

CITY OF MERIDIAN

RESOLUTION NO. 12-856

BY THE CITY COUNCIL:

BIRD, HOAGLUN, ROUNTREE, ZAREMBA

A RESOLUTION APPROVING SUBMISSION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2012 ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST THE SAME ON BEHALF OF THE CITY OF MERIDIAN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary that an annual action plan be submitted to the United States Department of Housing and Urban Development (“HUD”) in order to receive Community Development Block Grant (“CDBG”) funding for the Program Year of 2012; and

WHEREAS, the City held a public hearing on the Program Year 2012 Action Plan on July 24, 2012, and held a public comment period on the draft application materials from June 19, 2012 to July 24, 2012.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERIDIAN CITY, IDAHO:

Section 1. That the Program Year 2012 Action Plan and its certification documents, copies of which are attached hereto as EXHIBIT A and incorporated herein by reference, be, and the same hereby are, approved as to both form and consent.

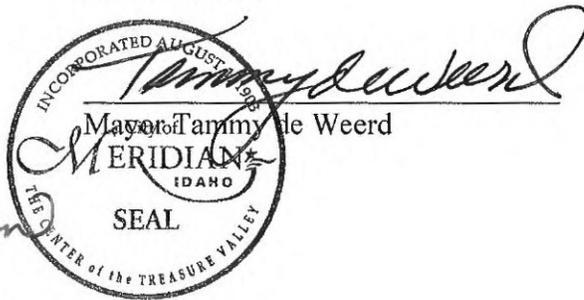
Section 2. That the Mayor and the City Clerk be, and they hereby are, authorized to respectively execute and attend the certifying documents for the Program Year 2012 Action Plan for and on behalf of the City of Meridian.

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the City Council of City of Meridian, Idaho this 24th day of July, 2012.

APPROVED by the Mayor of the City of Meridian, Idaho, this 24th day of July, 2012.

APPROVED:



ATTEST:

By: Jaycee L. Holman
Jaycee L. Holman, City Clerk

Final Plan

2012 Action Plan Community Development Block Grant Program



City of Meridian, Idaho



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EXECUTIVE SUMMARY

Executive Summary

Meridian Program Year 2012 Action Plan

As an Entitlement Community, the City of Meridian receives CDBG funds each year from the U.S. Department of Housing and Urban Development. Program Year 2012 (PY2012) funding for the City of Meridian is anticipated in the amount of \$256,727. Funds will be used to address priorities within the HUD performance measurement system to: (1) create a suitable living environment, (2) provide decent housing, and (3) create economic opportunities for the community.

Non-administrative activities planned in PY2012 focus solely on LMI beneficiaries. Meridian will invest CDBG funds in a public facility project in an LMI neighborhood, homeownership assistance, and public services to address a suitable living environment and expanded economic opportunity. The public facility project is proposed to be the design and construction of an ADA accessible restroom in 8th Street Park. Public service assistance will be provided through the Meridian Food Bank and Open Lines Training. Homeownership Assistance will be undertaken by two area service providers: Ada County Housing Authority and Neighborhood Housing Services.

Category & Activity	Activity Total	Categorical Total	Categorical Percentage
Administration & Planning			
	\$46,227.00		18%
SUBTOTAL		\$46,227.00	
Suitable Living Environment			
<i>Public Facility</i>			
8th Street Park ADA Accessible Restroom Facility	\$130,000.00		51%
<i>Public Service</i>			
Hunger Relief/Meridian Food Bank	\$26,500.00		10%
TOTAL		\$156,500.00	
Decent Housing			
Homeownership Assistance	\$42,000.00		16%
SUBTOTAL		\$42,000.00	
Economic Development			
<i>Public Service</i>			
Senior Job Training/Open Lines Training	\$12,000.00		5%
SUBTOTAL		\$12,000.00	
TOTAL		\$256,727.00	100%

SECTION I

Introduction

Section I

Introduction

Purpose of this Document. The City of Meridian is a designated entitlement community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds from HUD's Community Development Block Grant (CDBG) Program. The 2012 program year will mark the City's sixth year as an entitlement community.

Federal regulations (24 CFR § 91.200(a) and 91.220) require the City to submit an action plan each year that describes how CDBG funds will be invested in the community. The 2012 Action Plan was developed with a strong emphasis on community input, and follows the Citizen Participation Plan set forth in Meridian's 2012 – 2016 Consolidated Plan. Through this planning effort, the City has prepared strategies, which will guide program expenditures over the next Program Year (PY); October 1, 2012 through September 30, 2013.

City of Meridian CDBG Program Mission Statement. In accordance with the overarching goals of the CDBG program, as set forth in 24 CFR § 91.1(a)(1), the City's mission is to utilize CDBG funding to develop a viable urban community by providing decent housing, providing a suitable living environment, and expanding economic opportunities principally for low/moderate income (LMI) persons. The City's primary means toward this end shall be to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations.

Consolidated Plan. A consolidated plan must be submitted every three to five years to receive federal CDBG funds. The Consolidated Plan typically results from a collaborative process where a community can scrutinize its current situation and establish a unified vision for community development actions. The City of Meridian's Consolidated Plan spans program years 2012 through 2016 and addresses the community's most critical housing and community development needs. The PY2012 Action Plan represents the first year using the 2012 – 2016 Consolidated Plan.

