopt the minutes as presented. Commissioner Kent Goldthorpe seconded. All were in favor of the motion.

4. Announcements

a. June Team-Building Event - Steve Siddoway

MPR Director Steve Siddoway announced it has been on the Commission's goal list for the last couple of years to do a team-building event, which is tentatively scheduled in June. The last two events were held at Kleiner Park. There was general consensus to hold the team-building at Kleiner Park again this year, which is confirmed for Wednesday, June 11. There will be food and games, such as cornhole, ladder ball, bocce ball, and a scavenger hunt, etc. Rachel Myers will circulate a food sign-up sheet of potluck sides and desserts. The MPR Department will provide the beverages and burgers. The picnic shelter has been reserved.

Commission participants broke out into their respective committees at approximately 6:14 p.m.

5. Committee Meetings

- a. Recreation & Special Events Committee**
- b. Parks Amenities & Signage Committee**
- c. Community Liaison Committee**

The group reconvened at approximately 7:00 p.m.

6. Committee Reports

a. Recreation & Special Events Committee - Colin Moss

The Recreation & Special Events Committee met that evening. Those in attendance were William Fitzgerald, John Nesmith, Matt Stoll, and Colin Moss.

- Disc Golf Fall Classic - This event is coming up on October 11, 2014.
- July 4th - The group talked about the future of the event. One of the potential changes that they would like to discussed (or at least begin having conversations), which has not yet been discussed outside of the Committee, is potentially moving the event from Storey Park to Kleiner Park in future years. Many more meetings and discussions to come in the future about this idea.
- Winter Lights Parade - The Christmas in Meridian Committee met for the first time this year last month. They discussed parade routes this year. One of the things they are planning on doing is essentially cutting the route in half by ending the parade at Pine instead of going all the way to Fairview to help build on the momentum of the parade. Santa would be the last parade float and would stop in the middle of Main Street, exit the float, and move onto the stage at Generations Plaza to continue with the Tree Lighting Ceremony.

Last year, Commissioner Sharon Borton served on the Christmas in Meridian Committee as a representative of the MPR Commission. She has stepped down from the Committee, due to other commitments. The Committee meets once a month on the third Monday of each month at Meridian City Hall. Colin is seeking someone to represent the Commission. If anyone is interested, please let him know.

b. Parks Amenities & Signage Committee - Matt Stoll

Committee member Matt Stoll reported the Parks Amenities & Signage Committee did not meet that evening, due to a lack of participants. Instead, President Stoll split his time rotating with the Recreation & Special Events Committee and the Community Liaison Committee.

c. Community Liaison Committee - Tiffany Coleman

Committee Chairman Tiffany Coleman reported the Community Liaison Committee met that evening. Those in attendance were Kent Goldthorpe, Treg Bernt, Shelly Houston, Steve Siddoway, and Tiffany Coleman.

- They excitedly welcomed Shelly Houston. Steve discussed her role with the Committee. Shelly is a natural fit for them and will be committed to the MPR Communications Plan, Facebook, news releases, media outreach, etc.
- The group discussed the updated events volunteer schedule, which Rachel sent out earlier that day. They looked ahead at the calendar to see which Commissioner is involved with each event. The next event scheduled is the Barn Sour Race on June 28; Commissioner Liddell has volunteered to serve.
- Shelly announced she is looking for opportunities to get MPR speaking engagements. The example she gave was there was a Food Truck Rally not too long ago. She had a table there and was handing out Activity Guides. If there is an opportunity for any of the Commissioners to be involved with her, Shelly said she would be sending out announcements and requests for the Committee's participation.
- Regarding the Sidewalk Chalk Art Contest, Shelly will kindly help with the research on this event for some ideas on how to execute this event at the Meridian Community Block Party confirmed for September 6 at Settlers Park. The group will also research donors for supplies.

7. New Business

a. Boys & Girls Club Update - Steve Siddoway

MPR Director Steve Siddoway gave an update that Colleen Braga had provided to him, as she had a meeting conflict. A lot has changed with the Boys & Girls Club's (B&GC) potential partnership over the last few weeks. The B&GC has been talking with MPR Recreation Coordinator Garrett White and Steve about a potential two-gym facility that would be high-school-regulation-sized basketball courts and double for volleyball courts for a couple of years now. The B&GC then recently tried to fit that facility design on the site and discovered it was too small; therefore, they had to scale back. Their current plan is a single gymnasium and a teen center. Steve referred to the B&GC updated site plans and highlighted the written report, which are attached to these meeting minutes. One of the things that has come up with this project is the B&GC's desire for the City to cover the operations and maintenance costs related to the MPR Department's use.

Feedback from the Commission:

- **Commissioner John Nesmith -**
 - Where is the proposed site? *The site is right next to the Meridian Elementary School where the existing B&GC is located. The gym facility would be right at the intersection of Pine and Meridian Road.*
 - Will the B&GC tie into the existing structure? *They are connecting the new gym with a breezeway between the existing B&GC.*
- **President Matt Stoll -**
 - When does the B&GC expect to be under construction? *They expect to have fundraising completed by the end of the year and begin construction early*

2015. They do not yet have an estimated construction completion date from their construction managers.

- **Commissioner Treg Bernt** -
 - Has the City made any contributions to the B&GC? *No, not yet, but it is in discussion to figure out what a donation would be, what the partnership would look like, if there would be priority use for the MPR Department, etc.*

More information will be forthcoming after the B&GC has talked internally and decided their direction and needs for the facility.

8. Old Business

a. YMCA Update - Steve Siddoway

MPR Director Steve Siddoway reported Scott Curtis with the YMCA was before the MPR Commission previously late last year and gave an initial proposal about a potential future south Meridian YMCA facility (roughly 90,000 square feet). Steve had asked both the Boys & Girls Club and the YMCA for a response to the MPR Department's Partnership Policy that the Commissioners recommended to Council and got adopted last year. Therefore, the YMCA has completed this proposal and responses to the MPR Partnership Policy, but it still has gaps (it still has some unknowns). The YMCA noted what is unknown. One potential site is adjacent to Mountain View High School near Gordon Harris Park. Steve highlighted some of the YMCA's responses to the MPR Partnership Policy, which is attached to these meeting minutes.

Tours of the Caldwell YMCA facility were recently held in which several Commissioners attended and expressed their appreciation for participating.

Feedback from the Commission:

- **Commissioner Kent Goldthorpe** -
 - What dollar amount has the City committed to this project? *It has not yet been specified by Council. The City has \$2.5 million in the Capital Improvements Plan total for the field house. Beyond that, it is TBD at this point. [Note: The draft CIP prepared last year for the Impact Fee Study envisions a \$4 million partnership.]*
 - In moving forward, not only does the City and the YMCA have to have everything on the table as far as commitments, but this needs to be in writing as to the size, function, structure, and programs so that no one can back out after the funds have been raised, committed, partially spent, etc.
 - If the actual service and programs to the community in filling the needs of what the community says is critical that cannot be satisfied from another business/sector, then this ought to be some of the criteria for going forward. He would like to have the market study accessible to himself and others.
- **Commissioner Treg Bernt** -
 - Will there be an aquatics facility associated with the YMCA? *There is most definitely anticipated to be an aquatics facility with the YMCA.*
 - Will there be a youth center, regardless of with or without a partnership with the City? *Yes. Steve has not heard anything that would suggest they would not.*

