



PARKS & RECREATION COMMISSION

REGULAR MEETING • AGENDA

City Hall Council Chambers • 33 East Broadway Avenue, Meridian, Idaho
 Wednesday, November 12, 2014 • 6:00 p.m.

Mission:

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

	Presenter	Approximate Time
1. Roll-Call Attendance ___ Matt Stoll, President ___ Kent Goldthorpe ___ Tiffany Coleman, Vice President ___ Phillip Liddell ___ Treg Bernt ___ John Nesmith ___ Sharon Borton ___ Creg Steele ___ William Fitzgerald	Rachel Myers	2 minutes
2. Adoption of the Agenda	Matt Stoll	2 minutes
3. Approval of Minutes of the October 8, 2014 Regular Meeting	Matt Stoll	2 minutes
4. Announcements a. 2015 All-Commission & Committee Goals b. 2015 Commissioner Elections	Matt Stoll Matt Stoll	<u>4 minutes:</u> 2 minutes 2 minutes
5. Committee Meetings a. Recreation & Special Events Committee b. Parks Amenities & Signage Committee c. Community Liaison Committee		50 minutes
6. Committee Reports a. Recreation & Special Events Committee	John Nesmith	<u>15 minutes:</u> 5 minutes

b. Parks Amenities & Signage Committee c. Community Liaison Committee	Phil Liddell Tiffany Coleman	5 minutes 5 minutes
7. New Business a. Margaret Aldape Park Eagle Scout Project b. Rail With Trail Crossings Study by Project Engineering Consultants c. Winter Lights Parade Commission Float	Jacob Simpson Lars Anderson Treg Bernt	<u>55 minutes:</u> 15 minutes 30 minutes 10 minutes
8. Old Business - NONE		
9. Workshop - Conference Room A a. 2014 Pathway Accomplishments b. Prioritize Pathways for 2015 Pathways Priority Task List	Jay Gibbons Jay Gibbons	<u>45 minutes:</u> 15 minutes 30 minutes
10. Staff Reports	MPR Staff	15 minutes
11. Adjourn	Matt Stoll	1 minute

NEXT REGULAR MEETING: DECEMBER 10, 2014 • 6:00 P.M.

ATTACHMENTS:

- (1) *10-8-14 Regular Meeting Minutes*
- (2) *Recreation & Special Events Committee: Mission; Goals & Objectives; 10-8-14 Minutes; 11-12-14 Agenda*
- (3) *Parks Amenities & Signage Committee: Mission; Goals & Objectives; 10-8-14 Minutes; 11-12-14 Agenda*
- (4) *Community Liaison Committee: Mission; Goals & Objectives; 11-12-14 Agenda*
- (5) *Staff Reports: Administration, Parks, and Recreation Divisions*
- (6) *Miscellaneous: FY2014 MPR Commission Annual Report*

2014 All-Commission Goals:

1. *Participate in updating the Comprehensive Park System Master Plan.*
2. *Work on the design and construction of a new dog park in Storey Park to replace the existing Bark Park which will be closed, due to the new Police Training Facility.*
3. *Continue to pursue additional funding sources for future pathway construction opportunities.*
4. *Continue to engage other task forces, commissions, entities, and agencies through workshops and other outreach.*
5. *Investigate the feasibility of a mobile website or app.*
6. *Continue to hold an annual team-building event and facilitate communication among Commission members.*
7. *Install the park dedication plaques at all parks.*
8. *Volunteer at one community event per quarter.*

MERIDIAN PARKS & RECREATION COMMISSION

November 12, 2014

Please sign in: (print clearly for recording the minutes)

<u>Name:</u>	<u>Title:</u>	<u>Business:</u>
1. <u>LARS ANDERSON</u>	<u>PEC-CONSULTANT</u>	<u>RAILS W/ TRAILS PRESENTATION</u>
2. <u>CHUCK EASTON</u>	<u>PEC-</u>	<u>RAILS W/ TRAILS PRESENTATION</u>
3. <u>Jacob Simpson</u>	<u>scout</u>	<u>Margaret Aldape Park Presentation</u>
4. <u>Lynette, Luke, Liz, & Nate Simpson</u>		<u>spectators</u>
5. <u>Shellya Houston</u>		<u>Park + Rec Staff</u>
6. <u>Ben Simpson</u>		<u>spectator</u>
7. <u>DREW SMART</u>		<u>SPECTATOR</u>
8. <u>BRETT PIERCE</u>	<u>SCOUT LEADER</u>	<u>SPECTATOR</u>
9. <u>Mariah Simpson</u>		<u>Spectator</u>
10. <u>Doug Simpson</u>		<u>Spectator</u>
11. <u>Jeff Ball</u>		<u>spectator</u>
12. _____		
13. _____		



PARKS & RECREATION COMMISSION

REGULAR MEETING • MINUTES

City Hall Council Chambers

33 East Broadway Avenue, Meridian, Idaho

Wednesday, November 12, 2014 • 6:00 p.m.

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

1. Roll-Call Attendance

Commission President Matt Stoll called the meeting to order at approximately 6:01 p.m. MPR Administrative Assistant II Rachel Myers took roll-call attendance as follows:

<u>X</u> Matt Stoll, President	<u>X</u> Kent Goldthorpe
<u>X</u> Tiffany Coleman, Vice President	<u>X</u> Phillip Liddell
<u>X</u> Treg Bernt	<u>X</u> John Nesmith
<u>X</u> Sharon Borton	<u>X</u> Creg Steele*
<u>X</u> William Fitzgerald	

*Commissioner Steele arrived to the meeting at approximately 6:05 p.m.

Others present were: City Council Liaison Luke Cavener; MPR Department staff— Director Steve Siddoway, Parks Superintendent Mike Barton, Parks & Pathways Project Manager Jay Gibbons, Marketing Coordinator Shelly Houston, & Recreation Coordinator Colin Moss; Deputy City Attorney Emily Kane; Project Engineering Consultants representatives Lars Anderson & Chuck Easton; & citizens Jacob Simpson, Lynette Simpson, Luke Simpson, Liz Simpson, Nate Simpson, Ben Simpson, Maria Simpson, Doug Simpson, Drew Smart, Brett Pierce, & Jeff Ball

2. Adoption of the Agenda

Commission President Matt Stoll entertained a motion to adopt the agenda as presented. Commissioner Kent Goldthorpe moved to adopt the agenda as presented. Commissioner Sharon Borton seconded the motion. All were in favor of the motion.

3. Approval of Minutes of the October 8, 2014 Regular Meeting

Commission President Matt Stoll entertained a motion to approve the minutes as presented. Commissioner Sharon Borton moved to adopt the minutes as presented. Commissioner Kent Goldthorpe seconded. All were in favor of the motion.

4. Announcements

a. 2015 All-Commission & Committee Goals - Matt Stoll

Commission President Matt Stoll announced in December the Commission will have a work session developing the 2015 All-Commission Goals at which time they will be adopted. Committee members will work on their respective committee goals.

b. 2015 Commissioner Elections - Matt Stoll

Commission President Matt Stoll announced they will be taking nominations for the new Commission President and Vice President. Elections will take place at the December Commission meeting. Commissioners may start making their interest known for these positions. The new leadership will take effect in January 2015.

Commission participants broke out into their respective committees at approximately 6:05 p.m.

5. Committee Meetings

- a. Recreation & Special Events Committee**
- b. Parks Amenities & Signage Committee**
- c. Community Liaison Committee**

The group reconvened at approximately 7:00 p.m.

6. Committee Reports

a. Recreation & Special Events Committee - John Nesmith & Colin Moss

Commissioner John Nesmith moved to amend the agenda to include an all-Commission vote on the allocation of funds from the 1st Annual Disc Golf Fall Classic. This request is a result from the Committee's recommendation after their meeting was held and the agenda already adopted. Commissioner Sharon Borton seconded the motion. All were in favor of the motion.

The Recreation & Special Events Committee met that evening. Those in attendance were John Nesmith, Sharon Borton, William Fitzgerald, and Colin Moss.

- Disc Golf Fall Classic - Committee member Colin Moss reported the event went very well for the first year. There were 26 teams equaling 52 total participants. This was more than the number of participants from the Meridian Parks & Recreation Community Golf Scramble, which was what this event morphed from. There were some hole sponsorships, and everyone enjoyed the day out at Kleiner Park with the temporary disc golf course set up.

After all sponsorships, registrations, and all of the expenses, the proceeds totaled \$1,163.09. The three ideas Colin was tasked with bringing back proposals for the use of these funds were:

- 1) Care Enough to Share program.
- 2) Purchase a fitness station for along a pathway—After further investigation, it appears there would not be enough funds to purchase one.

3) Purchase more charcoal barbecue grills for park picnic shelters.

The first option, which is the Committee's recommendation, would be to buy four (4) smaller barbecue grills that would go at four other picnic shelters tentatively slated for Settlers Park shelter 2, Kleiner Park shelter A-2, Storey Park blue shelter, and Bear Creek Park.

The second option would be to buy one larger charcoal grill and install it at the large shelter in Tully Park.

Commissioner Kent Goldthorpe moved to allocate funds from the 1st Annual Disc Golf Fall Classic toward the purchase of four (4) smaller barbecue charcoal grills for the four parks described. Commissioner Creg Steele seconded the motion. There were eight (8) ayes and one (1) nay. The motion was passed.

- Christmas in Meridian - Staff and volunteers have been working on this event for quite some time now. November 12, 2014 is the deadline for parade applications. Thus far, there are 28 applications as well as eight (8) internal entries. Colin is expecting to get up into the 40-50 range of parade entries. Festivities for Christmas in Meridian include the Winter Lights Fun Run, Winter Lights Parade, Christmas Tree Lighting Ceremony, Downtown Business Decorating Contest, and Children's Winterland Festival. Other events not hosted by the Christmas in Meridian Committee will be incorporated into the week of festivities. Santa's Mailbox will be posted at City Hall. The Little Free Library will provide Christmas books during the month of December. The Holiday Classic Volleyball Tournament will be held on Saturday, December 6, ran by Garrett White. Shelly Houston will run the Christmas Bazaar on Thursday, December 4. The Meridian Symphony Orchestra has their Christmas performance on December 6. Therefore, Christmas in Meridian will be a lot of fun this year!

b. Parks Amenities & Signage Committee - Creg Steele, Mike Barton & Matt Stoll

Commissioner Creg Steele moved to amend the agenda to vote on a plan brought forward by MPR staff for shade at Kleiner. This request is a result from the Committee's recommendation after their meeting was held and the agenda was already adopted. Commissioner Treg Bernt seconded. All were in favor of the motion.

Committee member Creg Steele reported the Parks Amenities & Signage Committee met that evening. Those in attendance were Matt Stoll, Creg Steele, Phil Liddell, Mike Barton, Jay Gibbons, and Shelly Houston.

- Kleiner Park Shade - The group discussed the plan for shade options for Kleiner Park in the future and what the Committee can do moving forward.