Action Plan. For every year identified in the Consolidated Plan, the City of Meridian is required to prepare a one-year Action Plan to notify citizens and HUD officials of the City's intended actions to occur during that specific year. The PY2012 Action Plan identifies the objectives the City hopes to achieve from October 1, 2012 through September 30, 2013, and outlines the activities the City will undertake to achieve those objectives.

Consolidated Annual Performance and Evaluation Report (CAPER). At the end of each program year, the City of Meridian prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to its constituents and HUD about that year's accomplishments. This information allows HUD, city officials, and the general public to evaluate the City's performance and determine whether the activities undertaken during the year helped to (1)

meet the City's five-year goals and (2) address priority needs identified in the Consolidated Plan and the Annual Action Plan. This annual performance report, prepared with public review and comment, is submitted to HUD annually no later than December 31.

Submittal to HUD. In compliance with 24 CFR § 91.15(a), and in order to maintain continuity in its program and provide accountability to citizens, the City shall submit this action plan no later than August 16, 2012. The City shall submit on an annual basis a summary of its citizen participation and consultation process, an annual action plan, and all required certifications. At least every five years, the City shall submit a housing and homeless needs assessment, market analysis and strategic plan.

SECTION II

Evaluation of Past Performance

Section II

Evaluation of Past Performance

During the first four years of the 2007-2011 Consolidated Plan, the City managed an estimated average of \$248,000 in resources each year from its annual CDBG allocation. Over these four years, the City's expenditures from its CDBG allocation have produced the following results:

- Assisted 9 new homeowners to purchase homes.
- Provided over 79,000 persons with food through the Meridian Food Bank.
- Initiated a transportation service for the local Boys and Girls Club.
- Completed 4 public facility projects.
- Completed 349 code enforcement cases within the downtown LMI area.

The City successfully produced Consolidated Annual Performance and Evaluation Reports (CAPERs) for Program Years 2007, 2008, 2009, and 2010—for the period beginning October 1, 2007 and ending September 30, 2011. The CAPERs demonstrated that XX percent of the funds expended during program years were invested into activities benefiting low to moderate income individuals and families, well over the 70 percent statutory minimum requirement. The City did not exceed the regulatory caps of 20 percent for administration and planning. The maximum funding available under CDBG regulations, 15 percent of the annual entitlement, was made available for public service activities. The City has met its expenditure of grant funds deadlines imposed by HUD each year.

SECTION III
Summary of Citizen Participation Process

Section III

Summary of Citizen Participation Process

The City of Meridian employs a comprehensive citizen participation process for all CDBG projects and activities. The City solicits input from Meridian residents in all phases of its Community Development efforts, from the initial planning and project/program implementation to reporting and assessing accomplishments/outcomes. This process fosters the open and inclusive identification of needs and delivery of services to City residents. It also helps to ensure that the overall direction of the CDBG program is (1) consistent with residents' expectations and (2) responsive to neighborhood and stakeholder concerns.

The City works with non-profit organizations to encourage the participation of program beneficiaries, including low- and moderate-income residents. Bi-lingual services and additional assistance for persons with disabilities are available upon request.

The citizen participation process for the 2012 Action Plan coincided with the citizen participation process for the development of the 2012-2016 Five-year Consolidated Plan. The process consisted of the following:

1. A focus group, stakeholder interviews, five public meetings, and a public comment period were conducted during the development of the 2012 Action Plan and Five Year Consolidated Plan to ensure that stakeholders and citizens were able to voice their opinions regarding housing and community development activities in Meridian.
2. A resident survey was distributed and completed by 330 residents of Meridian.

2012 Public Meeting and Focus Group Dates

- **January 19:** Service Provider Focus Group
- **March 7:** City Council Review of draft Consolidated Plan Priorities
- **March 15:** Public CDBG Workshop for review of draft priorities
- **May 15:** City Council Annual Pre-draft Prioritization Meeting
- **June 19:** City Council Hearing on Draft 2012 Action Plan
- **July 24:** City Council Hearing adopting 2012 Action Plan

The resident survey, which was made available online and in hard copy, was an important piece of the citizen participation process. As such, the city implemented an extensive survey distribution process to ensure all residents, including the city's lowest income residents, were aware of the resident survey. A variety of organizations and mediums were used to publicize and distribute the resident survey. They are summarized in Figure III-1.

**Figure III-1.
Survey Distribution,
City of Meridian,
2011**

Source:
BBC Research &
Consulting and City
of Meridian.

Organizations Contacted	Distribution Mediums
Ada County Boys and Girls Club	City of Meridian website
Ada County Housing Authority	City of Meridian electronic newsletter
Chief Joseph Elementary School	City of Meridian Facebook page
City of Meridian City Clerk	City of Meridian Twitter page
City of Meridian Planning Department	HOA email distribution lists
El Ada Community Action Partnership	Press release to local newspapers
Friends in Action	Public school email list
Idaho Legal Aid Services	Utility bills
Idaho Office for Refugees	
Intermountain Fair Housing Council	
Linder Elementary School	
Meridian Community Center	
Meridian Elementary School	
Meridian Food Bank	
Meridian High School	
Meridian Library	
Meridian Middle School	
Meridian Senior Center	
Terry Reilly Health Services	
United Way of Treasure Valley	

The resident survey was administered between November 16th and December 15th of 2011. The survey asked residents to identify the level of need for a variety of CDBG-eligible activities falling within the following categories: community facilities, infrastructure, special needs, community services, neighborhood services, businesses and jobs and housing. A total of 330 residents participated in the survey.