- He wanted to note for the record that there was a market study completed.
- He was impressed with the City of Caldwell recreation portion that was dedicated for their use. He liked the option of creating some type of a field house with room space to conduct some of the MPR Department's recreation programs at the Meridian facility and would like this to be the City's focus. *MPR staff has asked the YMCA, at least in the concept phase, to look at three gyms and a programmable room that is approximately the size of conference rooms A and B at Meridian City Hall combined.*
- He expressed he is pro-small business and wants these local businesses to succeed. He also stated he is having a difficult time trying to figure out what the conflict of interest is with the Idaho Athletic Club, etc. If there is something in the community that could be provided for children with a place to hang out for roughly \$25 a month to get them off the streets and to put them into a place where they can learn and grow, what is the issue? (Commissioner Kent Goldthorpe concurred.) He believes everyone can work together to make this project work; a partnership that works well with the City and build something that works for the community as well. He expressed his excitement in moving forward.
- **Commissioner William Fitzgerald -**
 - Does Mountain View High School get anything out of the YMCA being at the adjacent potential site, whether for the swim team or sports teams training? *Steve did not have a full answer. He stated when they were at the tour, the Caldwell School District's Superintendent was there, as was one of the school principals. In Caldwell, the YMCA has a partnership with the school district to teach all the third graders swim lessons. Steve is uncertain if this is what will happen in Meridian but believes the Meridian School District is offering the potential of cross parking because they do see a lot of cross-fertilization and benefits as well.*
- **Vice President Tiffany Coleman -**
 - She learned a lot about the YMCA from the tour and in listening to Jim Everett and Scott Curtis throughout this process. However, in her view, there seems to be a lack of education and communication. She feels she knows more than a lot of other people do. In moving forward, she believes there should be more opportunities for the YMCA to receive more media coverage. *Steve Siddoway stated there has been some coverage, but until there is a real plan and something visual, he thinks that is when there will be more interest and exposure.*

b. Storey Dog Park Update - Mike Barton

MPR Parks Superintendent Mike Barton reported at the December 2013 to update the Commissioners, they talked about plans for the dog park and three different site options, including the Lanark facility, the Borup property on Cherry Lane, and Storey Park. Through discussions with the Commission and City Council, the Storey Park site was chosen as the preferred option for the next dog park. Then at the March 2014 MPR Commission meeting, Mike presented the three design options for the dog park in Storey Park noted as options A, B, and C. After that meeting, discussions were held with City Council in which the Commission's feedback was communicated to them and the direction headed. From those discussions, staff did a little more design refinement over a period of time and came up with the

preferred site plan (known as Option A; attached to these meeting minutes), which was depicted in a PowerPoint Mike presented that evening to the MPR Commission. This site option, which was discussed in detail, depicts an extension of the drive aisle with parking all the way out to Water Tower; a restroom facility; two separate areas for large and small dogs; a hierarchy of surfacing, including concrete, artificial grass, pea gravel, and natural turf grass; and two picnic shelters. Mike also explained the differences between the preferred option (Option A) and the other two options (B and C). He noted the approximate \$100,000 cost difference between each of the options. The MPR Department does have some preliminary budget numbers, and those numbers staff is hearing suggest that the entire park element, as they currently see it, is somewhere in the \$1.4-\$1.5 million range, which includes the existing parking lot remodel; the addition of the full parking that would serve both the dog park, the softball and baseball fields, and the events that are in Storey Park; and the full build-out of the dog park. Option B is \$1.3 million, and Option C is \$1.2 million. Right now the budget that the City has in its Capital Improvements Plan is \$1 million. MPR staff has assembled the team of architects, engineers, and construction managers that will get the dog park built; the kick-off meeting was held on May 14, 2014. Mike then discussed next steps as follows:

- Revise design options and gain an accurate opinion of costs;
- City Council and MPR Commission approval;
- Budget amendment for FY2014 construction;
- Prepare construction documents;
- ACHD, Nampa-Meridian Irrigation District, and City approval;
- Bidding and contract award; and
- Groundbreaking late summer/early fall 2015.

A soils report will be ordered regarding the tiled Nine Mile Creek which runs through the park.

Feedback from the Commission:

- **Commissioner John Nesmith -**
 - How much usable dog park area is incorporated into the design (beyond the parking lot)? *It is a little less than 2.5 acres total.*
 - What was the acreage of the now-closed Bark Park, which was adjacent to the Police Department? *Roughly half an acre.*
 - In looking at parking, 133 spaces seems like a lot of parking. *Mike responded in looking at how space can be maximized at the dog park, the MPR Department is confined where the space narrows near the ball field area. A setback is needed to put up a screening net to catch home runs. In addition, there is a need for the drive aisle so that there is not a feeling of disconnect and isolation from the rest of the existing park for functions, such as parade routes, etc. Steve interjected if they were only building additional parking for the dog park, the 133 parking spaces would be too many. However, the City is always short of parking for tournaments and events that happen in the park. This park has needed more parking independent of a dog park for quite some time. Steve also believes it is worth looking at capturing more usable space that was noted above and welcomes it.*

- He likes the drive aisle for connectivity and safety from Watertower through the dog park and into the existing Storey Park and believes it is key. He proposed removing the row of parking spaces on the east side of the drive aisle but keep the parking spaces on the west side (single-loaded parking) to give more usable space for the dogs; the park could potentially gain an extra quarter of an acre. Overall, Commissioner Nesmith believes it is a good design. *Steve is sold on the drive aisle because whenever there is a large event, the Police Department already uses it and requires all people in the park to use it as a one-way system in from Franklin and out on Water Tower. This would establish that ability permanently. It is much safer for event parking and traffic flow to be able to have a one-way system during those larger events when needed.*
- **President Matt Stoll -**
 - He was at a Meridian-based obedience training session on May 13, 2014 where the instructor was basically encouraging people to call City Hall to demand that a dog park be built with their taxpayer dollars since the City ripped up the former Bark Park and is not planning on building anything in the future because of a lack of funding. In addition the baseball fields at Storey Park are never utilized, and the City should just commit money to put a dog park there. This started a whole conversation how the dog obedience training session participants loved the Nampa Dog Park amongst a variety of owners that were Meridian based. These owners appreciated the larger seven-acre space and facilities that Nampa had, which was built from a dog owner's view point. These folks did not like the smaller constrained park areas like the Bark Park because it increases conflict between the dogs. President Stoll did point out to these participants that the City has budgeted for a dog park at Storey Park. He believes this story fits into what Vice President Coleman expressed about the YMCA that the City can do a better job, as far as advertising, and getting information out to the public on what is being planned and completed. President Stoll would like to see a public commenting process on the design of the dog park. *Mike stated he has been meeting regularly with the daily users of the old dog park, and this group has been providing feedback as to what makes a good dog park. Once the MPR Department has a design that has been approved by Council, it will be posted on the website, Facebook, and other media outlets. There are two project signs hanging on the fence at Storey Park that depict the site plan. There has been a news story on Channel 6 and an article in the Meridian Press regarding the dog park. So there has been outreach to the dog park users, the media, and park patrons. Mike would be happy to speak to anyone who has questions. Please refer inquiries to him.*
 - He likes the overall design, but there will be a demand for more space. The proposed dog park has significantly more space and a better design than what was out at the Bark Park.
- **Commissioner Kent Goldthorpe -**
 - He believes the existing ball field diamond that is closest to the proposed dog park could be some room for expansion of the dog park in the future. Baseball diamonds can be built in any other future parks coming online.

This would result in an automatic increase in size approximately by double the space at the Storey Dog Park.

- What does ACHD have to do with this project? *ACHD has to approve the access out to Water Tower. There could also be some updating of pedestrian ramps. Mike will notify Commissioner Goldthorpe if a presentation will be made to ACHD.*

c. April 9, 2014 Pathways Tour Debrief - Steve Siddoway

MPR Director Steve Siddoway reported a Pathways Tour was held last month. Commission participants visited several sites. The main focus of the tour was on the Five Mile Creek Pathway (FMCP) segments. They visited the following sites:

- FMCP Segment H2;
- FMCP Segment G at Fairview Lakes;
- Jackson Drain Connection;
- H.R. Bud Porter Pathway Distance Signage Markers;
- 8th Street Park;
- FMCP ACHD section;
- FMCP Segment E;
- Micropath at Bridgetower;
- Bellano Subdivision;
- FMCP Segment D; and
- FMCP Segment C (The Oaks).

The Five Mile Creek is rapidly becoming a major focus for something the MPR Department and Commission would like to see connected as Meridian's greenbelt. MPR staff is hoping to make the connection from H1 down to Fairview as a priority possibly for the next major project, if easements can be secured.

Feedback from the Commission:

- **Commissioner John Nesmith -**
 - He expressed his appreciation on the Commission's focus of pathways that have been worked on for many years now. He thinks it is a great idea to focus on Five Mile Creek and make it a spine, greenbelt, and premiere pathway and try to get City Council to focus some money or effort towards making this happen.
- **Commissioner William Fitzgerald -**
 - After the completion of the Five Mile Creek Pathway project, he would like to see pathways built in the Locust Grove area between Victory and Amity because there is not much there. *The Commission toured that area a couple of years ago before Commissioner Fitzgerald joined the team. They are very much aware of that area and would love to get it connected as well.*
- **Vice President Tiffany Coleman -**
 - The Community Liaison Committee talked about a possible Pathway Bike to School Day, perhaps in the fall.
- **President Matt Stoll -**
 - How much coordination is there with Safe Routes to Schools? *There is coordination through the Meridian Transportation Task Force in which Jay has presented to this group. He was recently asked to come and present to*

the Task Force the MPR Commission's pathway priorities; so he took the 2014 Pathway Priorities Task List to them. The Trask Force coordinates with Safe Routes to Schools and makes recommendations to ACHD regarding roads and other connections.