Mike Barton presented the Kleiner Park recreation complex shade sail plan to the Commission provided by Recreation Today of Idaho (see attachment). These shade sails vary in size from 10'x10' to 20'x20'. Matt Stoll stated the recommendation of the Committee to MPR staff, Mayor, and Council is to prioritize shade at Kleiner Park for partnership opportunities, whether it is with the Kleiner Park Trust, but also to pursue possible budget enhancements with City Council.

Commissioner Creg Steele moved to accept the shade plan brought forth by MPR staff to move forward either to a future date with the Kleiner Park Trust or into a budget enhancement when either allows the possibility of that to happen. Commissioner Kent Goldthorpe seconded. All were in favor of the motion.

One of the features the MPR Department will be adding with its current budget is a stand-alone roofline shade structure for the front of the concessions building, which has already been designed. This will be a springtime project.

- Dog Park Sponsorship Program - Shelly Houston spoke with the Committee. The plan is to include some personal visits for larger groups or individuals that might have more funds and/or group presentations. There is the basic plan for the Storey Park Dog Park. There are bid alternates. The MPR Department will use sponsorships to help fund the bid alternates. MPR staff is also waiting to see how the budget “shakes out” to see how many of the add-alternates will fit within the budget, if any.

c. Community Liaison Committee - Tiffany Coleman

Committee Chairman Tiffany Coleman reported the Community Liaison Committee met that evening. Those in attendance were Tiffany Coleman, Treg Bernt, Kent Goldthorpe, Shelly Houston, and Rachel Myers.

- Community Block Party Feedback - This topic is a carryover from last month. The group discussed better communication regarding cross-promotional opportunities. One of those examples was the Fun Bus. As they sat there, a lot of people were asking about the new bus route through Meridian. The group thought it would be a good idea to be prepared moving forward. In the coming years, the Committee will be looking for better opportunities to help spread those partnerships.
- Parks & Pathways Z-Card Sponsorship Re-Run Printing - Rachel reported there were roughly 250 Z-cards left, so at this point, there is no need for a second round of printing. The group will be talking about this topic again in February 2015. The Committee will provide recommendations on who they can talk to for a new sponsorship opportunity.
- QR Code for Facebook Page - This idea came from the Community Block Party as well. It would be nice to have one to embed into flyers and publications and take out on the road so people can easily access the Facebook page. Shelly will be working on this project.
- 4th Quarter Volunteer Opportunities - The MPR Commission Community Events Calendar was reviewed. Volunteer opportunities for this quarter include the Winter Lights Parade on December 5, the Holiday Classic Volleyball Tournament on December 6, and Rake Up Meridian on November 15, which is listed in the “Other” category.
- Bike Event for Pathways Promotion - The group has talked about this for a couple of years. They thought it would be nice to have a bike event for the Commission at some sort of a ribbon cutting or opening. One of the events they talked about is the Commission’s Pathways Tour in the spring or the potential dedication of the Five Mile Creek Pathway Segment E at Bridgetower by bicycle instead of by van.

7. New Business

a. Margaret Aldape Park Eagle Scout Project - Jacob Simpson

Jacob Simpson, a candidate for the Eagle Scout rank, gave a PowerPoint presentation about the Margaret Aldape Park, specifically to complete the conceptual design phase of the pond area of the park (especially the foliage). Copies of his slides are attached to these meeting minutes.

Feedback from the Commission:

- **Phil Liddell** - He complimented Jacob on his presentation, how well prepared he was, and the interest level he took to hold together the team of professionals to run them and learn at the same time. He was impressed.
- **Luke Cavener** - He thanked Jacob for his presentation. The leadership component as an Eagle Scout was shown. He complimented him for exemplifying many characteristics of a leader by rallying stakeholders, bringing in volunteers, and coming with a strong recommendation. He appreciated Jacob's presentation and commended him on a job well done.
- **William Fitzgerald** - He liked how Jacob's presentation was a plan of a plan, which is unique. He liked what Jacob did putting together the plan for the pond, and he believed it will look really nice when the work is completed. He hopes that when the pond is finished that there is some sort of credit to Jacob for his work.
- **Steve Siddoway** - He has committed to Jacob that the MPR Department will provide his work to the consultants that will be working on the concept plan for the Aldape Park and that it will be part of the background information that will be carried forward in that process.
- **Treg Bernt** - He congratulated Jacob and expressed that completing this project was a "big deal." He stated it makes him happy and very proud to see young men like Jacob putting forth such leadership qualities and setting an example for his younger siblings, friends, and those with whom he may attend church with.
- **Matt Stoll** - He commended Jacob for a job well done. He thought since Jacob completed a plan that he would consider being involved in the master plan update. He did an excellent job in leading a committee of professionals, which is an onerous task, much less trying it out in his high school years. He congratulated Jacob on this.

He noted the City does have on an annual basis an application seeking volunteers who are willing to sit on the MPR Commission and asked Jacob to take this into consideration.

- **Kent Goldthorpe** - He recommended that the MPR Commission compose a letter emphasizing Jacob's leadership skills.

Commissioner Kent Goldthorpe moved to accept Jacob Simpson's project and that it would be provided as background information to the Parks & Recreation System Master Plan. Commissioner William Fitzgerald seconded the motion. All were in favor of the motion.

The Commissioners gathered for a photo afterwards with Jacob to memorialize the work he did.

b. Rail With Trail Crossings Study by Project Engineering Consultant - Lars

Anderson

Lars Anderson with Project Engineering Consultants (PEC) gave a PowerPoint presentation on the results of the Union Pacific Railroad Rail With Trail Study he and Chuck Easton have been working on with ITD, ACHD, and the City of Meridian for approximately 6-7 months. This project focuses on the rail corridor, but just the arterial crossings. Copies of his slides are attached to these meeting minutes.

Feedback from the Commission:

- **John Nesmith** - In PEC's study, did they come with a recommendation or a preferred side, north or south? *North is the best option from a trail user point of view and taking into consideration the addition of the light rail; however, PEC did find a way to make it work on the south if needed.*
- **Phil Liddell** - What is the likelihood of convincing the UP Railroad that this case will come to fruition? *Lars provided an example of a project he worked on ten years ago in Utah with similar rails with trails where the UPRR did not approve of the project. However, through a similar process, they now built the trail. So it could happen, if the City of Meridian has a strong commitment and keeps pushing for a couple of years, as well as having an indemnification clause in place.*

The speed of the train coming through the corridors at 30 mph max—how does this relate to the success and speed ratings of other areas in which PEC worked with the UPRR? *The 30 mph is on the higher end. Most of the other trails are a little bit slower or light rail, which also goes about 30 mph. They can go up to 60 mph in between stations, but they stop so frequently, they do not get up to speed for very long.*

- **Jay Gibbons** - Regarding the likelihood of convincing the UPRR that this project will happen, what he sees occurring is if the City has financial backing to build a segment or multiple segments, which is a big piece of this pathway, that is when the UPRR will believe the City can pull this project off. The City has received a grant in the next 3-4 years to complete a segment of this pathway.
- **Matt Stoll** - He highly recommended that a presentation is provided to the granting agency, which is COMPASS, specifically to their Regional Technical Advisory Committee (RTAC) and then to their Board. Any significant funding that the City will be pursuing will have to go through them.
- **Steve Siddoway** - He emphasized that the transportation nature of this project was such that the focus was on the arterial crossings themselves. They did look at the route, but this study does not end in determining the City's preferred alignment. It does look at potential alignments. The purpose of this study is to get the options for the arterial road crossings on the table so that wherever it is, whether it is in-corridor or out-(he is hoping for in-corridor), they have their options lined out and looked at with the traffic engineers at the table.

Commissioner Kent Goldthorpe moved that this presentation be forwarded on and made to the City Council for their review and approval. Commissioner William Fitzgerald seconded the motion. All were in favor of the motion. (President Matt Stoll had to excuse himself from the motion, due to a potential conflict of interest with his day job.)

c. Winter Lights Parade Commission Float - Treg Bernt

Commissioner Treg Bernt stated he received an email after the last Commission meeting stating that he was duly nominated to lead this effort. He solicited the Commissioners' thoughts on their commitment toward putting on the Commission parade float together this year. Last year, there were three Commissioners who helped out. For this year, they will need more than three Commissioners signed up, because there is a lot of time and effort involved in putting together a float.

A few of the Commissioners committed to helping with the parade this year. Others were uncertain of their availability.

MPR staff offered the trailer and their help to brainstorm and provide some other props for the float itself. The float can be prepped at the Parks Maintenance Shop.

The Commissioners will meet outside of this meeting to further discuss their ideas and options. After the meeting, Commissioner Bernt will send out an email to everyone of their decision.

8. Old Business - NONE

9. Workshop

a. 2014 Pathway Accomplishments - Jay Gibbons

Parks & Pathways Project Manager Jay Gibbons reported on pathway accomplishments from the 2014 MPR Commission Pathway Priority Task List as follows:

- Construction was completed of the Five Mile Creek Pathway, Segment E, from the west end of Bridgetower to Linder Road. There are now mutt-mitt stations and trash receptacles along the pathway. A strong rapport with some of the surrounding neighbors has been established.
- The Rail With Trail Arterial Road Crossings Study is nearing completion.
- Two of the three easements have been secured from property owners regarding the construction of the Five Mile Creek Pathway, Segment H2 from Badley to Fairview.
- Directional signs were installed along the Five Mile Creek Pathway, Segment E, the Diane & Winston Moore Pathway, and the H.R. Bud Porter Pathway. Distance signage markers were installed along the Bud Porter Pathway. The City has officially secured license agreements with ACHD to allow for distance signage markers to be added on the sidewalks leading up to Segment E and down East James Court to the Jackson Drain Connection, which will be a near-term project slated for spring of 2015 (weather permitting).
- Jay has been involved in reviewing the 95%-100% design documents with ACHD for the installation of the HAWK signal on Meridian Road at East James Court for Bud Porter Pathway users to cross safely to connect to the Jackson Drain Pathway. This project is slated to go to bid in the spring of 2015.
- MPR staff members have been involved in a working group with ACHD to foster a connection of the Five Mile Creek Pathway to downtown via Pine Avenue and other roadways. This project is slated to kick off in 2016.

b. Prioritize Pathways for 2015 Pathways Priority Task List - Jay Gibbons

Parks & Pathways Project Manager Jay Gibbons drafted a list of the Commission's 2015 pathway priorities in resolution form, which was handed out to participants that evening. He reviewed each proposed goal and purpose in detail.

Feedback from the Commission:

- **John Nesmith** - He would like to start looking at what it would take to connect the Five Mile Creek Pathway to future park properties, such as the Aldape Property and possibly to the Eagle greenbelt.
- **Matt Stoll** - Next year he would like the Commission to take a tour of the Aldape Property to see how the future park has progressed.

Jay Gibbons will bring back a revised resolution for presentation at the December 10, 2014 Commission meeting.