Efforts made to broaden citizen participation. As noted above, the City made a significant investment of time and cost to inform citizens about the Consolidated Plan and the 2012 Action Plan and community meetings to low and moderate income households. This resulted in more than 330 citizens participating in the process.

Outreach process for draft plan. The City invited comment on the draft Five-year 2012-2016 Consolidated Plan and the draft 2012 Action Plan from June 19, 2012 through July 24, 2012. Public meetings were held on June 19 and July 24, 2012 at the accessible City Hall location.

Advertising for the comment period was accomplished through the City’s website and legal advertising. Advertisements announcing the availability of plans, the public meeting and

comment period were published in the *Idaho Statesman* and the *Valley Times* on June 11 and 18, 2012 (see Appendix D).

The draft plans were made available at the City offices and on the City's website during the comment period. Comments were accepted via e-mail, mail and in-person at the City's Community Development Department.

Summary of comments. Please see Appendix E for all comments that were received during the draft comment period.

SECTION IV

Summary of Resources

Section IV

Summary of Resources

Federal, State, and Local Resources. CDBG and City general funds are available to support program activities. The City may consider additional partnerships with Meridian Development Corporation (MDC) and Ada County Housing Authority (ACHA) to leverage available resources and achieve maximum results. The following funding sources have been identified to help address the needs of low/moderate income (LMI) individuals and families. Some resources may be directly leveraged to help fund CDBG eligible activities, in which case all HUD regulations and requirements regarding matching will be satisfied, pursuant to 24 CFR § 91.220(c)(2). While other resources may not be able to contribute directly toward CDBG-eligible activities, they may be able to provide assistance to related support programs. These leveraged funds will be tracked and documented as part of the compliance monitoring process.

Federal Resources
US. Department of Housing and Urban Development:
Section 8 Housing Choice Voucher Program
HOME Investment Partnership Program
Emergency Shelter Grant
Housing Opportunities for Persons with AIDS
U.S. Department of Health and Human Services
U.S. Department of Education
Federal Housing Administration Homeownership Program
Fannie Mae
Federal Emergency Management Administration
U.S. Veterans Administration

State Resources
Idaho Community Foundation
Idaho Housing and Finance Association
Idaho Department of Education
Idaho Department of Environmental Quality
Idaho Association of Mortgage Brokers
Idaho Department of Agriculture
State Tax Credits
Idaho Department of Health and Welfare:
Community Service Grant
Family and Child Services
Public Health Services
Domestic Violence Grant
Idaho Children's Trust Fund
Idaho Office on Aging
Idaho Department of Justice

Local Resources
Meridian General Funds
Meridian Development Corporation
Ada County Association of Realtors
Ada County Housing Authority
Neighborhood Housing Services
Boise Valley Habitat for Humanity
Supportive Housing and Innovative Partnerships
El-Ada Community Action Partnership
United Way
Faith-based organizations
Local utility companies
Individual and business donors
Civic organization donations
Volunteer in-kind services

SECTION V

Annual Objectives

Section V

Annual Objectives

A. Decent Housing Strategies

Strategy No. 1 Improve access to affordable housing opportunities for Meridian residents.

- **Objective 1.1:** Address the need for affordable housing by supporting a down payment assistance program for qualifying households.
 - HUD Specific Objective Category: Availability/Affordability of Decent Housing (DH-2)
 - Allocate \$42,000 for down payment assistance programs targeted to low-moderate income households purchasing a home in Meridian.
 - One Year Action Plan Outcome: 3 households

B. Suitable Living Environment Strategies

Strategy No. 2 Improve the lives of Meridian residents with special needs and residents at-risk of homelessness.

- **Objective 2.1:** Support public service activities that serve the city's LMI residents.
 - HUD Specific Objective Category: Availability/Accessibility of Suitable Living Environment (SL-1)
 - Allocate \$26,500 for hunger relief through the purchase and provision of food by the local food bank.
 - One Year Action Plan Outcome: 2,000 people
- **Objective 2.2:** Invest in public facility improvements that serve persons with special needs and low income residents, as well as public facility improvements located in the city's LMI areas or serving LMI residents.
 - HUD Specific Objective Category: Sustainability of Suitable Living Environment (SL-3)
 - Allocate \$130,000 for the design and construction of a new ADA accessible restroom facility in 8th Street Park.
 - One Year Action Plan Outcome: 1 public facility

C. Expanded Economic Opportunity Strategies

Strategy No. 3 Improve economic opportunities in the city's LMI areas.

- **Objective 3.1:** Support public service activities that provide employment training or job creation/retention for the city's LMI residents.
 - HUD Specific Objective Category: Availability/Accessibility of Economic Opportunity (EO-1)
 - Allocate \$12,000 for job training and placement for Meridian Seniors.
 - One Year Action Plan Outcome: 10 Meridian seniors trained and placed in jobs.