9. Workshop - NONE

10. Staff Reports

MPR Director Steve Siddoway reported on the following:

- Parks & Recreation Park System Master Plan - He received a few comments back from the Commissioners and staff. He has taken that one-page bulleted scope and expanded it into a very detailed scope with deliverables defined, which has been delivered to the Purchasing Department. The Purchasing Department still has work to do on the RFP (Request for Proposals) document. He is hoping to have the RFP out possibly even next week to the public and open for roughly one month for firms to respond to; then the selection process will begin, etc. This is where collectively the vision is set for the legacy that the MPR Department will work on over the next ten years.
- FY2015 Budget - It is budget season, and several enhancements were prepared. These were detailed in Steve's written report. Perhaps these enhancements will be reviewed in detail at an upcoming Commission meeting, once he has received a final list vetted through Directors and they see what makes the cut through the balancing process. Right now, this is just a wish list of everything that is being requested. Other departments have done the same. The list will still be discussed and paired down to meet anticipated revenues.
- Strategic Presentation - Every year, each department does a Strategic Presentation to City Council at their workshop. The MPR Department's appointment is set for June 10 to present recent projects and accomplishments. He would like to welcome any of the Commissioners to attend. Rachel will send out a reminder email.
- Arbor Day Celebration - He thanked everyone who was able to attend the event. Props to Elroy Huff as the City's Arborist. They were able to have a nice celebration at Prospect Elementary, and they planted a tree out there.
- Kleiner Park Award - Kleiner Park has received several awards. Most recently, the MPR Department received state awards for both landscape architecture and parks and recreation. MPR staff has submitted it for a National Recreation & Parks Association award, but has no idea where it stands yet. However, NRPA staff did receive the application.

MPR Parks Superintendent Mike Barton reported on the following:

- Settlers Village Square Phase 2 Tennis Courts - Now that the weather has improved, things are moving out there. Dirt is moving. Asphalt was laid. Drainage galleries are in. Crews started to pour concrete. There are two pads, and two of the pod bases underneath are getting redone. Crews basically stripped all of the base rock off, opened them up, and scarified them so that the subsoil can dry. This process may take a couple of weeks. Once the pads are put back into place, they will gain compaction. Crews will pave the other two pods then complete fencing, concrete, etc. A ribbon cutting is anticipated for the end of July because the courts must first be paved. There is a 30-day waiting period for the asphalt to

cure in order to put the surfacing on the courts. Once that is done, crews will need to return to install benches, nets, etc.

- Park Ambassador Program - This program started back up in the parks. Last year, the program was held in Kleiner Park. Specifically this year the program was expanded to Settlers Park. The vehicle the Ambassadors take from Kleiner to Settlers will also make stops at 8th Street and Tully Parks. An orientation was held; roughly 40 volunteers attended. The MPR and PD Departments are seeking additional volunteers to be Park Ambassadors.

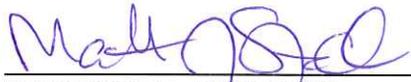
11. Adjourn

Commission President Matt Stoll entertained a motion to adjourn the meeting. Commissioner Treg Bernt moved to adjourn the meeting. Commissioner William Fitzgerald seconded. The vote was unanimous and in favor of the motion.

There being no further business, the meeting adjourned at approximately 8:54 p.m.

(AUDIO ON FILE OF THESE PROCEEDINGS)

APPROVED:



MATT STOLL, PRESIDENT

7 / 16 / 2014
DATE



TIFFANY COLEMAN, VICE PRESIDENT

/rem

Attachments:

- 1) Update on Meridian Boys & Girls Club Gym Project, dated May 14, 2014 (1 page)
- 2) Boys & Girls Club Gym Site Plans (3 pages)
- 3) Treasure Valley YMCA Partnership Proposal (8 pages)
- 4) Preferred Site Option Rendering of Storey Dog Park (1 page)