10. Staff Reports

MPR Director Steve Siddoway reported on the following:

- Christmas in Meridian - He provided a handout of "The Top Ten Ways to Enjoy Christmas in Meridian," which was reviewed and attached to these meeting minutes. This handout also depicts the Winter Lights Parade Route on the reverse side.
- Parks & Recreation System Master Plan - The City is officially under contract, which was approved within the last month. MPR staff members have been working with GreenPlay and are now in the data-gathering phase. Art Thatcher, the Project Manager with GreenPlay, will be present for the December 10, 2014 Commission meeting and will lead a focus group discussion on the MPR Department's mission, vision, and values to start capturing thoughts in regards to priorities. The first big, public outreach meeting will be in January (the last full week). GreenPlay will be in town again on January 27, 28, and 29, 2015. On Wednesday, January 28, there will be a Mayor's Town Hall, and the Parks & Recreation System Master Plan will be the focus of this meeting. At this meeting, Art will present the themes and findings the consultants have been hearing over the previous two days they will have been in Meridian conducting stakeholder interviews and focus groups.
- YMCA Trip to Seattle - Garrett White, Mat Stoll, and Steve joined the YMCA on a tour of several different facilities in the Seattle area for a total of two full days. There were other cities represented from Eagle, Kuna, and Mountain Home. There were folks from the design team as well as their construction management firm. There were five to six sites visited each day. Participants looked at different models of partnerships. It was time well spent. The trip was very organized with speakers at each site.

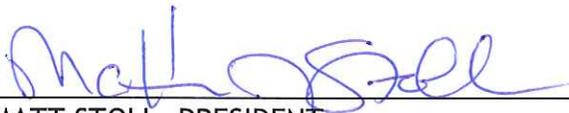
11. Adjourn

Commission President Matt Stoll adjourned the meeting by unanimous consent.

There being no further business, the meeting adjourned at approximately 9:13 p.m.

(AUDIO ON FILE OF THESE PROCEEDINGS)

APPROVED:


MATT STOLL, PRESIDENT

12 / 10 / 2014
DATE

/rem

Attachment:

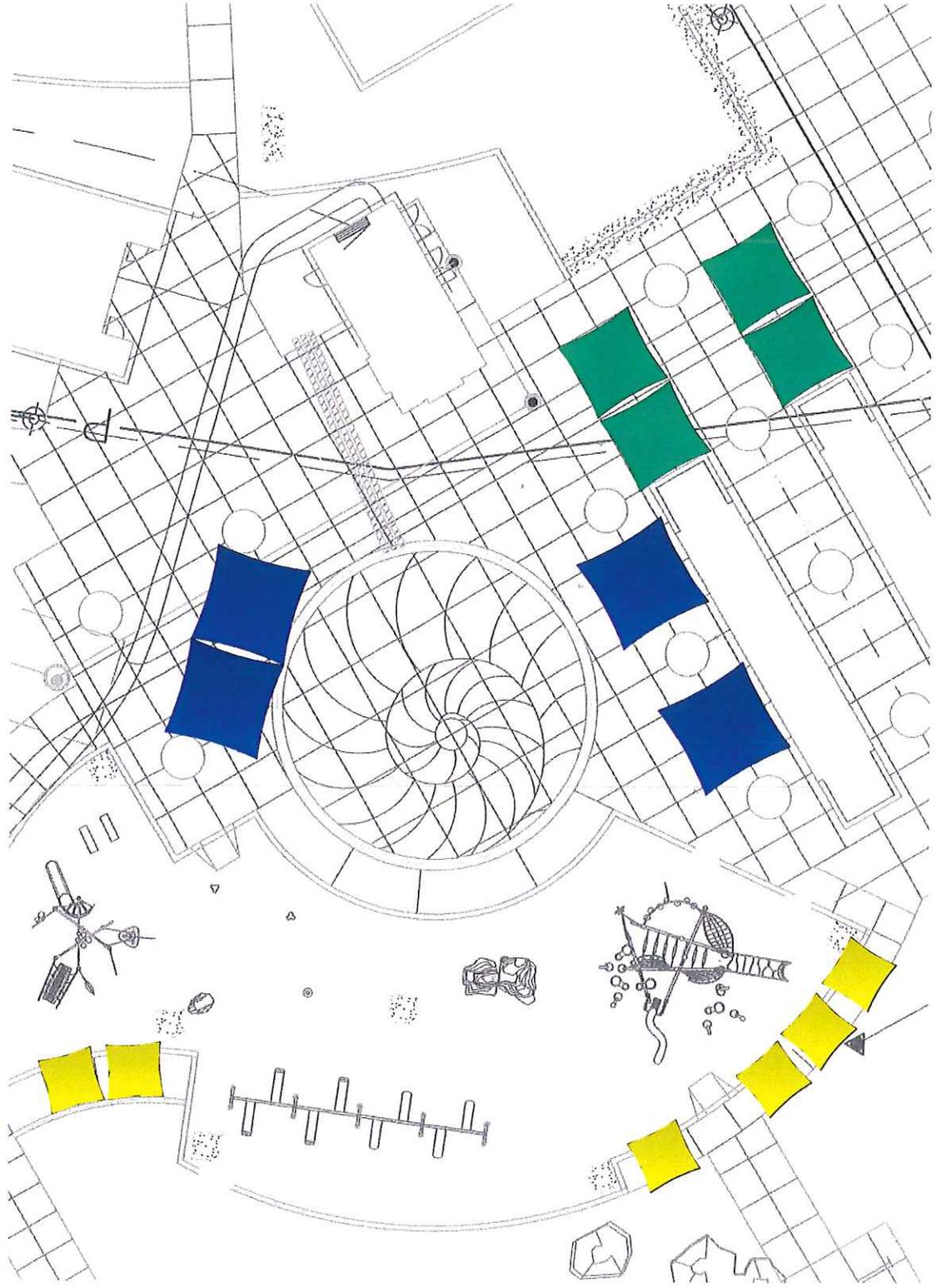
- 1) Kleiner Park Recreation Complex Shade Sail Plan (1 page)
- 2) Margaret Aldape Park PowerPoint (10 pages)
- 3) UPRR Rail With Trail Study PowerPoint (13 pages)
- 4) The Top Ten Ways to Enjoy Christmas in Meridian (2 pages)



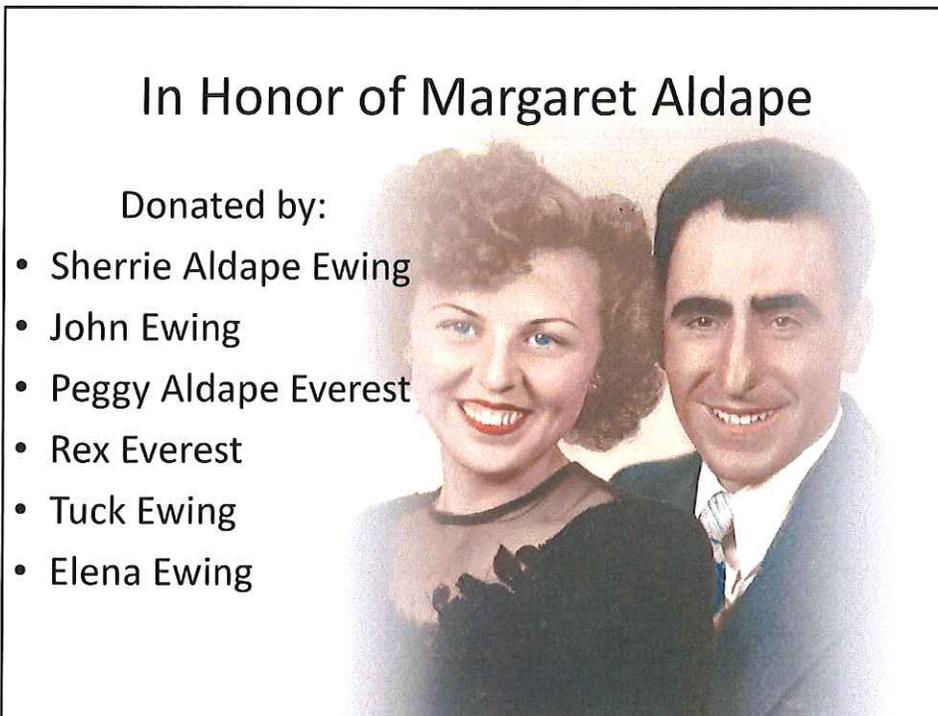
QUO0048200
KLEINER PARK SHADE QUOTE

Additional Notes:

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed structural engineer upon request.



Plan View



Project Purpose

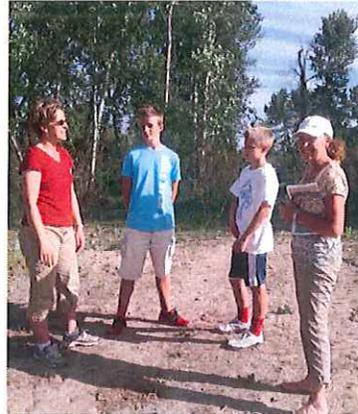
To complete the design phase of the pond area of the park, especially the foliage, which will be integrated into the master plan for the Margaret Aldape Park.

This Project consisted of several phases

- Phase one:
 - Site Visit
- Phase two:
 - Developing a committee of professionals
- Phase three:
 - Visiting similar park developments
- Phase four:
 - Developing professional opinions
- Phase five:
 - Plan development and collaboration

Phase One: Site Visit

- The first visit included Sherrie Ewing, Kent Goldthorpe, Lynette Simpson, and myself, Jacob Simpson
- This visit was July 2013



Phase two

Developing a Committee of Professionals



The Committee

- Steve Siddoway
- Sherrie Ewing
- Elroy Huff
- Karl Gebhardt,
P.E., P.H.
- Doug Russell
- Kent Goldthorpe
- Dave Koga
- Liz Paul
- Andy Ogden

Parks and Rec Meeting

- Planned later park visits
- Located design and landscape professionals
- Discussed park objectives



Phase Three

- Visiting Similar park developments
- One comparable park was visited
- Marianne Williams
- Studied pond aspects of the comparable park



Marianne Williams Park

- October 2013
- Karl Gebhart, Sherrie Ewing, Kent Goldthorpe, Elroy Huff, Jacob Simpson
- Pros and cons of the park



Phase four

Developing Professional Opinions

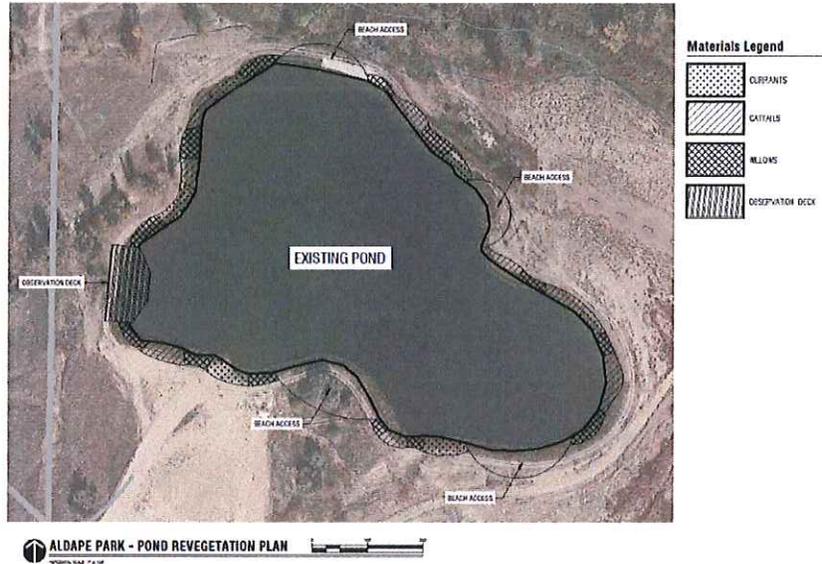
- Andy Ogden (Idaho department of fish and game riparian specialist)
- Karl Gebhart
- The land group
- Idaho Rivers United
- Dave Koga
- Doug Russell
- Ewing Family