SECTION VI
Description of Activities

Section VI

Description of Activities

In PY2012, the City of Meridian will spend all non-administrative funds on activities that benefit low- and moderate-income persons or households. The City's PY2012 entitlement is anticipated at \$256,727.00. A description of all the planned activities for PY2012 is identified below.

A. Description of 2012 Housing Activities

Down Payment Assistance Program

Priority: *Affordable Housing*

National Objective: *Low Moderate Income Persons-housing activities (LMH) 570.208 (a)(3)*

Outcome Category: *Affordability*

Outcome Measure: *3 households*

The City will partner with two housing service providers to assist qualified LMI buyers to purchase a home in Meridian. The funds allocated to Neighborhood Housing Services (NHS)--\$21,000 and the Ada County Housing Authority (ACHA)--\$21,000 will be used for down payment and closing cost assistance. As identified in the City's Consolidated Plan and Analysis of Impediments reports, many households in Meridian are interested in purchasing a home, but cannot afford the down payment for such a purpose. This activity is intended to address this need and broaden the homeownership opportunities for Meridian's LMI population.

B. Description of 2012 Public Service Activities

The City has allocated the maximum allowed amount of 15% for public service activities. The allocation will be divided between two public service activities address two different priorities, suitable living environment and expanded economic opportunity.

Hunger Relief Program

Priority: *Suitable Living Environment, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *2,000 people assisted*

The City will provide support to the Meridian Food Bank in the amount of \$26,500 for the purchase of food to be distributed to persons and families in need. The Food Bank continues to experience an increase in demand due to the recession, and the provision of CDBG funding will enable to Food Bank to purchase and supply food to those in need. The Food Bank has relocated to a facility that is within the identified LMI area and this will enable them to increase their presence and impact on the community.

Senior Job Training and Placement Program

Priority: *Expanded Economic Opportunity, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *10 Meridian Seniors trained and placed in jobs*

The City will partner with a local company, Open Lines Training, to provide job training and placement for Meridian Seniors. Project funds in the amount of \$12,000 will be used to provide job refresher/training and job placement for Meridian Seniors. The project includes working with local businesses for job placement opportunities. The project is intended for seniors who are residents of Meridian with a plan to coordinate with the Meridian Senior Center. Open Lines Training has seen an increased number of seniors who are in need of employment, but who do not have the necessary tools to seek employment or the necessary skills that employers are looking for. Job creation/retention scored the highest out of all the desired activities on the resident survey that was conducted as part of the Consolidated Plan process, and this activity is intended to address this identified community priority and need.

C. Description of 2012 Public Facility Activities

8th Street Park ADA Accessible Restroom

Priority: *Suitable Living Environment, Public Facility*

National Objective: *Low-Moderate Income Persons, Area Benefit (LMA) 570.208(a)(1)*

Outcome Category: *Sustainability*

Outcome Measure: *1 completed public facility*

Project funds will be used by the City Parks and Recreation Department for the design and construction of an ADA Accessible Restroom Facility in 8th Street Park where there is currently no restroom facilities. 8th Street Park is a neighborhood park facility located directly north of the City's identified LMI area. In 2009, the City used CDBG-R stimulus funds to create a pathway connection across Five Mile Creek to this park. While the City Parks Department has seen an increase in use because of this connection, the park is still underutilized because there are no restroom facilities. As part of the pathway connection project, the City conducted a survey, in accordance with HUD survey methodologies, of the residents within the service area of the park to determine the income thresholds of the residents within the service area. The survey found that 58% of the persons within the 8th Street Park service area were within LMI thresholds. The City maintains that the area has not changed significantly since the survey was conducted three years and will retain information on file to demonstrate the conditions of the area. Park and recreation facilities scored second highest on the resident survey under the community facilities category, and this project is intended to address this identified community priority and need.

D. Description of 2012 General Program Administration, Planning, and Fair Housing Activities

City of Meridian Community Development Department Community Development Block Grant Program

Program Administration Costs 570.206

Planning Activities 570.205

Activities include preparing required reports and planning documents, contract administration, grant management, citizen participation, sub-recipient monitoring, fair housing education, environmental reviews, and the identification and development of programs to meet the needs of the community's lower income residents. The City will budget slightly less than the allowed 20% cap of the CDBG program. The City is allocating \$46,227 (18%) for administrative expenses.

Fair Housing Activities 570.206(c)

In accordance with the Fair Housing Action Plan developed as a result of the Analysis of Impediments to Fair Choice Report adopted on April 17, 2012, the City will focus on the following activities during PY2012 to address the identified impediments:

Impediment 1 Lack of Affordable Housing.

Activities:

- Identify existing owners of affordable housing units in Meridian.
- Meet with affordable housing owners and help encourage them to not let contracts on affordable units expire.
- Meet with affordable housing task force quarterly to discuss strategies for developing new affordable housing units in Meridian

Impediment 2 Potential resident opposition to affordable housing development.

Activities:

- Monetarily sponsor the regional fair housing awareness campaign

Impediment 3 Limited Public transportation opportunities.