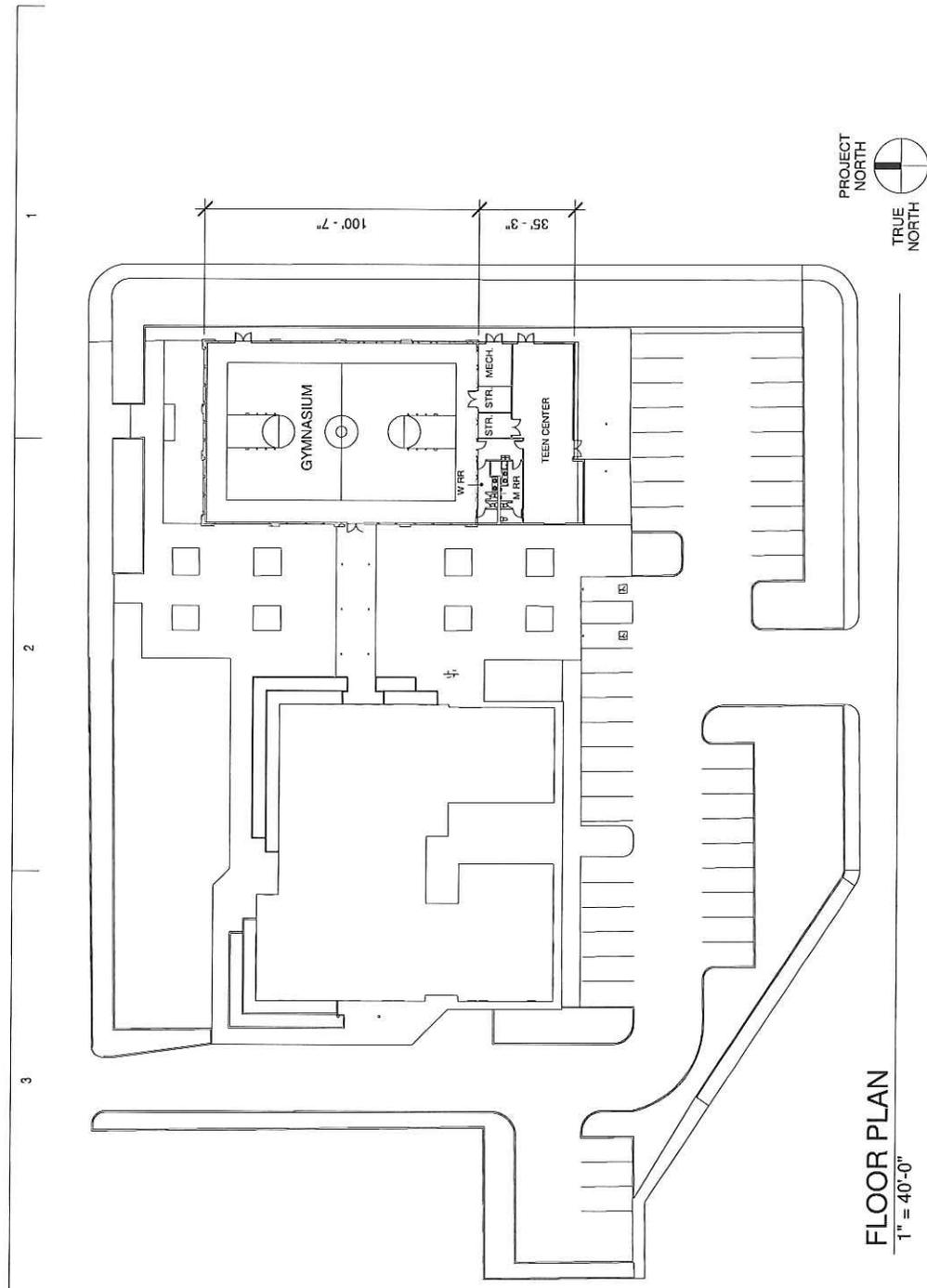


BOYS & GIRLS CLUBS
OF ADA COUNTY

UPDATE ON MERIDIAN BOYS & GIRLS CLUB GYM PROJECT

May 14, 2014

- Decision has been made to proceed with the original building design by Cole Architects, which included one high-school regulation basketball court and ancillary space for Club programs.
- Ancillary space will include a 1,200 square foot teen center. National studies for Boys & Girls Clubs of America have shown that Clubs that have separate facilities for teens are more effective at attracting and retaining teen members.
- Boys & Girls Club Board of Directors will be meeting soon to discuss what impact the new design features will have on potential City Partnership (i.e. can/should adult sports leagues be conducted in the same building / at the same time / as Boys & Girls Club teen program?)
- If Board of Directors determines City Partnership is feasible, Club will submit partnership proposal to the City of Meridian ASAP.
- Tommy Ahlquist has signed on as the Co-Chair of the capital campaign! Has committed to securing \$500K in cash and in-kind donors.
- Recent featuring of the Boys & Girls Club gym project on KTVB for Idaho Gives has resulted in great momentum for fundraising!
- So far, approximately \$400,000 has been donated or pledged. There are 5 other large donors who can now be approached to make their donation/pledge.
- Gardner Company and ESI have been working with Cole Architects to come up with a more solid estimate of true construction costs (which will be significantly less than the \$2M that we originally planned for.)
- Boys & Girls Club board expects fundraising to be completed no later than year end, and construction to be started by early 2015.



PROJECT NORTH
TRUE NORTH

FLOOR PLAN
1" = 40'-0"

SHEET TITLE:

FLOOR PLAN

PROJECT NAME:

Boys & Girls Club Gym

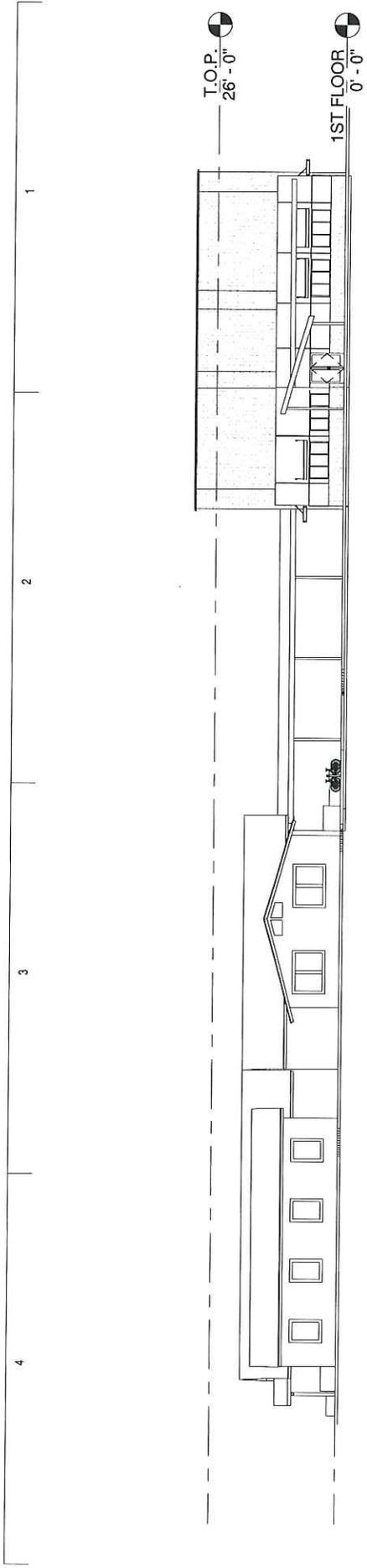
OWNER:

Boys & Girls Club

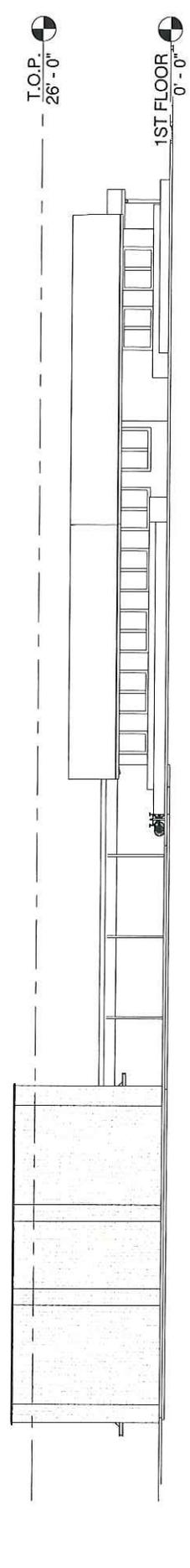
ARCHITECT:



COLE ARCHITECTS | 802 W. BANNOCK SUIT 208
Boise, ID 83702 | (208) 345-1800



② WEST ELEVATION
1" = 20'-0"



① EAST ELEVATION
1" = 20'-0"

SHEET TITLE:

EAST & WEST ELEVATIONS

PROJECT NAME:

Boys & Girls Club Gym

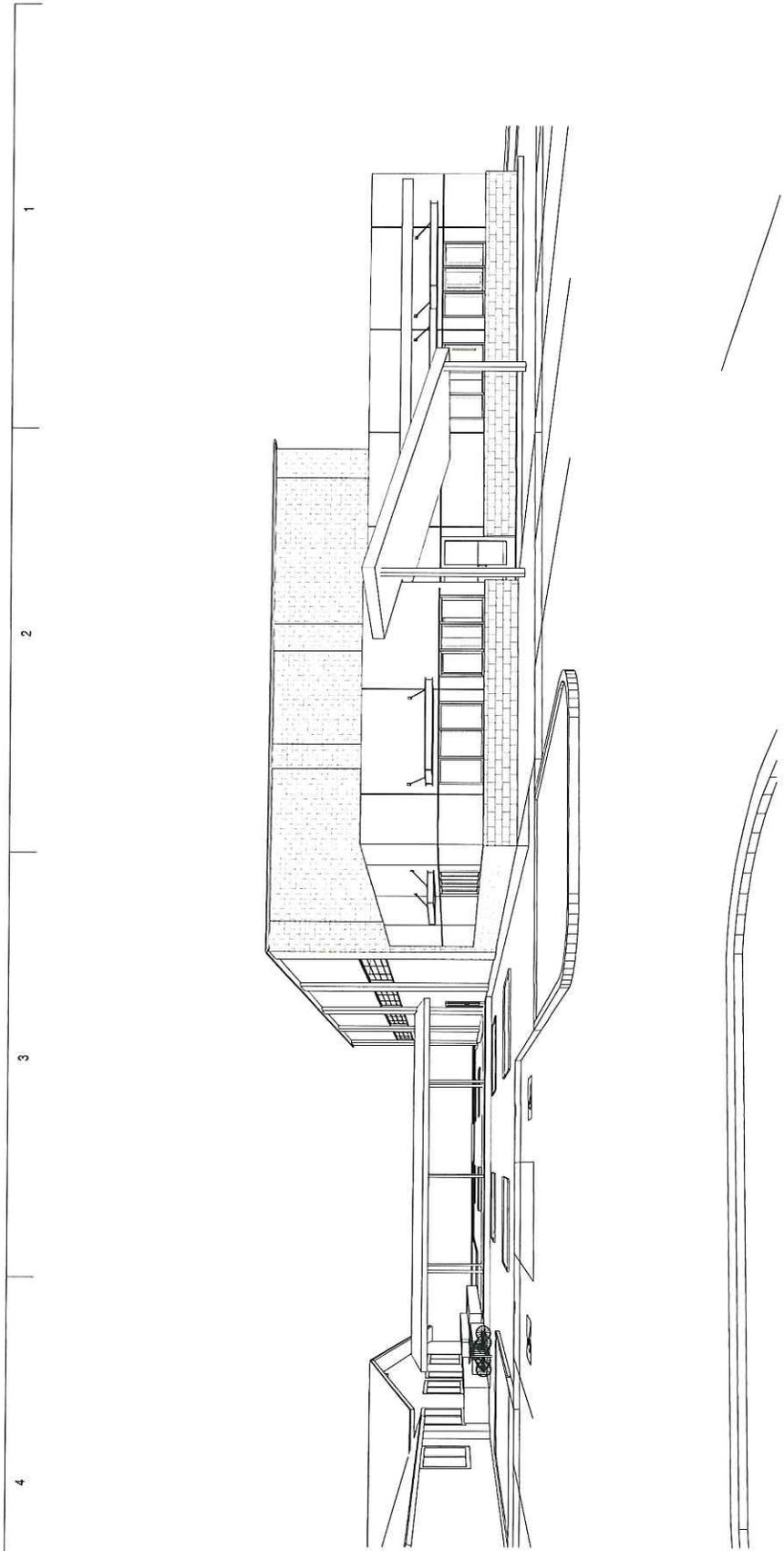
OWNER:

Boys & Girls Club

ARCHITECT:



COLE ARCHITECTS | 802 W. BANNOCK SUIT 208
Boise, ID 83702 | (208) 345-1800



SHEET TITLE:

3D VIEW

PROJECT NAME:

Boys & Girls Club Gym

OWNER:

Boys & Girls Club

ARCHITECT:

COLE ARCHITECTS

COLE ARCHITECTS | 802 W. BANNOCK SUIT 208
BOISE, ID 83702 | (208) 345-1800



Meridian Parks and Recreation Department ADMINISTRATIVE POLICY

SUBJECT: PARTNERSHIPS BETWEEN PRIVATE OR PUBLIC ENTITIES AND THE CITY OF MERIDIAN PARKS & RECREATION DEPARTMENT

PURPOSE: To define protocols and requirements for persons or organizations seeking to enter into partnership agreements with the City of Meridian for the construction, expansion, or improvement of amenities in existing or future City parks

POLICY:

I. Proposal submission.

Any person or organization seeking to partner with the City shall prepare, and provide to the Parks and Recreation Department Director, a written proposal including each and all of the following:

A. Proposer information – Who are you?

1. Name, physical and mailing address, phone number, e-mail address, and website of the person writing the proposal and of the entity he or she represents.
Treasure Valley Family YMCA
1177 W. State St.
Boise, ID 83702
(208) 344-5501
www.ymcatvidaho.org
2. Corporate or organizational status, including non-profit or 501(c)(3) status, if applicable
501(c)(3)
3. Past history, current mission, and future goals of the organization, generally and as specifically applicable to proposed partnership with City

The Treasure Valley Family YMCA has served the citizens of the Treasure Valley since its founding in 1891. Our Mission: The Treasure Valley Family YMCA works to strengthen the foundation of our community by developing successful

youth, engaging people in healthy living, and inspiring a commitment to social responsibility. We provide support and opportunities that empower people and communities to learn, grow, and thrive. We will continue to grow and develop in areas that show a need for this mission and where communities ask for YMCA participation.

4. Fundraising experience

FUNDSY was founded in the 1960's as a way to support the development of the Downtown Boise facility. Fundraising has taken place for capital construction projects over the past 50 years. Recent fundraising efforts have included raising \$13.5mm for the Caldwell Family YMCA (opened 2005) and \$22.5mm for YCamp at Horsethief Reservoir (lodge completed 2013). In general, our facility construction projects do not encumber the operations with long-term debt.

We have an annual campaign in which hundreds of volunteers share the Y story and cause and gather support for our financial assistance program. Each branch participates with local volunteers, and the collective goal of the campaign in 2014 is more than \$1mm.

B. Concept plan – What do you want to do?

1. Executive summary providing overview of the proposal and general description of proposed final objective

Our intent is to work with the citizens and leaders of Meridian to build a full YMCA facility somewhere in South Meridian, building upon the work we already do in Meridian, including youth sports programs, camps, and multiple child development centers (partnership with Meridian School District). The project will be dictated by the needs and wants of the community. Our market research has already indicated strong support for a recreational facility in South Meridian. We imagine that this would be a roughly 90,000 square foot facility designed through a process of involving community members in identifying needs and the spaces needed to meet those needs. It is hard to predict what features that certain partners (hospitals, library, municipal departments, etc.) might require, but, at a minimum, we imagine that the facility will include certain features that are common in our other Y's:

- Youth Center
- Child Watch
- Fitness Center
- Free weight area
- Walking/Running Track
- 4 large locker rooms
- At least 4 special needs/family locker rooms

- Aquatic center with mix of lap pool, fitness/instructional pool, kiddie pool/pad, and recreational water features. Steam room, sauna, and Jacuzzi included.
- Large meeting room
- Group fitness gymnasium
- Yoga/small group fitness room
- Cycling room
- Café
- Basketball/Volleyball Gymnasium

Note: this is just an initial list that will be expanded/redacted in the community design process. Other possibilities include such things as external (outdoor) water features, playing fields, and a multi-court fieldhouse.

Conversations with the City of Meridian have included the possibility of including a “field house” (multiple basketball/volleyball courts, classroom, etc.) as part of the campus. Preliminary estimates are that this would be approximately 25,000 square feet and include three regulation basketball courts that can also be used for six volleyball courts.

2. Detailed description, including drawings as appropriate, of the proposed site location, size, and features of the amenity

These are yet to be determined. One possible site is adjacent to Mountain View High School, close to the intersection of Eagle and Overland Roads.

3. Suitability analysis of site for proposed amenity, including traffic, parking, safety, noise

The site has not been definitively determined. If the site in Gramercy subdivision is chosen, preliminary conversations with Meridian School District have established the probability of sharing the 380+ parking spaces at the west of their property, to complement the parking on the site.

Architect selection should be completed by May 20th, and this will help with the requested suitability analysis.

4. Description of number and type of persons or population(s) that would be served by the proposed amenity; demographics and geographic locations; trends that will affect support or interest in the proposed amenity

YMC A’s are at their best when they are a true cross-section of the community. We expect this facility and programs to be fully accessible to participants of all ability levels and backgrounds. Financial assistance ensures that no one is turned away due to an inability to pay.

Our current facilities have a range from 15,000 to 20,000 members each, and we expect this facility to have at least 17,000 members. In addition, non-members who utilize the programs and facilities on a temporary basis should number in the tens of thousands.

Market research has shown that this area has the appropriate population density, growth trends, and perceived need for family-focused health and wellness activities to support a full facility YMCA.

5. Anticipated or proposed benefits to proposer upon completion – e.g., priority use of amenity, retention of interest
Benefits to the YMCA would include the opportunity to expand the number of youth, families, and individuals who are impacted by our Cause. It would further diversify our operations, allowing for greater stability and support for the hundreds of programs operating throughout the Treasure Valley. The YMCA would have full ownership of the facility and responsibility for all capital needs and operational expenses.

If the field house proposal comes to fruition, the benefits to the Y would include synergy of programming, cross promotion, and the possible ability to program the space during times that City Parks and Rec is not using the space.

We believe that there would be benefits to the City as well. Future discussions will need to include decisions about ownership of the field house portion of the project, operational expenses, programming, priority usage, etc.

C. Business plan – How do you plan to do it?

1. Overview of implementation strategy – phasing, timeline
As mentioned above, architect selection has begun using a diverse committee made of professionals, volunteers from Meridian, Y staff, and representatives from the City and the Meridian School District. Architect selection will help significantly with potential timeline.

A “leadership cabinet” for the capital campaign has been established and the quiet portion of the fundraising campaign has begun. The public or community portion of the campaign is not expected to begin until sometime in 2015, at the earliest.

The possibility of phasing the project has not currently been discussed, but it is certainly an option, particularly depending on fundraising. The YMCA typically does not begin construction until at least 80% of the fundraising goal has been met, as our buildings are constructed with little or no debt.

2. Potential challenges and solutions
As always, the construction of a YMCA will need to be a community project driven by the citizens of the area. Although a steering committee existed from 2007-2009,

this group has not been re-established. Many committees will need to be established to help with building design, programming, communications, and fundraising. The community leaders living in the area will need to come forward and work together to build momentum for the project.

Obviously, fundraising is a challenge. We are hopeful that our joint efforts will make this successful.

Site selection and land acquisition are also potential challenges. The Y has never had to purchase land, but it may be a necessity to this project, although that will add to the overall fundraising need.

3. Marketing needs and strategies; target market; media to be used

To Be Determined. The YMCA's marketing department will provide their full support to this project. Typically, local communication methods (town halls, school presentations, local papers, etc.) are used to spread the word about YMCA projects.