Idaho Fish and Game

- Met with Andy Ogden (riparian specialist)
- Received information on plants, and plant recommendations
- Led to the acquiring of a general planting plan of the park
- The information he shared was invaluable in the creation of this plan



Finished Plan



Finished Plan

- The Plan consists of:
 - Willows
 - Currants
 - Cattails (already planted)
 - An Observation Deck
 - Access Points



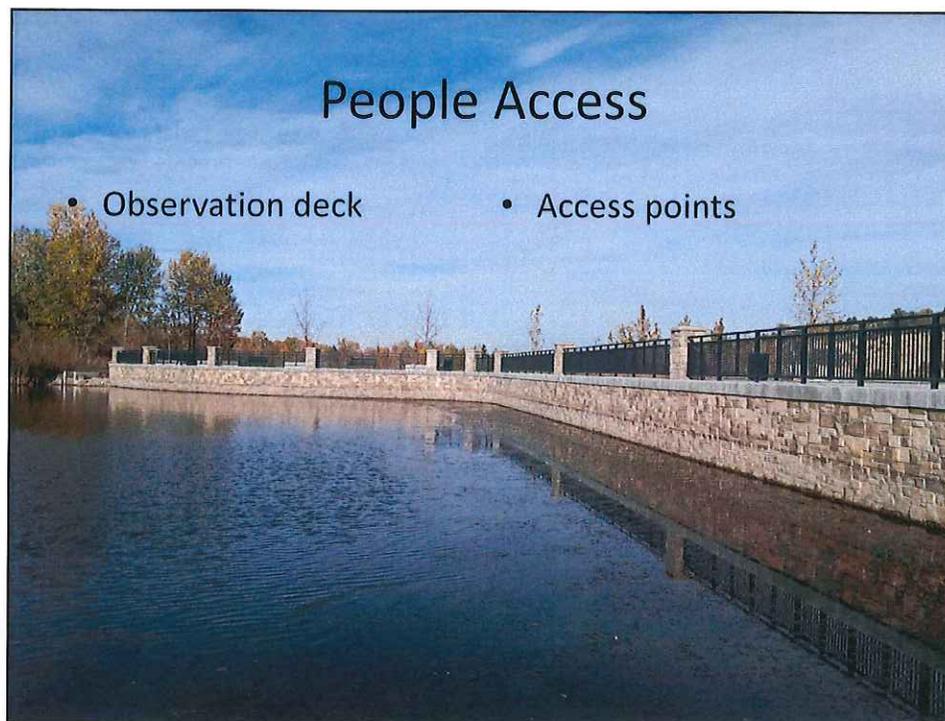
Willows

- Helps Attract Wildlife
- People Control



Currant Bushes

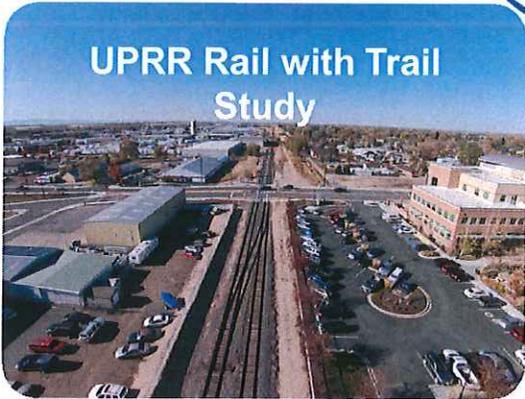
- Attracts wildlife
- Good wildlife food
- Keeps weeds down



Any questions?

MERIDIAN
IDAHO

UPRR Rail with Trail Study



IDAHO
TRANSPORTATION DEPARTMENT

ACHD

PEEC

MERIDIAN
IDAHO

ACHD

Project Area and Overview



Meridian Rail with Trail UPRR Cutoff
Actual Crossing Design Study
Key No. 10152

Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems
Questions

PEEC

Meridian
ACHD

Pedestrian Crossing

Ten Mile Road (inside railroad right-of-way)

Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems
Questions

PREPARED BY
EPPEC Meridian
ARTERIAL CROSSING STUDY
TEN MILE ROAD
SHEET NO.
RD-2A

EPPEC

Meridian
ACHD

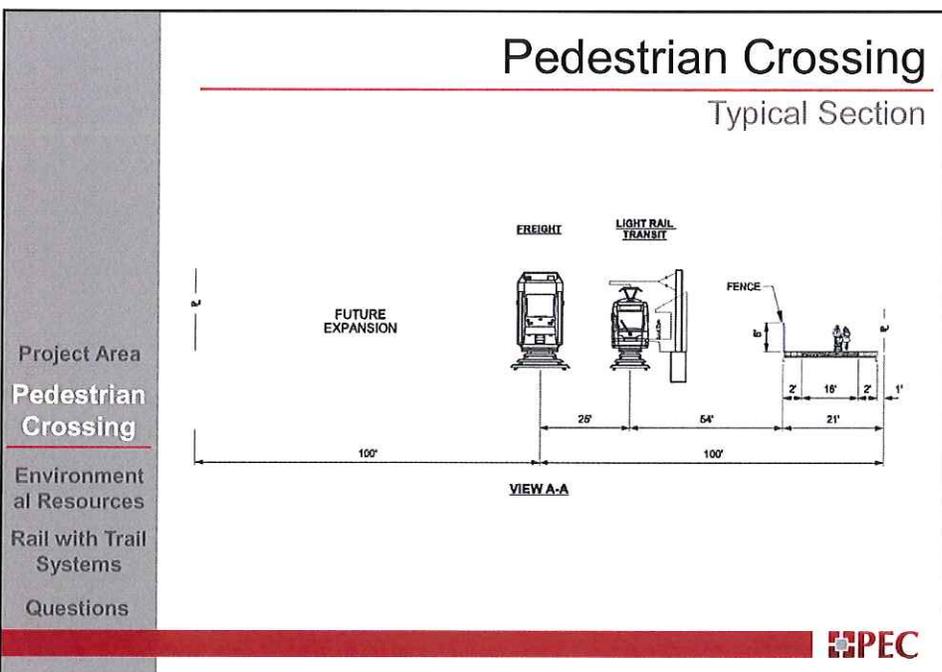
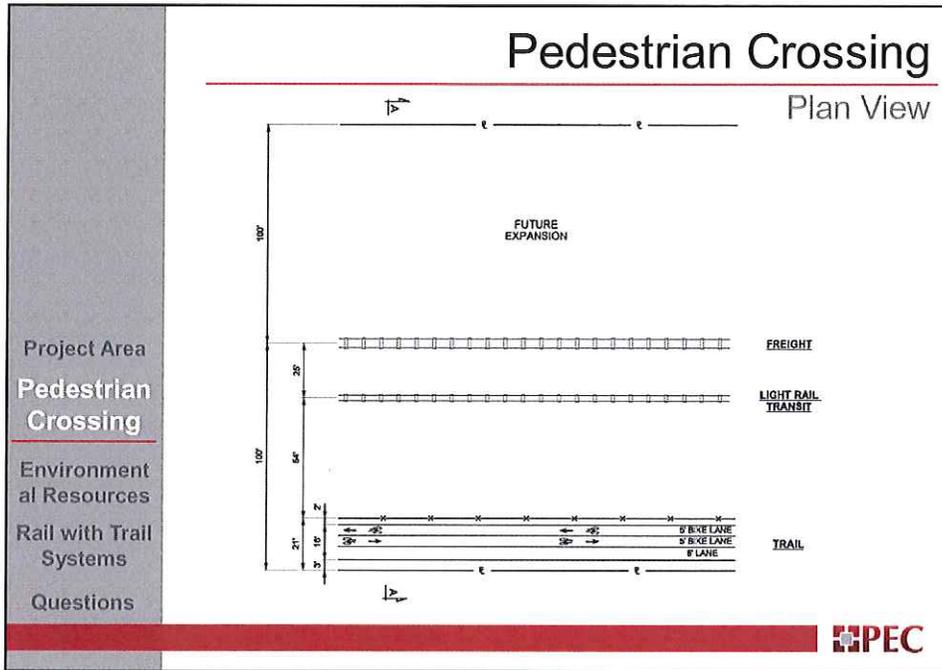
Pedestrian Crossing

Ten Mile Road (outside railroad right-of-way)

Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems
Questions

PREPARED BY
EPPEC Meridian
ARTERIAL CROSSING STUDY
TEN MILE ROAD
SHEET NO.
RD-2B

EPPEC



Project Area
 Pedestrian Crossing
 Environmental Resources
 Rail with Trail Systems
 Questions

Project Area
 Pedestrian Crossing
 Environmental Resources
 Rail with Trail Systems
 Questions

Pedestrian Crossing

At-grade Crossing

*Assumes cost for ROW

	Existing Road				Future 5-Lane Road			
	North Side		South Side		North Side		South Side	
	Inside ROW	*Outside ROW	Inside ROW	*Outside ROW	Inside ROW	*Outside ROW	Inside ROW	*Outside ROW
Black Cat Road	\$79,000	\$413,000	\$79,000	\$94,000	\$246,000	\$584,000	\$246,000	\$326,000
Ten Mile Road	\$246,000	\$322,000	\$246,000	\$281,000	-	-	-	-
Linder Road	\$78,000	\$594,000	\$77,000	\$79,000	\$245,000	\$554,000	\$246,000	\$281,000
Meridian Road	\$317,000	\$598,000	\$312,000	\$364,000	-	-	-	-
Main Street	\$170,000	\$419,000	\$170,000	\$197,000	-	-	-	-
3rd Street	\$227,000	\$255,000	\$227,000	\$409,000	-	-	-	-
Locust Grove Road	\$260,000	\$305,000	\$263,000	\$438,000	-	-	-	-

Project Area

Pedestrian Crossing

Environmental Resources

Rail with Trail Systems

Questions



Pedestrian Crossing

Above and Below Grade

OVERPASS CONCEPT



UNDERPASS CONCEPT



	General Bid Items	Construction Bid Items	Contingency (25%)	Total
Overpass	\$412,870	\$994,870	\$248,720	\$1,656,460
Underpasses	\$510,660	\$1,230,470	\$307,620	\$2,048,750