Activities:

- Research state and federal transportation grants and determine if they could help support public transit planning efforts in Meridian.
- Meet monthly with the Meridian Transportation Task Force, the ACHD Capital Improvement Citizen Advisory Committee (ACHD CICAC), the COMPASS Regional Technical Advisory Committee (COMPASS RTAC), and Meridian's Traffic Safety Task Force.

Impediment 4 Lack of understanding by developers and landlords about housing accessibility requirements.

Activities:

- As part of a regional fair housing awareness campaign, address needs of persons with disabilities, such as including information about reasonable accommodations and service animals in campaign message.
- Conduct a fair housing training in Meridian specific to landlords.
- Conduct an internal training for Community Development staff on fair housing design and construction guidelines.

SECTION VII
Geographic Distribution and Obstacles to Addressing
Underserved Needs

Section VII

Geographic Distribution and Obstacles to Addressing Underserved Needs

The PY2012 projects which will be financed with CDBG funds are mapped below. Only two projects will take place at specific geographic locations. All other projects will take place citywide, as applicable, to assist low-moderate income persons and households.

Geographic Location of CDBG PY2012 Projects



Funding is determined upon meeting national objectives, qualifying eligible activities, and a competitive application process. The Community Development Department hosts an annual CDBG Workshop where past, current, and potential future sub-recipients are invited to attend and hear about the goals and objectives for the coming program year. After the workshop, potential sub-recipients are encouraged to apply for CDBG funding for proposed projects or activities. All eligible applications are considered for funding within the context of the broad goals and objectives established in the Consolidated Plan. Funding recommendations under the 2012 Program Year were made in consideration of the goals and outcomes of the proposed project, the need that the project addresses, how the organization plans to carry out the project, and the degree to which the project or program addressed the priorities and objectives defined in the Consolidated Plan.

Obstacles to meeting underserved needs. The greatest single obstacle to meeting underserved needs is the limited funding available to address identified needs.

SECTION VIII
Additional Requirements

Section VIII

Additional Requirements

A. Affordable Housing

The City will partner with Ada County Housing Authority (ACHA) and Neighborhood Housing Services (NHS) to expand affordable housing opportunities in PY2012. The City will continue funding homeownership assistance to eligible prospective buyers identified through the Section 8 program. This program has had great success in past program years, and will receive \$42,000 for continuation in PY2012. This will allow these organizations to assist three eligible LMI homebuyers in the upcoming program year.

The City does not plan to provide monetary assistance for rental purposes in the upcoming program year, but will continue to facilitate discussions with area residents and service providers.

B. Public Housing

The City does not plan to contribute monetarily to expanding public housing in PY2012, but will continue to encourage homeownership for eligible buyers as described above, and participate in the regional dialogue with neighboring communities and service providers to (1) define goals and formulate a public housing strategy, (2) identify potential funding sources to implement that strategy, and (3) involve new/broader segments of the community that have not been involved in such discussions in the past.

C. Homeless and Other Special Needs

In PY2012, the City's efforts to address emergency shelter and transitional housing needs of homeless individuals and families, to prevent low-income individuals and families with children from becoming homeless, to help homeless persons make the transition to permanent housing and independent living, to address chronic homelessness, and to address the special needs of non-homeless persons will occur primarily through an ongoing partnership with the Boise City/Ada County Continuum of Care (CoC). PY2012 CDBG funds will not be invested in activities specifically targeted to these objectives primarily because of the relatively small amount of its formula grant. In addition, the City is not a recipient of HOPWA formula grants.

The City will participate in the CoC to identify ways of supporting area housing providers' efforts to increase affordable transitional and permanent housing facilities. The Boise City/Ada County Continuum of Care (CoC) works to provide supportive housing services to address the reasons for a persons' homelessness, which may include mental illness, disabilities, or fleeing from domestic violence. This CoC operates within Ada County, in which the City of Meridian is located. As additional information is obtained regarding homelessness within Meridian, the City will determine whether other federal, state or local/private funds can be leveraged with CDBG funding to effectively address these needs within the community in future program years. So while the City has not set specific numeric goals to assist special needs populations during

Program Year 2012, it does provide support for and coordinate with an existing CoC that does provide these supportive services. If one of the proposals the City chooses to fund under the CDBG grant should specifically benefit a Special Needs population (s), quantifiable goals will be established during the contracting phase.

D. Barriers to Affordable Housing

As identified in Section VI, the City completed an Analysis of Impediments to Fair Housing Choice report in Spring 2012. The report identified impediments along with objectives and activities to address those impediments. The CDBG Administrator will conduct the identified activities in Section VI during 2012 Program Year.

E. Other Actions

Over the course of the upcoming program year, the City will compile and disburse information on lead-based paint hazards in order to (1) educate the public, (2) gauge the prevalence of lead paint contamination, and (3) start to address the issue within the City. There is a wealth of information already available from HUD, the State, neighboring communities, and various organizations that staff will gather and make available at City Hall, on the City's website, and at other locations throughout the community.

The City will continue to engage in the regional dialogue with neighboring communities and service providers to identify and address underserved needs, maintain affordable housing, and reduce the number of families living in poverty.

SECTION IX

Program Specific Requirements

Section IX

Program Specific Requirements

A. Program Income

None of the identified activities for the 2012 Program Year are intended to generate program income.

