

# Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

## Meeting Minutes – May 11, 2015

### Attendees:

Commissioner Rich Greene, Commissioner Terry Leighton, Fire Chief Mark Niemeyer, and John Fitzgerald of Worst, Fitzgerald & Stover

Commissioner Greene called the meeting to order at 7:00 p.m. Roll call was taken.

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

Motion was made and seconded to approve the meeting minutes from the April 13, 2015, Rural Fire Protection District meeting. Motion approved.

### Approve and pay bills as follows:

- Check #5062 to the City of Meridian in the amount of \$92,741.31 for March 2015, A, B & C Budgets, Invoice #2202
- Check #5063 to Jackson Code Consultants in the amount of \$348.12 reference receipts #0051, #0052, and #0053, Invoice #2015-08

A motion was made and seconded to approve and pay checks numbered 5062 and 5063 as presented. Motion approved.

### Treasurer's Report:

Net cash position is currently \$1,961,994.36.

The April US Bank Statement and LGIP Statement were presented to Chairman Greene for review and approval.

### Old Business:

1. Status of the City of Meridian's remaining reimbursement to the Meridian Rural Fire Protection District for the cost of construction of Fire Station 5, Chief Niemeyer. There is \$800,000.00 remaining on the reimbursement to the District. These funds would come out of the City's Impact Fees fund. Reimbursement is not currently scheduled for the FY16 budget. Commissioner Greene requested that Chief Niemeyer follow-up with the Finance Director as to when reimbursement can be expected. Chief Niemeyer stated he will e-mail Commissioner Greene with an answer.
2. Discussion on adding a LGIP secondary user for the LGIP account will be tabled until next month due to Commissioner Bowman's absence.

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3. Attorney Fitzgerald presented a draft MOU for review regarding the District's annual percent of contribution to the City of Meridian. Attorney Fitzgerald requested clarification on section 2, page 2, of the draft MOU. He asked for confirmation that it is the intention of the City of Meridian to pay 100% for replacement capital outlay expenditures. Chief Niemeyer stated that recent discussion has been that replacement capital items will be purchased solely by the City but the cost of new acquisition capital items will be brought before the Commission for discussion. Commissioner Greene asked if the District's contingency fund would be used for emergency capital purchases. Chief Niemeyer replied that the contingency fund could assist in emergency capital purchases verses planned purchases. The Commission agreed upon a 15% contribution from the District to the City of Meridian for the 2015/2016 fiscal year. The draft MOU for subsequent years is set up for a base contribution rate of 13 percent based on current calculated percentages of population and property valuation plus 2 percent. This will help to provide reasonable predictability of the percentage allocation for the City for budgeting purposes. The draft looks acceptable to the Commissioners and they have requested that the draft MOU be forwarded on to the City's attorney for review.
  
4. The discussion regarding a Master Plan continued from last meeting. Chief Niemeyer Distributed an outline of what a Master Plan would encompass including how to move forward as far as maintaining current facilities, replacing apparatus, future staffing and an expected service level. A Master Plan would also cover combining resources with our neighboring districts. This Master Plan would include a citizen task force. Chief Niemeyer stated that Star Fire is interested in participating in the development of the Master Plan. After discussion, a motion made and seconded for the District to pay 40 percent of the fee for the development of the Master Plan. Motion approved. Commissioner Greene requested that Chief Niemeyer contact Kuna Fire to ask if they are interested in participating in the Master Plan as well.

### Old Business:

1. None

Motion was made and seconded to adjourn the May 11, 2015, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 7:33 p.m.