

Meridian Rural Fire Protection District
33 E. Broadway, Suite 210 - Meridian, Idaho 83642
Meeting Minutes – December 7, 2015

Attendees:

Commissioner Terry Leighton, Commissioner Marvin Ward, Fire Chief Mark Niemeyer, Deputy Chief Amenn, and John Fitzgerald of Worst, Fitzgerald

Commissioner Leighton called the meeting to order at 7:00 p.m. Roll call was taken.

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

Motion was made and seconded to approve the meeting minutes from the November 9, 2015, Rural Fire Protection District meeting. Motion approved.

Approve and pay bills as follows:

- Check #5095 to the City of Meridian in the amount of \$115,925.57 for October 2015, A, B & C Budgets, Invoice #2258
- Check #5096 to the City of Meridian in the amount of \$5,373.18 for final billing for FY2015, (remaining personnel and operating costs), Invoice #2257
- Check #5097 to Harris & Company in the amount of \$900 for payroll processing, Invoice #23156
- Check #5098 to Worst, Fitzgerald & Stover, PLLC in the amount of \$1,165.78 for General Legal Work, Statement #67274
- Check #5099 to Civil Survey Consultants, Inc. in the amount of \$12,185.00 for survey work on the District Boundary, Invoice Job #15023-02
- Check #6000 to Emergency Services Consulting International in the amount of \$2,000.00 for the first payment for work on the West Regional Emergency Services Master Plan, Invoice #15-272

A motion was made and seconded to approve and pay checks numbered 5095 through 6000 as presented. Motion approved.

Treasurer's Report:

Net cash position is currently \$1,964,770.59.

Old Business:

1. Civil Survey Consultants, Inc. has completed their work on the survey for the MRFPD district boundary and also the three sub-district boundaries. Deputy Chief Amenn asked if counsel would prepare a Resolution for the Board to adopt the new legal descriptions. Attorney Fitzgerald will prepare the resolution for the January 2016, MRFPD meeting. After adoption, the new legal description will be submitted to the tax commission and the elections board.
2. Update on the West Regional Master Plan: Fire Chief Mark Niemeyer thanked the

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Commissioners for meeting individually with the consultants from ESCI in November. A public citizen advisory task force meeting was also held in November to gather feedback and gain citizen insight as to what the citizens and tax payers really want. The citizens were informed about the collaborative effort of the four departments involved and the development process of the West Regional Master Plan. Nampa Fire is not currently part of the four departments participating with the regional master plan process, but Chief Niemeyer is meeting with Nampa Fire Chief Malott this coming Thursday to now discuss global initiatives that all five agencies can do collectively. Estimated time of completion of the Master Plan is April 2016.

3. Attorney Fitzgerald returned the notarized Certificate of Oath of Office for Commissioner Marvin Ward from last month's meeting.

New Business:

1. The meeting dates for all of the 2016 MRFPD meetings were presented for discussion and review. A motion was made and seconded to approve the dates as presented. Motion approved.
2. Reminder that the Meridian Fire Department employee Christmas party is this Friday, December 11th @ 7:00 p.m. at Big Al's.
3. Attorney Fitzgerald reminded the Board that Commissioner Bowman will be sworn in for another 4 year term at the January 2016, MRFPD meeting.
4. Chief Niemeyer stressed that it is important to make sure we identify and specify the use for additional funds in the MRFPD's fund balance. Part of the master planning process will be to identify future capital improvements along with the right locations for building future fire stations. Chief Niemeyer will be bringing a proposal for land purchases for those future fire station locations to the District after they are identified through the master plan. Deputy Chief Amenn has been analyzing the best locations for future stations. Tentatively, we are looking at possibly a station to be built near Meridian road between Amity and Lake Hazel, (possibly a joint station with Kuna Fire); one at the McMillan and Blackcat Road area (possibly a joint station with Star Fire); and the land for Station 6 has already been purchased. Nampa Fire has a station just across the border in our Southwest area and they may be able to cover a large area of our district there.

Chief Niemeyer stated that prior to his arrival, the capital improvement plan called for a final build-out of 11 stations, but that was based on engine responses for both EMS and fire calls. The City has challenged the Department to look at different options for responding to EMS calls in a smaller vehicle with less people, such as an Alternative Response Vehicle (ARV). At this point, the recommendation would be to put on three ARV's throughout our district that would provide adequate medical response coverage. It would also allow our fire engines to stay in service and available for other responses calling for a fire engine/truck response. We have also looked at at cross-staffing an engine with an ARV. In researching other departments that have tried this, we have found that they usually revert back to staffing each vehicle individually.

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Motion was made and seconded to adjourn the December 7, 2015, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 7:23 p.m.