B. PY2012 CDBG Activities to Benefit LMI persons

One hundred percent (100%) of non-administrative expenditures this Program Year will benefit LMI residents and households. Affordable homeownership/down payment assistance, Senior Job Training/Placement program, and the Meridian Food Bank will benefit the target population on a clientele basis, and the 8th Street Park ADA Accessible Restroom Facility will do so on an area basis.

C. Monitoring

The City will employ a combination of formal and informal procedures to ensure the effectiveness of the CDBG program. Each activity in the PY2012 Action Plan is unique, requiring different steps and participation of different partners.

The CDBG administrator will maintain regular contact with implementing partners and HUD staff to ensure that activities proposed in the Action Plan (1) comply with CDBG program requirements, (2) move forward on appropriate timelines, (3) adequately forward the goals and objectives in the Consolidated Plan, and (4) are completed successfully. As potential issues are identified, City staff will promptly contact our CPD representative to discuss appropriate ways to avoid and/or address any problems.

To ensure compliance with federal regulations, including those regarding the timeliness of expenditures, the program administrator will (1) update IDIS regularly as requests for payment disbursement and activity reimbursement are received, (2) concurrently maintain a spreadsheet that tracks collective CDBG expenditures among all program years, and (3) continue working with the Finance Department on ways to refine and improve financial monitoring procedures.

The City will maintain detailed records to enable staff, HUD, auditors and the public to determine the status of each funded activity, as well as the overall program.

The City will use a variety of techniques to monitor subrecipients and review for compliance. The City recently updated its monitoring policy and procedure based on comments received from HUD from their monitoring visit to the City in 2010. The City will follow the new procedure during this and subsequent program years. Expectations will be clearly outlined in sub-recipient agreements, tailored specifically to each activity and subrecipient entity. Through phone conversations, written correspondence, desk monitoring, and on-site monitoring visits,

staff will review each sub-recipient's ability to meet the program's financial, production, and overall management requirements and make necessary determinations or take necessary actions to preserve program integrity.

Appendix A--Tables

Table 3A Summary of Specific Annual Objectives

Grantee Name: City of Meridian, Idaho

Note: Activities that are not proposed for advancement in PY2012 are included in gray font.

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Decent Housing with Purpose of New or Improved Affordability (DH-2)							
DH 2.1	Address the need for affordable housing by supporting a down payment assistance program for qualifying households.	CDBG	2012	Households	3		%
			2013		1		%
			2014		1		%
			2015		1		%
			2016		1		%
			MULTI-YEAR GOAL				7
Decent Housing with Purpose of New or Improved Sustainability (DH-3)							
DH 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)							
SL 1.1	Support public service activities that serve the city's LMI residents.		2012	People/Residents	2,000		%
			2013		2,000		%
			2014		2,000		%
			2015		2,000		%
			2016		2,000		%
			MULTI-YEAR GOAL				10,000
Suitable Living Environment with Purpose of New or Improved Affordability (SL-2)							
SL 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Sustainability (SL-3)							
SL 3.1	Invest in public facility improvements that serve person with special needs and low income residents or are located in LMI areas.	CDBG	2012	Public Facilities	1		%
			2013		0		%
			2014		1		%
			2015		0		%
			2016		1		%
			MULTI-YEAR GOAL				3

Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
EO 1.1	Support public service activities that provide employment training or job creation/retention for the city's LMI residents.	CDBG	2012	People/Residents	10		%
			2013		0		%
			2014		5		%
			2015		5		%
			2016		0		%
			MULTI-YEAR GOAL				20
Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
EO 1.2	Invest in public facility improvements or activities in the downtown area that address one or more the conditions which contributed to the deterioration of the area.		2012	Businesses or public facilities	0		%
			2013		1		%
			2014		0		%
			2015		1		%
			2016		0		%
			MULTI-YEAR GOAL				2
Economic Opportunity with Purpose of New or Improved Sustainability (EO-3)							
EO 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Neighborhood Revitalization (NR-1)							
NR 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-1)							
O 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-2)							
O 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				

Table 3B Annual Affordable Housing Completion Goals

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Program Administration

Project Title: PY2012 Program Administration

Description:

The City's overall CDBG program management, coordination, monitoring, reporting, and evaluation will include the following types of assistance:

- Coordinating Fair Housing activities with regional partners
- Ensuring compliance with the adopted Consolidated Plan
- Preparing program budgets, schedules and amendments
- Evaluating program results against stated objectives
- Monitoring program activities for progress and compliance; audit and monitoring findings
- Preparing reports and other documents for submission to HUD
- Developing agreements to carry out program activities

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide as applicable

HUD Objective Number	Project ID	Funding Sources	
		CDBG	<u>\$46,227</u>
HUD Matrix Code	CDBG Citation	ESG	
21A	24 CFR § 570.206	HOME	
Type of Recipient	CDBG National Objective	HOPWA	
Entitlement	N/A	Total Formula	<u>\$46,227</u>
Start Date	Completion Date	Prior Year Funds	
10/1/2012	9/30/2013	Assisted Housing	
Performance Indicator	Annual Units	PHA	
N/A	N/A	Other Funding	
Local ID	Units Upon Completion	Total	<u>\$46,227</u>
	N/A		

The primary purpose of the project is to help:

- The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Suitable Living Environment—Public Facility

