# PROPERTY BOUNDARY ADJUSTMENT

## Application Checklist

<table>
<thead>
<tr>
<th>Applicant (✓)</th>
<th>Description</th>
<th>Staff (✓)</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Completed and signed Development Review Application</td>
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<td></td>
<td>Narrative fully describing the requested property boundary adjustment</td>
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<td>Legal description (metes and bounds) of the new property boundaries and closure sheet</td>
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<td></td>
<td>Recorded warranty deed for the subject property</td>
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<td>Affidavit of Legal Interest signed and notarized by the property owner (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent)</td>
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<td>Scaled vicinity map showing the location of the subject property</td>
<td></td>
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<tr>
<td></td>
<td>Existing recorded plat in which the subject property lies (8 ½” x 11”) (if applicable)</td>
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<tr>
<td></td>
<td>Existing Record of Surveys used and/or referenced (8 ½” x 11”)</td>
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<tr>
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<td>Record of Survey (18” x 24” paper copy)</td>
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<tr>
<td></td>
<td>Electronic version of the Record of Survey in pdf format submitted on a disk with the files named with project name and plan type.</td>
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<tr>
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<td>Written confirmation of parcel verification from Community Development. Please email the project name, parcels number(s), and a vicinity map to <a href="mailto:communitydevelopment@meridiancity.org">communitydevelopment@meridiancity.org</a> to obtain confirmation</td>
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<td>Fee</td>
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For new public utility construction (water, sewer, reclaimed water) applicants are required to submit:

- (2) Sets of conceptual engineering plans, including pipe sizes and profiles
- (1) Disk with electronic version of the conceptual engineering plans in a format that complies with the specifications for project Drawings found at: www.meridiancity.org/public_works/autocad_standards/index.asp

Property boundary adjustments are allowed for the adjustment of property lines between existing properties, and to allow for the reduction in the number of buildable lots. A property boundary adjustment does not vacate the platted lot lines or easements of a recorded subdivision (UDC 11-6B-8).

**APPLICATION WILL NOT BE ACCEPTED UNLESS ALL ITEMS ON THE CHECKLIST ARE SUBMITTED.**
AFFIDAVIT OF LEGAL INTEREST

STATE OF IDAHO)
COUNTY OF ADA)

I, ____________________________, ____________________________
(name) (address)
__________________________, ____________________________
(city) (state)

being first duly sworn upon, oath, depose and say:

1. That I am the record owner of the property described on the attached, and I grant my
permission to:

__________________________, ____________________________
(name) (address)

to submit the accompanying application(s) pertaining to that property.

2. I agree to indemnify, defend and hold the City of Meridian and its employees harmless
from any claim or liability resulting from any dispute as to the statements contained
herein or as to the ownership of the property which is the subject of the application.

3. I hereby grant permission to City of Meridian staff to enter the subject property for the
purpose of site inspections related to processing said application(s).

Dated this _________ day of __________________________ , 20________

________________________
(Signature)

SUBSCRIBED AND SWORN to before me the day and year first above written.

________________________
(Notary Public for Idaho)

Residing at: __________________________

My Commission Expires: __________________________