Project Area

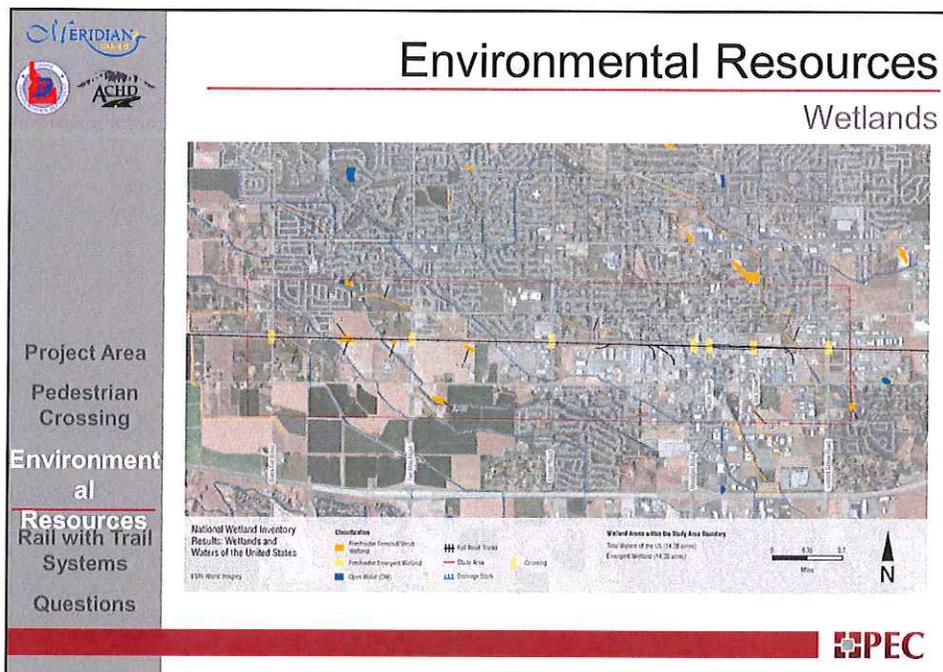
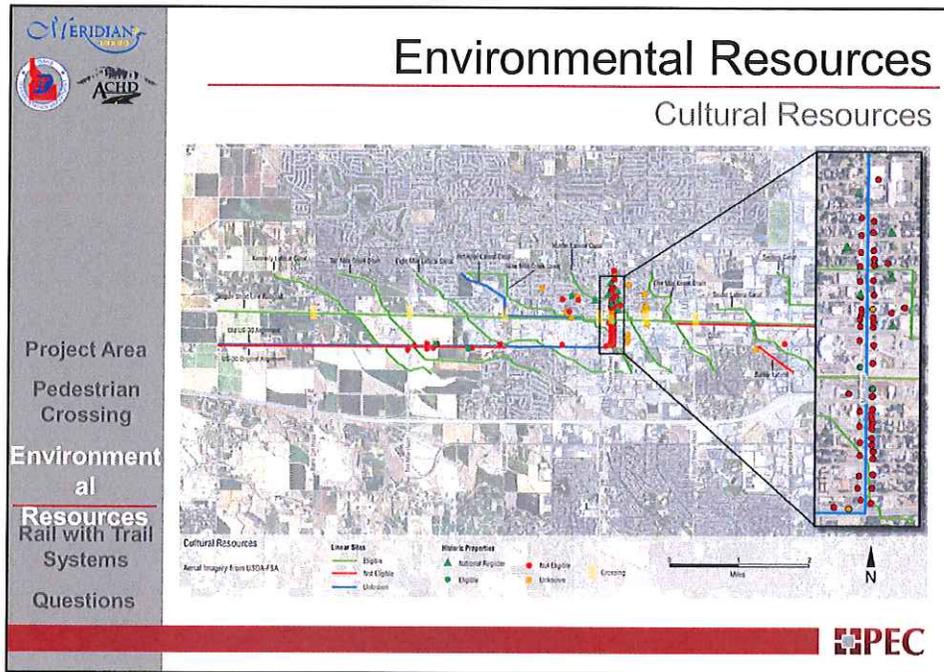
Pedestrian Crossing

Environmental Resources

Rail with Trail Systems

Questions







Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems
Questions

Environmental Resources

Wildlife: Threatened and Endangered Species

No Effect	No Impact Anticipated
<ul style="list-style-type: none"> Greater sage-grouse Northern goshawk Peregrine falcon Yellow-billed cuckoo Bald eagle Mountain quail Three-toed woodpecker Common loon Great gray owl Western toad Bull trout Snake River physa Pygmy rabbit Townsend's big-eared bat North American wolverine 	<div style="text-align: center;">  <p style="font-size: small;">Slickspot peppergrass</p> </div>



Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems
Questions

Rail with Trail Systems

Idaho Recreational Use Statute (§36-1604)

(a) *Purpose*- Encourage land owners to make land available to public without charge by limiting liability.

(b) *Definitions*- "Land" means private or public land... **trails...** and machinery or equipment when attached to or used on the realty.

(c) *Owner exempt from warning*- Land owner **owes no duty to keep premises safe** by installing signs or providing warning.

(d) *Owner assumes no liability*- **Owner** of land who permits use of land without charge **does not** have to assure that premises are safe, confer legal status or licensee, or **assume responsibility or incur liability for any injury to person or property.**

(e) Provisions apply to leased public land.

(f) Provisions apply to land subject to a conservation easement.

(g) *Owner not required to keep land safe*- Owner not required to care for ground, relieve any person using the land, or apply for compensation permit.

(h) *User liable for damages*- **Any person using the land**, with or without permission, **is liable for any damage** to property.





Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail
Systems Questions

Rail with Trail Systems

Safety

Since 2011 there have been 1,590 trespasser deaths in rail corridors.¹

Since 1992 only **one** death of a trail user on a rail-with-trail.²




¹Federal Railroad Administration, Office of Safety Analysis. "Trespasser Deaths by Calendar Year." <http://safetydata.fra.dot.gov/OfficeofSafety/publicsite/Query/castallv4.aspx>

²Pack, Kelly and Pal Tomas. (2013). *America's Rails with Trails*. Washington, D.C.: Rails-to-Trails Conservancy. file:///C:/Users/nboekwse/Downloads/2014.06.%20Rail-with-Trail_List.pdf.



Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail
Systems Questions

Rail with Trail Systems

Safety

- 1 fatality and 2 injuries on RWT in 20 years.
 - Fatality occurred on the South Bay Trail in Bellingham, Washington.
 - The cyclist did not slow or attempt to stop at a 90-degree track crossing, which included a railroad warning sign, a 'cross-buck' symbolic sign, and a stop sign.
 - A lawsuit was filed, and neither the railroad or the trail manager were found to be liable, and the court specifically noted that the trail crossing had in fact improved safety for pedestrians and cyclists.¹







¹ Estate of Haykin v. City of Bellingham, No. 67713-6-1 (Wash App. Div. 1, Oct. 15, 2012) (unpublished opinion)



Project Area

Pedestrian Crossing

Environmental Resources

Rail with Trail Systems Questions

Rail with Trail Systems

Liability



- Of 88 trail managers, seven had claims filed for trail conditions. No claims were filed against the railroad.¹
 - The Yampa River Core Trail in CO cited claims made due to injuries sustained by trail users going down grades at railroad underpasses.
 - On the Gary L. Haller Trail in KS, a trail user was injured when he ran into the railroad's gate blocking one of the tunnel crossings. Even though the railroad was negligent (the gate was left open by the railroad), the city paid the settlement claim because the railroad was indemnified.

¹Pack, Kelly and Pat Tomes. (2013). *America's Rails with Trails*. Washington, D.C.: Rails-to-Trails Conservancy. file:///C:/Users/hboekweg/Downloads/2014.06.%20Rail-with-Trail_list.pdf.



Project Area

Pedestrian Crossing

Environmental Resources

Rail with Trail Systems Questions

Rail with Trail Systems

Trespassing, Vandalism, Dumping

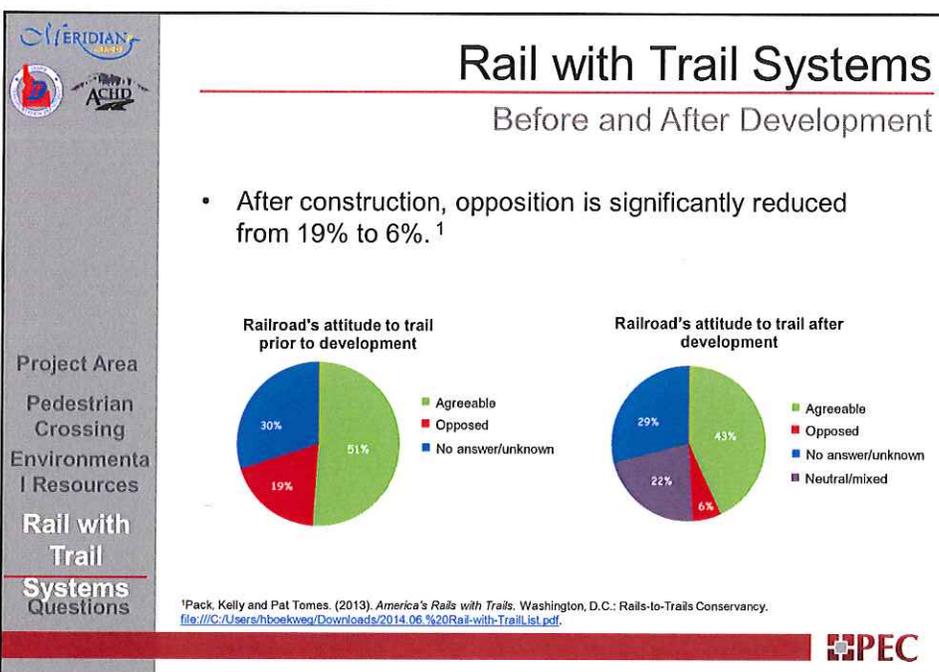
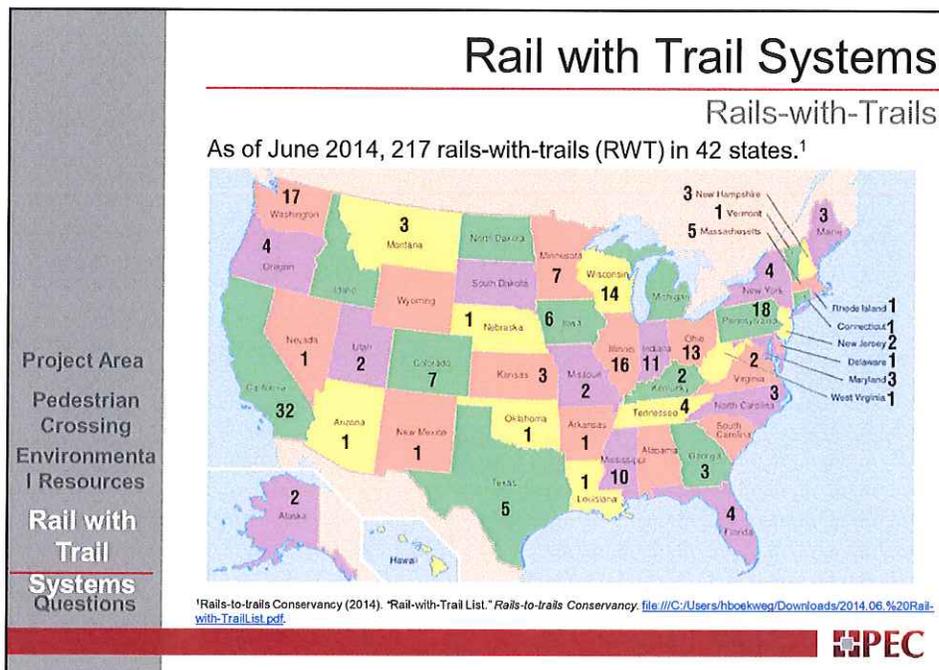


- RWT's provide safe and intentional alternatives to trespassing on tracks.
- Pedestrian crossings will be designed to avoid vehicle railroad conflicts.