4. Organization and management of the project from development to implementation; number, qualifications, and background of personnel; division of labor/responsibilities

This project is currently coordinated on the YMCA side by Scott Curtis, Senior Vice President. He participated as a volunteer in the early stages in Caldwell and later as a full time staff in the last year of the Caldwell YMCA construction project. He then served as the executive director of that site for its first 8 years. He is currently overseeing strategic growth, including efforts in Mountain Home, Meridian, and other communities. He also oversees the fund development and marketing department, HR, finance/accounting, and buildings and properties, all of which will be involved in this project. Bob Park is the director of facilities and properties, and he is working closely with Scott on this project. It is expected that the YMCA will coordinate/provide all of the staffing for fundraising and management of the construction.

Steve Siddoway, Meridian Parks and Rec Director, has been the primary contact from the City, and it is expected that he and his staff will manage any design and construction management roles that are needed from the City.

5. Why proposer is uniquely qualified to succeed – track record, prior projects and successes, particularly as it relates to partnerships and similar ideas; community involvement; familiarity with Meridian community and local government;

The YMCA currently owns and operates three full-facility YMCA's (Downtown Boise, West YMCA and Boise City Aquatic Center, and Caldwell), a field house combined with fitness facility (Homecourt YMCA), a 400 acre resident camp, and 22 child care centers. We have many operational partnerships, a few of which are:

- City of Caldwell: lease space at the Caldwell Facility for Parks and Rec programming.
- City of Boise: They own the aquatic center at the West Y, which is fully operated by the Y at no cost to the City.
- Meridian School District: We operate 6 child development programs on their campuses, including four modular child care centers on grade school properties.
- Numerous Schools: Free 3rd grade swimming programs.
- St. Luke's, St. Al's, and West Valley Medical Center: partnerships range from physical therapy provided in the facilities to employee wellness programming.

6. Long-term or ongoing maintenance or other requirements and plan for addressing

Depreciation and reinvestment in facilities is a part of the Y's annual budget and has not been an issue with our previous facilities. As mentioned above, a field house component will require more conversation about roles and responsibilities for ongoing maintenance needs.

7. Proposed role of City staff in process

-City staff would be involved with the design development, construction documents, and throughout the process to provide input and expertise.

D. Phased and final cost estimates – How much will it cost?

1. Overview of funding requirements and costs for completion of proposed amenity, including materials, labor, installation, maintenance, insurance, other costs
Two estimates have been received, and it appears that the total cost for the project would be approximately \$20mm, all of which would be needed to be raised from the fundraising effort.

2. Show us the money – How much funding is already secured, from what source(s)?

The fundraising has not begun in earnest, but the quiet portion of the campaign is beginning. In addition to the generous commitment from the City of Meridian, the fundraising efforts of the last two weeks have resulted in pledges of \$561,000 from four donors and \$70,000 from an anonymous foundation.

3. Description of any commercial advantage or benefit conferred on proposer in construction or installation of proposed amenity

4. Additional/potential/future sources of funding

5. Fundraising plan and timeline

A "leadership cabinet" for the capital campaign has been established and the quiet portion of the fundraising campaign has begun. The public or community portion of the campaign is not expected to begin until sometime in 2015, at the earliest.

Generally, 80% of the funds raised come from approximately 50 donors, and it is

these individual, municipal, foundation, and corporate gifts that are being nurtured at this time. This will take approximately 9 months to one year to complete, and will be followed by the community portion of the campaign. This phase of the campaign is essential both to complete the fundraising and build the involvement and ownership of the community in the project.

6. Amount of monetary or in-kind contributions requested or required from City – initially, during implementation, long-term, and ongoing

This is being discussed with the Mayor and City Council. Every monetary and in-kind contribution will help the project. The amount needed varies depending on the scope of the project, the inclusion of a field house, and the success of the fundraising campaign over the next several months.

In terms of ongoing support, for the main YMCA facility described above there is no expectation of ongoing support from the City. The pro forma calls for membership and program revenue to sustain all operational and capital expenses.

- E. Acknowledgement of public records law.** If the proposal contains trade secrets or personal information, a written notice to this effect must be included with the proposal. Proposers must be aware, that any and all information or documents submitted to the City of Meridian become public records. With some limited exceptions, the Idaho public records law requires that the City disclose public records in the City's custody to any person upon request.

II. Analysis and follow-up.

- A. Viability assessment and contact.** Within sixty (60) days of receipt of a complete proposal, the Parks and Recreation Department Director or designee will assess the potential viability of the partnership proposal and contact the proposer to discuss the proposal, giving consideration to each of the following factors:
 1. Availability of funding (when and how much) from proposer; what funding or contribution would be required from City
 2. Known or potential demand for proposed amenities within Meridian
 3. Whether the partnership asks the City to add a new amenity to an existing park, to reprogram an existing park plan, or to accelerate implementation of an adopted plan
 4. The proposed amenity's benefit to the community as a whole, particularly to underserved populations
 5. Increased demands on City services and staff time created by the partnership and by the proposed amenity

6. Potential risks and benefits to City under proposed plan
7. Established priorities and budget available for amenity development
8. Initial and ongoing costs and available resources, to City and to proposer
9. Ongoing maintenance or funding requirements of the proposed partnership and the proposed amenity
10. Availability of City resources to commit to partnership or proposed amenity
11. History of contributions by proposer to Meridian community

- B. **Benchmarks.** If the Director determines from his initial viability assessment and discussion with the proposer that a current or future partnership between the parties may be viable, the Director may conduct or seek independent research or review of the proposal to verify and assess the information set forth therein. The Director may also consult the Meridian Parks and Recreation Commission and/or Meridian City Council for input.

If, in the Director's discretion, moving forward is appropriate in light of his assessment of the written proposal, discussion with the proposer, independent review or research, and Commission or Council input, the Director may establish benchmarks that will trigger renewed contact between the parties or further action by either party. As the established benchmarks are reached, the Director may require a progress report and/or new proposal updated with modifications to the proposer's goals or resources occasioned by benchmarks reached. Such benchmarks may include a measure of progress that indicates that the City and the proposer may begin negotiating a written partnership agreement.

Unless and until a written partnership agreement is duly executed by the governing boards of both parties, the project should be considered an exchange of ideas, conceptual in nature, and neither the City nor the proposer should prematurely rely to its detriment on the relationship or on the representations of the other. No entitlement can be conveyed without a written instrument approved by City Council at an open meeting and signed by the Mayor.

- C. **Partnership agreement.** If the proposer attains a benchmark or measure of progress that indicates that it is appropriate to formalize the scope of the partnership, the Director, with the assistance of the City Attorney's Office, will negotiate a written agreement that establishes, as applicable, the parties' mutually-held and respective goals and commitments with regard to fundraising, construction, installation, operation, maintenance, and joint use of the amenity that is the subject of the partnership.

Issue/Description	Date
	3/26/14



STOREY PARK DOG PARK
MERIDIAN, IDAHO
DESIGN DEVELOPMENT

Drawn: KCS	Checked: KCS
Scale: AS SHOWN	Sheet Title: LANDSCAPE PLAN
Job Number: 1331	Sheet Number: L1.0
	Of: Sheets