Project Title: 8th Street Park ADA Accessible Restroom Facility

Description:

The City of Meridian Parks and Recreation Department will use the CDBG funding to design and construct an ADA accessible restroom facility within 8th Street Park where no restroom facilities currently exist.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

2235 N.W. 8th Street, Census Tract 103.32, Block Group 2

HUD Objective Number SL 3	Project ID	Funding Sources CDBG <u>\$130,000</u> ESG HOME HOPWA Total Formula <u>\$130,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$130,000</u>
HUD Matrix Code 03F	CDBG Citation 24 CFR § 570.201(c)	
Type of Recipient Subrecipient	C DBG National Objective LMA	
Start Date 10/1/2012	Completion Date 9/30/2013	
Performance Indicator Public facility	Annual Units 1	
Local ID	Units Upon Completion 1 public facility	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Services
Project Title: Hunger Relief, Meridian Food Bank

Description:

CDBG funding will assist the Meridian Food Bank in purchasing food and supplies related to their primary function: providing food to individuals and families in need.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Meridian Food Bank, 133 W. Broadway Avenue, Census Tract 103.22, Block Group 2

HUD Objective Number SL 1	Project ID	Funding Sources	
HUD Matrix Code 05W	CDBG Citation 24 CFR § 570.201(e)	CDBG	<u>\$26,500</u>
Type of Recipient Subrecipient	CDBG National Objective LMC	ESG	
Start Date 10/1/2012	Completion Date 9/30/2013	HOME	
Performance Indicator Residents	Annual Units 2,000	HOPWA	
Local ID	Units Upon Completion 2,000	Total Formula	<u>\$26,500</u>
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	<u>\$26,500</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Affordable Housing

Project Title: Ada County Housing Authority Homeownership

Description:

The City will provide funding for the Ada County Housing Authority to provide direct homeownership assistance to help LMI individuals/households purchase homes in Meridian. The funds will be used for down payment and closing cost assistance.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area
 Citywide as applicable

HUD Objective Number DH 2	Project ID	Funding Sources
HUD Matrix Code 13	CDBG Citation 24 CFR § 570.201(n)	CDBG <u>\$21,000</u>
Type of Recipient Subrecipient	C DBG National Objective LMH	ESG HOME HOPWA
Start Date 10/1/2012	Completion Date 9/30/2013	Total Formula <u>\$21,000</u>
Performance Indicator Households	Annual Units 1	Prior Year Funds Assisted Housing PHA
Local ID	Units Upon Completion 1	Other Funding Total <u>\$21,000</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Affordable Housing

Project Title: Neighborhood Housing Services (NHS) Lending, Inc. Homeownership

Description:

The City will provide funding for the Neighborhood Housing Services Lending, Inc. to provide direct homeownership assistance to help LMI individuals/households purchase homes in Meridian. The funds will be used for down payment and closing cost assistance.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide as applicable

HUD Objective Number DH 2	Project ID	Funding Sources
HUD Matrix Code 13	CDBG Citation 24 CFR § 570.201(n)	CDBG <u>\$21,000</u>
Type of Recipient Subrecipient	C DBG National Objective LMH	ESG HOME HOPWA
Start Date 10/1/2012	Completion Date 9/30/2013	Total Formula <u>\$21,000</u>
Performance Indicator Households	Annual Units 2	Prior Year Funds Assisted Housing PHA
Local ID	Units Upon Completion 2	Other Funding Total <u>\$21,000</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Expanded Economic Opportunity—Public Service

Project Title: Senior Job Training and Placement, Open Lines Training

Description:

The City will provide CDBG funding to Open Lines Training for the purpose of providing job training and placement for Meridian Seniors. The project is intended for seniors who are residents of Meridian and how need assistance in seeking and obtaining employment.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area
 Citywide as applicable

HUD Objective Number EO 1	Project ID	Funding Sources CDBG <u>\$12,000</u> ESG HOME HOPWA Total Formula <u>\$12,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$12,000</u>
HUD Matrix Code 05H	CDBG Citation 24 CFR § 570.201(e)	
Type of Recipient Subrecipient	CDBG National Objective LMC	
Start Date 10/1/2012	Completion Date 9/30/2013	
Performance Indicator Seniors receiving job training and placement services	Annual Units 10	
Local ID	Units Upon Completion 10 Meridian Seniors trained and placed in jobs	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Appendix B

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace --It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has

designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

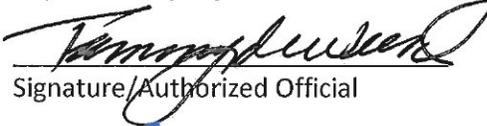
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

 7-24-12
Signature/Authorized Official Date

Mayor
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, and 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the

public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

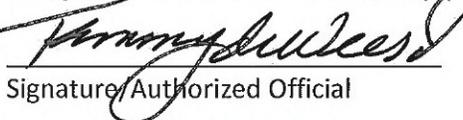
Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

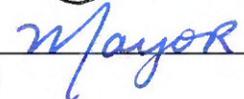
Compliance with Laws --It will comply with applicable laws.