"...construction of a trail leads to decreases in the occurrence of trespassing and illegal dumping, while the presence of trail users can deter crimes such as vandalism."¹

¹Pack, Kelly and Pat Tomes. (2013). *America's Rails with Trails*. Washington, D.C.: Rails-to-Trails Conservancy. file:///C:/Users/hboekweg/Downloads/2014.06.%20Rail-with-Trail_list.pdf.





Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems Questions

Project Area
Pedestrian Crossing
Environmental Resources
Rail with Trail Systems Questions

Project Area
Pedestrian Crossing
Rail with Trail
Systems Questions

Rail with Trail Systems

Offset Distance

Distance between trail and railroad tracks

Distance Range	Percentage
0-10 ft	13%
11-20 ft	29%
21-30 ft	15%
31-50 ft	19%
51-75 ft	4%
76-100 ft	3%
>100 ft	1%
No answer	12%

- 60% of trails were equal to or less than 30 feet from railroad tracks.¹
- 63% of the 88 examined trails have more than half of their length along active railroads, with the range of RWT length varying between 0.07-22 miles.¹

¹Pack, Kelly and Pat Tones. (2013). *America's Rails with Trails*. Washington, D.C.: Rails-to-Trails Conservancy. <file:///C:/Users/hboekweg/Downloads/2014.06.%20Rail-with-TrailList.pdf>.

Schuylkill River Trail, PA

Schuylkill River Trail, PA

Springwater Corridor, OR

Project Area Pedestrian Crossing Environmental Resources <hr/> Rail with Trail Systems Questions	<h2 style="margin: 0;">Rail with Trail Systems</h2> <h3 style="margin: 0;">Successful Rail with Trails</h3>	
	<p>Name: D & L Trail- Lehigh Gorge State Park Trail, Carbon and Luzerne counties, PA</p>	
	<p>Description: 25.7-miles (7 miles located next to active railroad)</p>	
	<p>Design: Where parallel to tracks, trail is grade-separated or has dense barrier of native vegetation.</p>	
	<p>Interesting Fact: Revenue of \$6 million to community</p>	
		

Project Area Pedestrian Crossing Environmental Resources <hr/> Rail with Trail Systems Questions	<h2 style="margin: 0;">Rail with Trail Systems</h2> <h3 style="margin: 0;">Successful Rail with Trails</h3>	
	<p>Name: Richmond Greenway, Richmond, CA</p>	
	<p>Description: 2.8-mile long (1.3 miles located next to active railroad)</p>	
	<p>Design: 8 feet wide with one railroad crossing and a grade-separated bridge. Continuous fencing minimizes potential interactions between trail users and trains.</p>	
	<p>Interesting Fact: The regional transit trains adjacent to this trail use an electrified third rail.</p>	
		

Project Area

Pedestrian Crossing

Environmental Resources

Rail with Trail

Systems Questions

Rail with Trail Systems

Successful Rail with Trails

Name:
Camp Chase Rail-Trail, Columbus, OH

Description:
5.5-mile long (entire length located parallel to active railroad)

Design:
12 feet wide

Interesting Fact:
The trail agency acquired a fee simple purchase of property from the rail for \$750,000. The railroad stipulated that the trail be built at least 20 feet from the edge of the rail.






Project Area

Pedestrian Crossing

Environmental Resources

Rail with Trail

Systems Questions

Rail with Trail Systems

Successful Rail with Trails

Name:
Mason Trail, Fort Collins, CO

Description:
4.5 miles long and runs on the western side of a rail corridor for most of the route.

Design:
12 feet wide, with 6-foot high wooden rail fences with mesh covering.

Interesting Fact:
11-20 trains per day traveling between 30-40 mph.






Questions

Project Area
Pedestrian
Crossing
Environmenta
l Resources
Rail with Trail
Systems
Questions



Thank you for your time!



The **Top Ten** Ways to Enjoy...



Find more details at: www.meridiancity.org/christmas
Parade Route Map is on the back side of this flyer!

❁ **Christmas Books at the Little Free Library, December 1 — 31**

During the month of December, the Little Free Library in Meridian City Hall's outdoor plaza will be stocked with Christmas books. Pick up some great Christmas reading and leave your own Christmas favorites for another Meridian family to enjoy.

❁ **Santa's Mailbox, December 1 — 18**

Do your little ones enjoy writing a letter to Santa each year? Bring them by Meridian City Hall's outdoor plaza and drop them into Santa's Mailbox (located near Broadway Ave.). Every letter delivered to the mailbox by December 18th will receive a personalized response! Remember to include your return address!

❁ **Downtown Business Decorating Contest, December 1 — 4**

Meridian's downtown businesses will compete for Best in Show, but all Meridian residents are the real winners being treated to a lively and festive downtown during the Christmas season. *Presented by Idaho Independent Bank*

❁ **Meridian City Hall Christmas Bazaar & Bake Sale, December 4, 9:00am — 4:00pm**

Come shop for delightful and affordable baked goods and handcrafted items sure to please everyone on your holiday list.

❁ **Winter Lights Fun Run, December 5, 6:20 pm**

Lead the parade down Main Street! This new fun run will start immediately before the Winter Lights Parade at Storey Park, ending at the Christmas tree in Generations Plaza. *Presented by The Pulse Running & Fitness*

❁ **Winter Lights Parade and Tree Lighting, December 5, 6:30—8:00 pm (see parade map on flip side)**

The feature event of Christmas in Meridian! Join Mayor Tammy de Weerd and Kevin & Brenda Mee of Lite 107.9 for a magical evening including the lighting of Meridian's Christmas tree! *Presented by Borton Lakey Law and Policy*

❁ **Holiday Classic Volleyball Tournament, December 6, 8:00 am—9:00 pm**

This is a full-day tournament at Heritage Middle School with all proceeds going toward purchasing holiday gifts for less fortunate children in Meridian. Get a group of friends together and enjoy a day of competition and fellowship.

❁ **Children's Winterland Festival, 10:00 am—3:00 pm, December 6th**

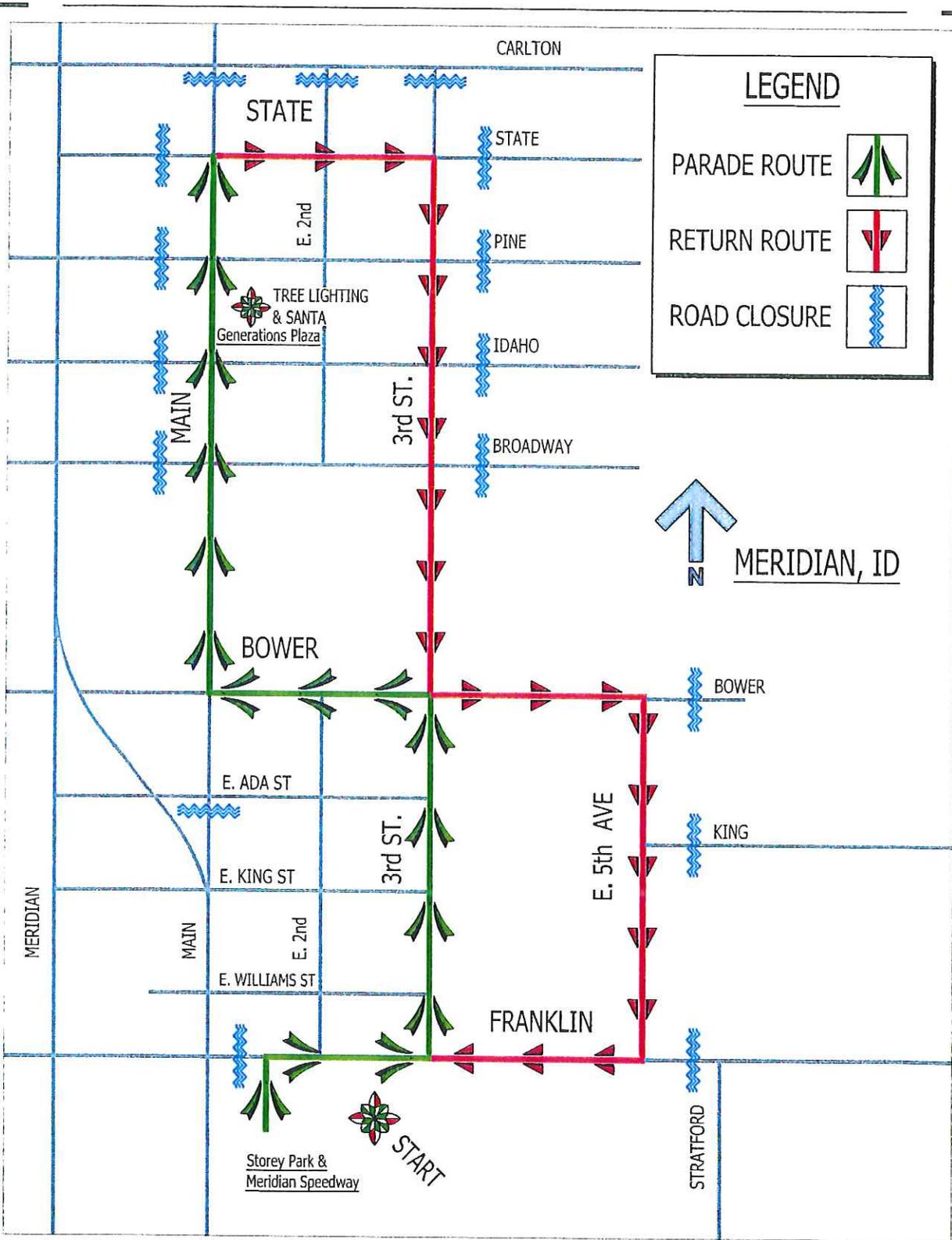
Bring your kids to Meridian City Hall for pictures with Santa, cookie decorating, toy building, crafts and games! Entry fee is just a donation to the Meridian Food Bank. *Presented by All American Insurance*

❁ **Meridian Symphony Orchestra Concert — 'Tis the Season, December 6, 7:30 pm,**

This annual concert at the Centennial High School Performing Arts Center is a wonderful family event with Christmas favorites, a sing-along, and a visit from Santa. www.meridiansymphony.org

❁ **Pay It Forward and Spread Kindness, At Christmastime and All Year Through**

Opportunities abound to extend kindness to others and many people do as part of their good nature. But if we all made a more conscious effort to be an even kinder, better person, by practicing kindness regularly, our lives will become more extraordinary. We can make a difference which has a lasting, ripple effect that we may never see but is, without a doubt, changes the world.