- SITE DATA:**
- TOTAL SITE AREA: 186,400 SF
 - NOT INCLUDING RECONFIG NORTH PARKING:
 - RECONFIGURE EXISTING PARKING AREA:
 - DEMO: 4,750 SF
 - ASPHALT: 450 SF
 - ASPHALT: 17,400 SF
 - 5' CONCRETE SIDEWALK: 14,000 SF
 - LAWN AREA: 48,900 SF
 - PLANTING BEDS: 12,800 SF
 - TREES: 9
 - PROPOSED PARKING SPACES: 139
 - PROPOSED NEAR PARKING AREA:
 - CURB/SITTER: 2,060 LF
 - ASPHALT: 43,940 SF
 - CONCRETE SIDEWALK: 4,300 SF
 - OPEN METAL FENCING: 150 LF
 - (NEST PERIMETER SIDE)
 - PLANTING BEDS (PARKING/BUFFER): 10,200 SF
 - BUFFER LAWN AREA: 32,400 SF
 - SHADE TREES: 83
 - ORNAMENTAL TREES: 24
 - EVERGREEN TREES: 5
 - TOTAL PARKING LOT/BUFFER TREES: 62
 - TOTAL DOG AREA: 2.25 AC (97,800 SF)
 - TOTAL ARTIFICIAL TURF: 5,300 SF
 - TOTAL ROCK MULCH: 4,610 SF
 - TOTAL TURF GRASS: 28,490 SF
 - SHADE TREES: 18
 - ORNAMENTAL TREES: 13
 - EVERGREEN TREES: 1
 - TOTAL TREES: 32
 - LARGE (ACTIVE) DOG AREA: 1.79 AC (76,200 SF)
 - ARTIFICIAL TURF: 2,920 SF
 - ROCK MULCH: 1,100 SF
 - TURF GRASS: 26,480 SF
 - SHADE TREES: 14
 - ORNAMENTAL TREES: 4
 - EVERGREEN TREES: 0
 - TOTAL TREES: 18
 - SMALL DOG AREA: 5 AC (21,000 SF)
 - ARTIFICIAL TURF: 2,480 SF
 - ROCK MULCH: 6,710 SF
 - TURF GRASS: 7,290 SF
 - SHADE TREES: 5
 - ORNAMENTAL TREES: 3
 - EVERGREEN TREES: 2
 - TOTAL TREES: 11
 - RESTROOMS:
 - LARGE SHELTERS: 1
 - SMALL SHELTERS: 2
 - WATER FOUNTAINS: 3
 - BENCHES: 4
 - DOG WASTE STATIONS: 5
 - TRASH RECEPTACLES: 6
 - CONCRETE PLAZA & ENTRY PATIOL: 5,040 SF
 - DOG PARK #1 ASPHALT PATHWAYS: 9,690 SF
 - DOG PARK #2 ASPHALT PATHWAYS: 12,940 SF
 - 6" SOLID VINYL FENCING: 670 LF
 - 5' OPEN METAL FENCING: 1,080 LF
 - (NEST & SOUTH SIDES + INTERIOR)
 - LENGTH OF SOFTBALL NETTING: 500'
 - (AT BACK FENCE LINE)



OPTION A
FULL DOG PARK & PARKING BUILDOUT

SCALE 1" = 50'



PARKS & RECREATION COMMISSION RECREATION & SPECIAL EVENTS COMMITTEE



MISSION:

The mission of the Recreation & Special Events Committee is to help create continuity and involvement in community parks and recreation programs by proposing, promoting, and facilitating recreation opportunities and special events in the City of Meridian.

GOALS & OBJECTIVES • 2013-14

1. Create a disc golf tournament in October 2014.
 2. Continue to improve Christmas in Meridian, including the Winter Lights Parade, the Christmas Tree Lighting Ceremony, followed with the Children's Winterland Festival.
 3. As a committee, support another City event.
-

AGENDA • Wednesday, July 9, 2014

6:00 p.m. • Meridian City Hall • Clerk's Conference Room • 33 E. Broadway Avenue

1. Disc Golf Fall Classic Planning
2. Independence Day Celebration Debrief
3. Christmas in Meridian Planning



PARKS & RECREATION COMMISSION PARKS AMENITIES & SIGNAGE COMMITTEE



MISSION:

The mission of the Park Amenities & Signage Committee is to define future park locations, themes, signage, and amenities to better serve the impending growth demands of the City of Meridian and to work closely with the Meridian Parks & Recreation Department to develop and implement these new concepts into a more functional park system serving both young and old alike.

GOALS & OBJECTIVES • Fiscal Year 2013-14:

1. Implement the master amenities plan for all parks.
 2. Develop a prototype shade structure (to be adjusted for site specific needs) and budget for 2015.
 3. Provide input into the Parks Comprehensive Plan update.
 4. Assist in the development of the master planning for Borup Park, Aldape Park, and the South Meridian 77-Acre Property.
 5. Develop specific recommendations for adult amenities.
-

MINUTES • Tuesday, May 13, 2014 (Special Meeting)

The Parks Amenities & Signage Committee met on Tuesday, May 13, 2014 in the Parks & Recreation Department Conference Room at Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho. The meeting was called to order at approximately 4 p.m.

Attending:

- Phil Liddell, Chairman & Commissioner
- Matt Stoll, Commissioner
- Creg Steele, Commissioner (Minutes Taker)
- Jay Gibbons, MPR Dept.
- Mike Barton, MPR Dept.

1. Present Research Findings by Committee Members of Amenities Appropriate for Seniors, as Well as Other More Generalized Amenities

This item was tabled.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

2. Discuss Shade Options, Related Costs, and Materials with Recreation Today of Idaho's Representative

The Committee brought Kim, with Recreation Today of Idaho, up-to-date with desired shade requirements at Kleiner Park. Kim talked about using sails at different height levels. Steve mentioned that a minimum eave height of sails should be 12 feet. Sails will allow air flow and good shade coverage. Kim looked at a satellite map. There is a seven-year warranty on sails. The sail size can be changed as trees grow. Shade spans of 50 feet or more will require very large spread footings. The Committee thinks smaller spans will reduce the size of footings thus minimize the extent of existing concrete removal.

Steve wants the Committee to look at tree growth in the future (plan it into a shade build-out).

Action Items:

- Kim will visit Kleiner Park with Mike and/or Jay and then come back with three design concept drawings.
- Kim will work with Mike and Jay in the beginning. Then she will work with the Committee when she has information for them.

Committee Recommendations to Commission:

- None at this time.

The meeting adjourned at approximately 5 p.m.

AGENDA • Wednesday, July 9, 2014

6:00 p.m. • Meridian City Hall • City Council Conference Room • 33 E. Broadway Avenue, Meridian, ID

Minutes Taker: Jay Gibbons

1. Mike Barton and Jay Gibbons to Report on Shade Design Drawings from Recreation Today of Idaho.
2. Discuss Existing Tree Growth at Kleiner and How it Interacts with Shade Sail Design Concepts, as per Steve Siddoway's Request



PARKS & RECREATION COMMISSION COMMUNITY LIAISON COMMITTEE



MISSION - COMMUNITY LIAISON COMMITTEE:

The mission of the Community Liaison Committee is to develop and maintain relationships with community organizations in Meridian.

GOALS & OBJECTIVES • 2013-14:

1. Become more involved in community events by establishing a calendar.
 2. Explore more avenues to utilize technology—the interactive digital guide, mobile apps, and mobile website.
-

AGENDA • Wednesday, July 9, 2014

6:00 • Meridian City Hall, Council Chambers, 33 E. Broadway Avenue,
Meridian, ID

1. Third Quarter Volunteer Opportunities
2. Update on Chalk Art Contest Progress - Shelly Houston
3. Revisit Z-Card Sponsorship for Second-Run Printing
4. Discuss Potential Bike Event for Pathways Promotion



PARKS & RECREATION DEPARTMENT

STAFF REPORTS

July 9, 2014

Administration Division

Department Director's Report:

STEVE SIDDOWNAY

(Please note a verbal report will be provided to the MPR Commission at the July 9, 2014 meeting.)

Parks Division

Parks Superintendent's Report:

MIKE BARTON

1. **Settlers Village Square Phase 2 Tennis** - Construction continues on the tennis court complex. The remaining courts have been paved, and perimeter fencing is being installed. Landscape irrigation and topsoil is being installed on the north. Once the fencing is complete, a ribbon curb will be poured and the remaining concrete can be placed. Once those items are complete, the shelter, shade structures and parking lot can be constructed.
2. **Kleiner Park Add Alternates** - Two projects in the works will bring shade to the recreation complex. The first one is an extension of the roof at the concessions stand. This has been identified as a priority, due to the exposure of the serving window. There is a concept to bring a step-down roof out 12" from the front of the building and add a trellis-type structure off to one side. This will preserve the architecture while providing good sun protection. The other

project is adding shade sails to the complex. There are three options for consideration; the budget will drive the approval of these items.

3. **77-Acre Well Development** - Our water right transfer has been approved, and the well-drilling operation has begun. Once we complete the drilling and test for production, a pump system will be designed and constructed for use.
4. **Storey Park Development/Dog Park** - There is much activity with the design and construction document preparation. A full update will be provided at the July 9th Commission meeting.
5. **ACHD Cost-Share Projects** - We have an agreement with ACHD that says they will detach sidewalks on a road-widening project, and, in turn, the City will provide an interim landscape treatment in front of undeveloped parcels. The interim treatment consists of recycled asphalt or a rock product of some kind. Last year we provided interim treatment to the space between the sidewalk and curb along Franklin Road. This year we are doing the same on Ustick Road between Locust Grove and Leslie. In the coming years, this treatment will be provided by the City on the Ustick Road widening project and Ten Mile from Cherry to Ustick.
6. **Main Street Islands** - There are two roadway islands planned for Main Street near Idaho. This is an MDC project, but we are partnering with design oversight, since the maintenance of these islands will be provided by the City.