Signature/Authorized Official

7/24/12

Date



Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code) 33 E. Broadway Avenue, Meridian, Idaho 83642

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Appendix C

Application for Federal Assistance SF-424 Version 02	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision
3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
*a. Legal Name: CITY OF MERIDIAN, IDAHO	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 82-6000225	*c. Organizational DUNS: 028 451 367
d. Address:	
*Street 1:	<u>33 E. Broadway</u>
Street 2:	_____
*City:	<u>Meridian</u>
County:	<u>Ada</u>
*State:	<u>Idaho</u>
Province:	_____
*Country:	<u>USA</u>
*Zip / Postal Code	<u>83642</u>
e. Organizational Unit:	
Department Name: Meridian Community Development Department	Division Name:
f. Name and contact information of person to be contacted on matters involving this application:	

Prefix: _____	*First Name: <u>Lori</u> _____
Middle Name: _____	
*Last Name: <u>Den Hartog</u> _____	
Suffix: _____	
Title: CDBG Administrator	
Organizational Affiliation:	
*Telephone Number: 208-884-5533	Fax Number: 208-888-6854
*Email: <u>Idenhartog@meridiancity.org</u>	

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)
*10 Name of Federal Agency: HUD
11. Catalog of Federal Domestic Assistance Number: _____ CFDA Title: _____
*12 Funding Opportunity Number: <u>14.218</u> *Title: COMMUNITY DEVELOPMENT BLOCK GRANT/ENTITLEMENT GRANTS

*e. Other _____
 *f. Program Income _____
 *g. TOTAL _____

 256,727.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on _____

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: Tammy _____

Middle Name: _____

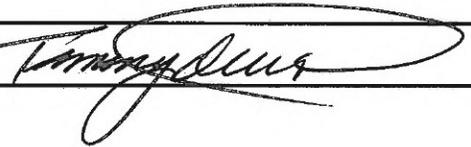
*Last Name: De Weerd _____

Suffix: _____

*Title: Mayor

*Telephone Number: 208-888-4433 Fax Number: 208-884-8723

* Email: deweerdt@meridiancity.org

*Signature of Authorized Representative:  *Date Signed: 7/24/12

Appendix D

Public Notices

June 11, 2012

Legal Notices

**CITY OF MERIDIAN
NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT PERIOD
Regarding Meridian's Community Development Block Grant (CDBG) Program**

The City of Meridian has been designated an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program. The City anticipates that it will receive an allocation of \$256,727 on October 1, 2012.

In order to receive these funds, the City must submit to HUD a Five-Year Consolidated Plan and an Annual Action Plan identifying the projects and goals the City will undertake to create new jobs, increase affordable and accessible housing and revitalize Meridian neighborhoods during the next Program Year.

ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, June 19, 2012, at 7:00 P.M., in the Meridian City Council Chambers, Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho, regarding the draft 2012-2016 Consolidated Plan and the 2012 Annual Action Plan. Special invitation is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility. Individuals requiring accommodation of physical, sight or hearing impairments or language interpretation please contact the City Clerk at (208) 888-4433. All citizens may review the draft plans and provide testimony. Copies of the draft plans will be available June 14, 2012 at the Meridian City Hall in the Community Development Department.

A PUBLIC COMMENT PERIOD WILL FOLLOW THE PUBLIC HEARING FROM JUNE 20, 2012 THROUGH July 24, 2012. During this period, all comments should be addressed to Lori Den Hartog in the City Community Development Department, who may be contacted by mail: City of Meridian, Community Development Department, 33 E. Broadway Ave., Ste.102, Meridian, ID 83642; by phone: (208) 884-5533; by fax: (208) 888-6854; or by e-mail: ldenhartog@meridiantcity.org.

Valley Times publish: June 11 and June 18, 2012.

Attention: Lori Den Hartog

CITY OF MERIDIAN / RETAIL

33 E BROADWAY AVE

MERIDIAN ID 83642

CITY OF MERIDIAN
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AND
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Pub. June 11,18, 2012

0000502021-01

ALEXIS FOWLER, being duly sworn, deposes and says: That she is the Principal Clerk of The Idaho Statesman, a daily newspaper printed and published at Boise, Ada County, State of Idaho, and having a general circulation therein, and which said newspaper has been continuously and uninterruptedly published in said County during a period of twelve consecutive months prior to the first publication of the notice, a copy of which is attached hereto: that said notice was published in The Idaho Statesman, in conformity with Section 60-108, Idaho Code, as amended, for:

2 Insertions

Beginning issue of: 06/11/2012

Ending issue of: 06/18/2012

Alexis Fowler
(Legals Clerk)

STATE OF IDAHO)

.SS

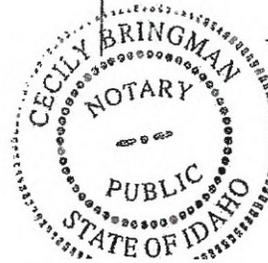
COUNTY OF ADA)

On this 18 day of June in the year of 2012 before me, a Notary Public, personally appeared before me Alexis Fowler known or identified to me to be the person whose name subscribed to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that she executed the same.

Cecily Bringman

Notary Public for Idaho
Residing at: Boise, Idaho

My Commission expires:



8-27-1

Appendix E

At the June 19, 2012 City Council meeting, one member of the public testified in support of the Senior Job Training Program proposed in the Program Year 2012 Action Plan.