PRESENTING:

CHRISTMAS IN MERIDIAN

WINTER LIGHTS PARADE ROUTE

DECEMBER 5, 2014 MERIDIAN, IDAHO

ALC collaborative
architecture

1119 E. STATE STREET #120 EAGLE, ID 83616
206.514.2713



PARKS & RECREATION COMMISSION RECREATION & SPECIAL EVENTS COMMITTEE



MISSION:

The mission of the Recreation & Special Events Committee is to help create continuity and involvement in community parks and recreation programs by proposing, promoting, and facilitating recreation opportunities and special events in the City of Meridian.

GOALS & OBJECTIVES • 2013-14

1. Create a disc golf tournament in October 2014.
 2. Continue to improve Christmas in Meridian, including the Winter Lights Parade, the Christmas Tree Lighting Ceremony, followed with the Children's Winterland Festival.
 3. As a committee, support another City event.
-

MINUTES • Wednesday, November 12, 2014

The Recreation and Special Events Committee met on Wednesday, November 12, 2014 in the Clerk's Office Conference Room at Meridian City Hall, 33 East Broadway. The meeting was called to order at approximately 6:10 p.m.

Attending:

- John Nesmith, Commissioner & Chairman
- Sharon Borton, Commissioner (Minutes Taker)
- William Fitzgerald, Commissioner
- Colin Moss, MPR Dept.

1. Disc Golf Fall Classic Debrief

The 1st Annual Disc Golf Fall Classic went well with 52 participants. There were six Hole Sponsors. Proceeds totaled \$1,163.09 for the first year. Committee members discussed how the proceeds will be used and identified adding four barbecue charcoal grills into parks.

Action Items:

- Colin will suggest allocating funds toward the purchase of grills.

Committee Recommendations to Commission:

- This Committee's recommendation is to purchase four charcoal barbecue grills to go into four separate parks.

2. Christmas in Meridian Planning

The MPR Department would like to receive more Winter Lights Parade entry applications, as of today, there were only 28 submitted, which does not include eight internal entries.

Action Items:

- Commission members will decide if they are doing a float.

Committee Recommendations to Commission:

- None at this time.

3. Discuss FY14-15 Committee Goals

The Committee reviewed current goals and discussed goals for 2014-2015. Members identified the following draft goals:

- 1) Promote and continue a disc golf tournament in October 2015.
- 2) Continue to improve Christmas in Meridian, including the Winter Lights Parade, the Christmas Tree Lighting Ceremony, followed with the Children's Winterland Festival.
- 3) As a Committee, support another City event.

The Committee will solidify the FY2014-15 goals at their next meeting.

Action Items:

- Sharon will ask Rachel to re-forward the Committee the Commission's Community Events/Charitable Activities Calendar for 2014.

Committee Recommendations to Commission:

- None at this time

The meeting adjourned at approximately 6:55 p.m.

AGENDA • Wednesday, December 10, 2014

6:00 p.m. • Meridian City Hall • Clerk's Conference Room • 33 E. Broadway Avenue

1. Christmas in Meridian Debrief
2. Solidify FY14-15 Committee Goals



PARKS & RECREATION COMMISSION PARKS AMENITIES & SIGNAGE COMMITTEE



MISSION:

The mission of the Park Amenities & Signage Committee is to define future park locations, themes, signage, and amenities to better serve the impending growth demands of the City of Meridian and to work closely with the Meridian Parks & Recreation Department to develop and implement these new concepts into a more functional park system serving both young and old alike.

GOALS & OBJECTIVES • Fiscal Year 2013-14:

1. Implement the master amenities plan for all parks.
 2. Develop a prototype shade structure (to be adjusted for site specific needs) and budget for 2015.
 3. Provide input into the Parks Comprehensive Plan update.
 4. Assist in the development of the master planning for Borup Park, Aldape Park, and the South Meridian 77-Acre Property.
 5. Develop specific recommendations for adult amenities.
-

MINUTES • Wednesday, November 12, 2014

The Parks Amenities & Signage Committee met on Wednesday, November 12, 2014 in the City Council Conference Room at Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho. The meeting was called to order at approximately 6:10 p.m.

Attending:

- X Phil Liddell, Chairman & Commissioner
- X Matt Stoll, Commissioner
- X Creg Steele, Commissioner (Minutes Taker)
- X Jay Gibbons, MPR Dept.
- X Mike Barton, MPR Dept.
- X Shelly Houston, MPR Dept.

1. Briefly share graphic design concept boards for shade at Kleiner Park that have already been submitted - Mike Barton

The Kleiner Park Trust has three projects they are currently funding and working on. They want to finish these projects before looking at any additional projects. Mike showed the group two concept drawing boards. *Matt moved to accept the shade plan brought forward by staff and present it to the full Commission for approval. Creg seconded the motion.* This option will move forward to the Kleiner Park Trust or for a budget enhancement.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- This Committee's recommendation is to accept the shade plan brought forward by staff and present it to the full Commission for approval.

2. Report on progress of sponsorship items for Storey Dog Park - Shelly Houston

Shelly stated that the MPR Department will be making group presentations and personal visits to potential sponsors for sponsorship of bid alternates. Mike and Shelly explained the basic Dog Park is budgeted, but depending on how the bids come back, they don't know exactly what will be funded for some of the lesser items in the park. After the bidding process, the MPR Department will have a better idea of how to proceed.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

3. Review and develop Committee's list of goals and objectives for 2015

This item was tabled for December.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

The meeting adjourned at approximately 6:55 p.m.

AGENDA • Wednesday, December 10, 2014
6:00 p.m. • Meridian City Hall • City Council Conference Room • 33 E.
Broadway Avenue, Meridian, ID
Minutes Taker: Jay Gibbons

1. Discuss Goals and Objectives for FY2014-2015
2. Prioritize Bid Alternates for Dog Park



PARKS & RECREATION COMMISSION COMMUNITY LIAISON COMMITTEE



MISSION - COMMUNITY LIAISON COMMITTEE:

The mission of the Community Liaison Committee is to develop and maintain relationships with community organizations in Meridian.

GOALS & OBJECTIVES • 2013-14:

1. Become more involved in community events by establishing a calendar.
 2. Explore more avenues to utilize technology—the interactive digital guide, mobile apps, and mobile website.
-

MINUTES • Wednesday, November 12, 2014

The Community Liaison Committee met on Wednesday, November 12, 2014 in the Council Chambers located at Meridian City Hall, 33 East Broadway Avenue, Meridian, Idaho. The meeting was called to order at approximately 6:10 p.m.

Attending:

- Tiffany Coleman, Chairwoman & Commissioner (Minutes Taker)
- Treg Bernt, Commissioner
- Kent Goldthorpe, Commissioner
- Shelly Houston, MPR Dept.
- Rachel Myers, MPR Dept.

1. Discuss Feedback from the Community Block Party

This topic is a carryover from last month. The group discussed better communication regarding cross-promotional opportunities. One of those examples was the Fun Bus. As

they sat there, a lot of people were asking about the new bus route through Meridian. The group thought it would be a good idea to be prepared moving forward. In the coming years, the Committee will be looking for better opportunities to help spread those partnerships.

- None at this time.

Committee Recommendations to Commission:

- None at this time.

2. Revisit Z-Card Sponsorship for Second-Run Printing

Rachel reported there were roughly 250 Z-cards left, so at this point, there is no need for a second round of printing. The group will be talking about this topic again in February 2015. The Committee will provide recommendations on who they can talk to for a new sponsorship opportunity.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

3. QR Code for MPR Facebook Page

This idea came from the Community Block Party as well. It would be nice to have a QR code to embed into flyers and publications and take out on the road so people can easily access the Facebook page. Shelly will be working on this project.

Action Items:

- Shelly to work on creating a QR code.

Committee Recommendations to Commission:

- None at this time.

4. Fourth Quarter Volunteer Opportunities

The MPR Commission Community Events Calendar was reviewed. Volunteer opportunities for this quarter include the Winter Lights Parade on December 5, the Holiday Classic Volleyball Tournament on December 6, and Rake Up Meridian on November 15, which is listed in the "Other" category.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

5. Discuss Potential Bike Event for Pathways Promotion

The group has talked about this for a couple of years. They thought it would be nice to have a bike event for the Commission at some sort of a ribbon cutting or opening. One of the events they talked about is the Commission's Pathways Tour in the spring or the potential dedication of the Five Mile Creek Pathway Segment E at Bridgetower by bicycle instead of by van.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

6. Discuss FY2014-2015 Committee Goals

Due to time constraints, this topic was tabled for December's meeting.

Action Items:

- None at this time.

Committee Recommendations to Commission:

- None at this time.

The meeting adjourned at approximately 6:45 p.m.

AGENDA • Wednesday, December 10, 2014

**6:00 • Meridian City Hall, Council Chambers, 33 E. Broadway Avenue,
Meridian, ID**

1. Discuss FY2014-2015 Committee Goals



PARKS & RECREATION DEPARTMENT

STAFF REPORTS

December 10, 2014

Administration Division

Department Director's Report:

STEVE SIDDOWAY

(Please note, a verbal report will be provided at the December 10, 2014 MPR Commission Meeting.)

Parks Division

Parks Superintendent's Report:

MIKE BARTON

1. **Settlers Village Square Phase 2 Tennis** - Construction of the new tennis courts in Settlers Park has been completed. The contractor is currently working to complete a small list of correction items and will be finished by December 10. We look forward to working out the details of use agreements, court rental fees, tournaments, and possible naming rights. A ribbon cutting ceremony will be held as weather warms this spring.
2. **Storey Park Development/Dog Park** - We have completed value engineering plans and specifications for the new Dog Park. The plans are currently out to bid with a bid due date of December 19. To give us the most flexibility possible, we have six bid alternates that will be priced separate from the base project. These alternates are a restroom, two picnic shelters, artificial grass, parking/drive aisle, drive aisle, and replacing an irrigation pipe beneath a portion of the park. Prioritizing these bid items will be a discussion item at the

next Parks Amenities & Signage committee meeting and will be reported to the Commission.