Parks & Pathways Project Manager's Report:

JAY GIBBONS

1. **Fivemile Creek Pathway - Segment E, Bridgetower** - Pathway construction began on April 10, 2014. It is progressing smoothly. A substantial completion walkthrough was conducted on June 26th. The pathway should be complete by mid-July.
2. **Pathway Directional Signs** - Bud Porter directional signage is in the works. Staff is working with the Commission to embark on a pathway network directional sign project.
3. **Rail With Trail Pathway** - The City received a grant to fund an arterial crossing design study. A contract between the consultant, the City, and ITD has been signed. The project kick-off is scheduled for the first week of July. Project completion is late November 2014.
4. **Transportation Improvement Projects** - Staff is working with Development Services and Public Works to coordinate roadway and intersection improvements for near-term projects. These projects include separated sidewalks, interim treatments, and landscape improvements.

5. **Centennial Park Restroom Project** - The restroom building has been ordered. It should arrive the last week of August. The City was able to utilize a State contract for the purchase; however, the big news is that the restroom will be a two-toilet facility instead of the single-toilet building as originally intended.
6. **8th Street Park Picnic Shelter Project** - The shelter has been ordered. Site plans are currently in design. It should arrive for installation the last week of July.
7. **Park Dedication Plaques** - The bronze plaques have been delivered.
8. **Idaho Street Sidewalk Improvement Project** - The project is funded by a CDBG grant in partnership with ACHD. Improvements will include the installation of concrete sidewalk on both sides of Idaho Street between Meridian Road and 4th Street where missing segments of sidewalk exist. Initial survey and design development work is underway. The project will be constructed in the fall of 2014.
9. **HAWK Signal on Meridian Road & Bud Porter Pathway** - ACHD has budgeted for the project in FY2016. The construction plans are underway and have been through two progress reviews to date.

City Arborist's Report:

ELROY HUFF

1. **Kleiner Park Arboretum** - There are 15 more trees to be planted in the arboretum in July. They have been difficult to get; so it will be fun getting them added.
2. **Downtown Tree Box Replacement and Construction 2014** - This project is completed for this year. Five new boxes were added. One tree box was pulled off from the street corner, and a new box was added.
3. **Downtown Tree Work** - I have been trimming and raising tree limbs in the early morning hours. It takes a month or so of work to get them done. Trees will be sprayed shortly for spider mites and borers.
4. **Tree Inventory Work** - Inventory is still in process. I am collecting data on days that are nice in the afternoons.
5. **Generations Plaza Water Feature** - This project is wrapping up. The unit has been installed. Mike Barton is working on some artwork for the cover. The fountain is running every day, but it does need some fine-tuning.

6. **Splash Pads** - Both splash pads at Settlers and Kleiner Parks are working very well.
7. **Park Tree Planting** - This will continue to happen at various parks through the summer.

Recreation Division

Recreation Coordinators' Report:

COLIN MOSS, GARRETT WHITE, & PATRICK DILLEY

1. **Meridian Parks & Recreation Summer Camps** - This summer Camp Mer-Ida-Moo has continued its partnering with the Meridian Library District by having MLD staff visit our camp sites as a special guest. The first visit included information for campers on the reading program with MLD and the opportunity for campers to win prizes for their participation and dedication to reading. Each week our staff and MLD staff coordinate, and MLD staff come and deliver a planned program surrounding Camp Mer-IDA-Moo's weekly theme. Camp Mer-IDA-Moo will visit the Cherry Lane Library later this summer on a field trip. Previous field trips to this point included Meridian Lanes, Birds of Prey, Discovery Center of Idaho and the State Capitol building during 4th of July week. More field trips this month include Zoo Boise and Danik Gymnastics.

Our Art Camp has updated the mural on the porch of the Community Center. Previous art campers that provided last year's mural pieces will be contacted; they are able to pick up their art at our offices. Brad Day and Phil Harris helped our campers and Brian Schreiner the art teacher with replacing the mural pieces.

Camps programmed and staffed by Meridian Parks & Recreation employees include Outdoor Adventure Camp, Let's Play Sports Camp, Art Camp, and Camp Mer-Ida-Moo. In the weeks that all camps are running concurrently, we have a current average of 80 campers per week.

2. **50 & Active Whitewater Rafting & Kayaking Adventures** - Brandon Crusat (MPR camp staff) will be escorting a group of individuals 50 and over to have some fun on the main Payette River on Tuesday, July 8. The group will meet at the Meridian Community Center and meet their professional guides from Payette River Experience at the river put-in. Patrick will escort the trip planned for August 5. We have also expanded our kayak offerings this summer. In year's past, we have offered a Women's kayak clinic. We modified the

difficulty to an inflatable kayak lesson, making it more accessible to all skill levels and added a Family and a 50 & Active Kayak Adventure this summer.

3. **Classes** - Registrations have been looking positive this summer with a full slate of classes in the Community Center, at tennis courts, and at the golf course in Meridian this summer. We will have our regular schedule of Line Dance, Zumba, Yoga, Martial Arts, Dance camps, Preschool, and Young Rembrandts, along with some new additions, such as Game Programming for youth.
4. **Meridian Community Center** - The week of June 1-7, 2014 was booked solely for maintenance and repairs at the Meridian Community Center prior to beginning this summer. The entire interior was repainted, and some minor electrical repairs were made, along with some dry wall and patching in places that needed it. The windows in the art room were tinted to beat the heat this summer! Our Parks crew really stepped up and led the charge on the maintenance here this week.
5. **Fall Activity Guide** - I have begun working on the activity guide process for the fall installation of our 2014 Parks & Recreation Activity Guide. We hope to print the guide on August 15, have a registration start date of August 18, and begin classes after Labor Day on September 2, 2014.
6. **Summer Volleyball League** - The Summer Volleyball League is up and running. The league has 21 teams this year. Games are played Tuesday, Wednesday, and Thursday evenings. The league runs through August 7.
7. **Spring Softball League** - The Spring Softball League is maxed out again this year with 100 teams. Games are played Monday through Friday in the evenings. The end-of-season tournament has begun and will end Saturday, July 12 for most and the week of July 14 for a few others.
8. **Fall Softball League** - The Fall Softball League has 97 teams this year. This is the most we have ever had. The regular season games will begin immediately after the Spring Softball League is over.
9. **Rhino Rush Red-Eye Men's Softball Tournament** - This tournament is run on Friday, August 1 and Saturday, August 2. Games are played through the night. Last year we had 16 teams registered. We hope for more this year.
10. **YMCA and Boys & Girls Club Partnerships** - We have been working with the YMCA and the Boys & Girls Club in regards to a partnership. Exploring these partnerships is an ongoing effort.

11. **CableONE Movie Night in Meridian** - We've hosted four shows so far this summer, and everything has been great. We continue to enforce the under-18 policy as best we can with the police officers on-site. There are still a lot of teenagers coming to movie night without their parents.
12. **Meridian Barn Sour 10k/6k/1 Mile Fun Run** - The 11th Annual Barn Sour was held on June 28 at Settlers Park. We had a total of 138 participants which is right around what we're used to. Commissioner Liddell and his wife volunteered during the events and were a huge help. Once we finalize all revenue and expenditures, we'll transfer proceeds to the Care Enough to Share fund.
13. **Independence Day Festival** - At the time of this report, the Independence Day Festival was still a couple days away, so at this point we're working hard to get prepared for the event. A recap will be given at the Commission meeting.
14. **Gene Kleiner Day** - Gene Kleiner Day was celebrated on June 14 with a Meridian Symphony Orchestra performance in the Kleiner Park bandshell. The event drew a great crowd with an estimated attendance of 500-600.
15. **Park TUPs** - We've seen a heavy increase in Temporary Use Permits submitted for events in parks. Last year a total of 43 TUPs were submitted. So far this year, 39 TUPs have been submitted, and there are still 15 more events on the calendar.