3. **Meridian Road Interchange** - As previously reported, the new Meridian Road Interchange will be landscaped according to the plans and specifications developed in conjunction with the interchange task force. It is our desire to request a change order through the ITD as opposed to publicly bidding this project. By delivering the project through a change order process, we can utilize existing traffic control and sequence the project so completion coincides with the opening of the interchange. We will be hands-on every step of the way ensuring a quality project.
4. **Bellano Creek Neighborhood Park Design** - The design of this neighborhood park has been scoped, and a fee proposal has been requested from Jensen-Belts and Associates. This is the same landscape architecture firm involved in the Storey Dog Park and that designed Kleiner Park. We expect to enter into an agreement soon and have a kickoff meeting in the next couple of months.
5. **Community Garden** - The Meridian Co-op Gardeners had another great growing season. They are on board to continue working the garden in Kleiner Park. They have plans to begin composting and possibly have a sign made to hang on the fence. Juli Bokenkamp, the Gardeners' President, reported they have almost 30 members that include more families than ever. She is extremely grateful for the opportunity to help out.
6. **Borup/Bottles Properties** - We are currently working towards gaining water right approval to use ground water as a supplemental irrigation source and for aesthetic purposes (pond). A permit application has been sent to IDWR, and we are currently awaiting approval. Gaining this source provides crucial water to maintain the water level in a pond, drought insurance, and water to meet a shortened daily water window.
7. **77 Acre Park Well** - We have almost completed the well development project for our future 77 acre park. A 430' well was drilled, and a 60 hp pump was installed in an 8" casing. The controls are in, and we are waiting on Idaho Power to make the final connection. This well will be capable of pumping almost 800 gallons per minute and serve to keep a future pond full when surface water is unavailable.
8. **Maintenance Activities in the Parks** - Snow removal! Christmas lights have been completed; preparation for the tree lighting ceremony and tree lighting; staff completed CPR and First Aid Training; and they have started the annual job of going through and servicing all of the equipment.

Parks & Pathways Project Manager's Report:

JAY GIBBONS

1. **Fivemile Creek Pathway - Segment H2, Badley to Fairview** - Staff continues to pursue an easement to allow construction of a multi-use pathway building on the success of the H1 project completed in 2012.
2. **Community Center Façade Improvements** - The City received CDBG funding to update the appearance of the Community Center. Staff is working with Purchasing on a request for qualifications to secure a contract with a design consultant. Design development will follow with construction of the improvements occurring in the summer of 2015.
3. **Rail With Trail Pathway** - The project is nearing completion. The consultant made a presentation of the design study to the City Council on December 9. City Council will adopt the study by resolution later in December.
4. **Transportation Improvement Projects** - Staff is working with Development Services and Public Works to coordinate roadway and intersection improvements for near-term projects. These projects include separated sidewalks, interim treatments, and landscape improvements.
5. **Idaho Street Sidewalk Improvement Project** - The project is funded by a CDBG grant in partnership with ACHD. The improvements will include installation of concrete sidewalk on both sides of Idaho Street between Meridian Road and 4th Street where missing segments of sidewalk exist. Initial survey and design development work has been completed. Staff is coordinating notification of the affected property owners prior to going to bid. The project will be constructed this winter.
6. **HAWK Signal on Meridian Road & Bud Porter Pathway** - The project has been moved up a year by ACHD. The construction plans are currently at 99%. The project is slated to be bid in the spring of 2015 with a projected start date of June 2015.

City Arborist's Report:

ELROY HUFF

1. **Kleiner Park Arboretum** - I am working on adding more tree markers to trees, as well as what and where to plant next spring.
2. **Downtown Tree Box Replacement and Construction** - Soon I will be working on the replacement sites for 2015. We will try to replace at least nine (9) tree boxes next spring. The project will bid in January, and construction will start in April.

3. **Tree Inventory Work** - Inventory is still in process. I am collecting data on days that are nice in the afternoons. I am nearing completion.
4. **Tree City USA** - I have started working on the report for 2014, which is due on December 15, 2014.
5. **MPR Commission Float** - We are adding two or three live trees to the Commission float which should look really nice for the parade on December 5.
6. **Christmas Tree for Generations Plaza** - The tree is now set up in Generations Plaza. This year the tree came from nine miles away. We have had more attractive trees in prior years, but the tree looks good now that it is all decorated.

Recreation Division

Recreation Coordinators' Report:

COLIN MOSS, GARRETT WHITE, & PATRICK DILLEY

1. **Winter Activity Guide** - The winter edition of our 2015 Parks & Recreation Activity Guide will print on Friday, December 12. The Guide will include activities, sports, and community events for the months of January - April, 2015. Passing of the updated Parks & Recreation Department fee schedule is on the agenda for the City Council meeting on December 9. The Winter Activity Guide will have a registration start date of December 15, and winter classes will begin after the New Year on January 5.
2. **Teen Activities Council** - After MYAC's truly busy start to the school year with the Trunk or Treat, Meridian Fun Bus support, among other service items, TAC hosted a social for the students in MYAC for the group and friends at the Idaho Party Barn to celebrate their success and to get to know each other a little better.
TAC has also begun to look forward toward the Mad City Money event, helping with Christmas in Meridian events, and planning for events after the New Year, including socials and Ignite Youth 2015 which will be held in February.
3. **Idaho Recreation & Park Association** - As of the Idaho Recreation & Park Association Conference in September, Patrick was elected as the current District 6 Representative for the association for another term. To achieve an accurate picture of what is happening in District 6 (Ada County), Patrick has continued a network of communication gathering information from contacts at Boise, Eagle, and Star Parks & Recreation and Ada County Parks & Waterways in

an effort to communicate with one another on current practices, challenges, and successes in our region being able to disseminate this back to those in the network and back to the IRPA board.

4. **4th Annual Holiday Classic Adult Volleyball Tournament** - We will help the Meridian Head Start program which has 48 kids who are in need this year. We have 24 teams in the tournament, and we will donate \$2,300. Special thanks to Walmart, our officials, teams, and players! Combining the past three years and this year, we will have helped make the holiday season brighter for over 200 kids!
5. **Winter Basketball League** - We have 29 teams in the league this year. The season started the last week in October and will finish up in February. All games are played Monday through Friday at Cole Valley Christian School and Meridian Middle School.
6. **Fall Volleyball League** - We have started the Fall Volleyball League End-of-Season Tournament. We have 89 teams in the league this year.
7. **Winter Volleyball League** - The Winter Volleyball League will begin the first week in January. The registration deadline is Friday, December 12.
8. **Fall Flag Football League** - Due to weather and field conditions, the Fall Flag Football League is still going. The last game will be played Thursday, December 4.
9. **Athletic Field Applications** - Garrett has been sending out and receiving Athletic Field Applications for 2015. The deadline to get them turned in to us is January 15.
10. **YMCA** - Garrett has been involved in multiple YMCA meetings and has been working on a business plan for our own field house, if that is the direction we end up going. We are still exploring partnerships with the YMCA.
11. **Christmas in Meridian** - Christmas in Meridian festivities had just gotten underway at the time of this report. A full recap will be given at the Commission meeting.



PARKS AND RECREATION COMMISSION

A RESOLUTION OF THE PARKS AND RECREATION COMMISSION OF THE CITY OF MERIDIAN, IDAHO, ESTABLISHING COMMISSION RECOMMENDATIONS REGARDING PATHWAYS DEVELOPMENT PRIORITIES.

WHEREAS, the Commission finds that providing opportunities for safe, fun, interconnected foot and bicycle travel is in the best interest of the health, safety, and welfare of the people of Meridian;

WHEREAS, Meridian City Code section 2-2-2(C)(7) charges the Commission with setting priority to plans, recommendations and suggestions for the future growth and development pathways throughout the city, subject to approval by the mayor and city council; and

WHEREAS, the Commission has undertaken site visits to pathways systems throughout the City and has studied the Pathways Master Plan and concluded that by assigning improvement and development priorities as set forth herein, the City can maximize connectivity between pathways and parks within the City of Meridian and capitalize on opportunities to connect large pathway segments;

NOW, THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION COMMISSION OF THE CITY OF MERIDIAN, IDAHO, AS FOLLOWS:

Section 1. That as soon as resources and/or opportunities become available, the City should undertake the following activities, listed in order of urgency and importance to connectivity:

- Goal:** Secure easements, agreements, permits and design documents to extend the portion of the proposed Five Mile Creek Pathway Segment H2 that will run between Badley and Fairview Avenues.

Purpose: Complete the Five Mile Creek Pathway segment to the north to connect existing neighborhoods and commercial centers building on the success of the Bud Porter Pathway.
- Goal:** Assist with implementation of the Meridian Rail-With-Trail Action Plan. Support and advance the efforts of the Meridian Planning and Public Works Departments to create an east-west pathway connection using the existing rail corridor.

Purpose: Create a major regional pathway connection using the existing railroad right-of-way that connects downtown to the Eagle Road area, Ten Mile area, and beyond to the edge of Meridian's area of Impact east and west.

3. **Goal:** Work with the Ada County Highway District (ACHD) to install a HAWK signal on Meridian Road at East James Court for Bud Porter Pathway users to cross safely to connect to the Jackson Drain Pathway.
Purpose: Improve functionality and safety.
4. **Goal:** Evaluate opportunities and challenges for full implementation of the Five Mile Creek Pathway from Interstate 84 to the Canyon County line. Identify necessary easements, agreements and costs for each missing or undeveloped segment.
Purpose: Create a fully connected spine pathway across the City's area of city impact area.
5. **Goal:** Pursue and secure additional funding sources for future multi-use pathway projects.
Purpose: Minimize the impact of multi-use pathway development and construction on City resources.
6. **Goal:** Create a policy for implementation by the City Council defining the City's long-term vision and priorities designating specific multi-use pathway segments to be City-owned and maintained; and those multi-use pathway segments to be constructed and maintained by homeowners associations. Investigate purchase of pathway easements as a potential tool for pathway projects.
Purpose: Provide multi-use pathway recreational opportunities for public use while protecting future City leaders from extreme fiscal responsibilities for maintenance and repair of an extensive pathway system.
7. **Goal:** Develop a comprehensive pathway network informational, directional and interpretive package including signage, distance markings and a parks & pathways guide.
Purpose: Provide park and pathway user assistance with point specific information to improve functionality and safety.
8. **Goal:** Work with our Public Works Department and other agencies to facilitate additional pathway projects within the Five Mile Creek floodplain in conjunction with projects intended to address solutions to environmental issues and educational opportunities.
Purpose: Build a partnership with other departments to incorporate pathway facilities into floodplain improvement projects.
9. **Goal:** Partner with the Ada County Highway District (ACHD) and Meridian Development Corporation (MDC) to foster connection of the Five Mile Creek Pathway to Downtown via Pine Avenue and other roadways.
Purpose: Provide pedestrian and bicycle connections between the City's pathway network and the downtown core.
10. **Goal:** Foster a partnership with the City of Eagle in pursuit of a pathway connection between the future Meridian park property adjacent to the Boise River, Eagle Island Park and the Boise River Greenbelt.

Purpose: Provide a pedestrian and bicycle connection to other regional parks and pathways.

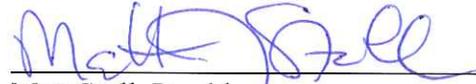
11. **Goal:** Update the Pathway Master Plan annually to reflect new information, completed projects and changing conditions.

Purpose: Provide an accurate reference to guide future pathway development opportunities and illustrate current pathway conditions.

Section 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the Parks and Recreation Commission of the City of Meridian, Idaho, this 10th day of December, 2014.

APPROVED:



Matt Stoll, President
Parks and Recreation Commission