

2013 Action Plan Community Development Block Grant Program



City of Meridian, Idaho



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EXECUTIVE SUMMARY

Executive Summary

Meridian Program Year 2013 Action Plan

As an Entitlement Community, the City of Meridian receives CDBG funds each year from the U.S. Department of Housing and Urban Development. Program Year 2013 (PY2013) funding for the City of Meridian is anticipated in the amount of \$293,913. In addition to the annual entitlement funding, the City will be reallocating unspent project funds from previous CDBG program years in the amount of \$62,446. Funds will be used to address priorities within the HUD performance measurement system to: (1) create a suitable living environment, (2) provide decent housing, and (3) create economic opportunities for the community.

During the PY2013, Meridian intends to focus on investing in public facility projects located within the LMI neighborhoods and/or benefitting the City’s LMI residents. Meridian will also invest CDBG funds in public services to benefit LMI persons and to advance a suitable living environment. Non-administrative activities planned in PY2013 focus solely on LMI beneficiaries.

Source Components of 2013 Action Plan Funds	
2013 CDBG Entitlement Grant	\$293,913.00
Project funds for reallocation	\$62,446.00
Program Income	\$0.00
Total Revenue Allocated	\$356,359.00

Category & Activity	Activity Total	Categorical Total
Administration & Planning (no more than 20% of Entitlement Grant)		
Administration	\$40,000.00	
Fair Housing Outreach and Education	\$3,000.00	
SUBTOTAL		\$43,000.00
Suitable Living Environment		
<i>Housing and Community Development</i>		\$269,359.00
8th Street Park Picnic Shelter	\$36,500.00	
Centennial Park Restroom Facility	\$91,000.00	
Idaho Avenue Sidewalk Construction	\$141,859.00	
<i>Public Service (no more than 15% of Entitlement Grant)</i>		\$44,000.00
Hunger Relief/Meridian Food Bank	\$30,000.00	
Scholarship Program/Meridian Boys and Girls Club	\$14,000.00	
SUBTOTAL		\$313,359.00
TOTAL		\$356,359.00

SECTION I

Introduction

Section I

Introduction

Purpose of this Document. The City of Meridian is a designated entitlement community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds from HUD's Community Development Block Grant (CDBG) Program. The 2013 program year will mark the City's seventh year as an entitlement community.

Federal regulations (24 CFR § 91.200(a) and 91.220) require the City to submit an action plan each year that describes how CDBG funds will be invested in the community. The 2013 Action Plan was developed with a strong emphasis on community input, and follows the Citizen Participation Plan set forth in Meridian's 2012 – 2016 Consolidated Plan. Through this planning effort, the City has prepared strategies, which will guide program expenditures over the next Program Year (PY); October 1, 2013 through September 30, 2014.

City of Meridian CDBG Program Mission Statement. In accordance with the overarching goals of the CDBG program, as set forth in 24 CFR § 91.1(a)(1), the City's mission is to utilize CDBG funding to develop a viable urban community by providing decent housing, providing a suitable living environment, and expanding economic opportunities principally for low/moderate income (LMI) persons. The City's primary means toward this end shall be to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations.

Consolidated Plan. A consolidated plan must be submitted every three to five years to receive federal CDBG funds. The Consolidated Plan typically results from a collaborative process where a community can scrutinize its current situation and establish a unified vision for community development actions. The City of Meridian's Consolidated Plan spans program years 2012 through 2016 and addresses the community's most critical housing and community development needs. The PY2012 Action Plan represents the first year using the 2012 – 2016 Consolidated Plan; the PY2013 Action Plan is the second year under the current Consolidated Plan.

Action Plan. For every year identified in the Consolidated Plan, the City of Meridian is required to prepare a one-year Action Plan to notify citizens and HUD officials of the City's intended actions to occur during that specific year. The PY2013 Action Plan identifies the objectives the City hopes to achieve from October 1, 2013 through September 30, 2014, and outlines the activities the City will undertake to achieve those objectives.

Consolidated Annual Performance and Evaluation Report (CAPER). At the end of each program year, the City of Meridian prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to its constituents and HUD about that year's accomplishments. This information allows HUD, city officials, and the general public to evaluate the City's

performance and determine whether the activities undertaken during the year helped to (1) meet the City's five-year goals and (2) address priority needs identified in the Consolidated Plan and the Annual Action Plan. This annual performance report, prepared with public review and comment, is submitted to HUD annually no later than December 31.

Submittal to HUD. In compliance with 24 CFR § 91.15(a), and in order to maintain continuity in its program and provide accountability to citizens, the City shall submit this action plan no later than August 16, 2013. The City shall submit on an annual basis a summary of its citizen participation and consultation process, an annual action plan, and all required certifications. At least every five years, the City shall submit a housing and homeless needs assessment, market analysis and strategic plan.

SECTION II

Evaluation of Past Performance

Section II

Evaluation of Past Performance

Since 2007, Meridian has successfully managed an average of \$248,000 in resources from its annual CDBG allocation. Over these six years, the City's expenditures from its CDBG allocation have produced the following results:

- Assisted 11 new homeowners to purchase homes.
- Provided over 122,000 persons with food through the Meridian Food Bank.
- Initiated a transportation service for the local Boys and Girls Club.
- Provided scholarships to over 40 children to attend fee-based programs at the local Boys and Girls Club
- Completed 7 public facility projects.
- Completed 349 code enforcement cases within the downtown LMI area.

The City successfully produced Consolidated Annual Performance and Evaluation Reports (CAPERs) for Program Years 2007, 2008, 2009, 2010, and 2011—for the period beginning October 1, 2007 and ending September 30, 2012. The CAPERs demonstrated that 90 percent of the funds expended during program years were invested into activities benefiting low to moderate income individuals and families, well over the 70 percent statutory minimum requirement. The City did not exceed the regulatory caps of 20 percent for administration and planning. The maximum funding available under CDBG regulations, 15 percent of the annual entitlement, was made available for public service activities. The City has met its expenditure of grant funds deadlines imposed by HUD each year.

SECTION III

Summary of Citizen Participation Process

Section III

Summary of Citizen Participation Process

The City of Meridian employs a comprehensive citizen participation process for all CDBG projects and activities. The City solicits input from Meridian residents in all phases of its Community Development efforts, from the initial planning and project/program implementation to reporting and assessing accomplishments/outcomes. This process fosters the open and inclusive identification of needs and delivery of services to City residents. It also helps to ensure that the overall direction of the CDBG program is (1) consistent with residents' expectations and (2) responsive to neighborhood and stakeholder concerns.

The City works with non-profit organizations to encourage the participation of program beneficiaries, including low- and moderate-income residents. Bi-lingual services and additional assistance for persons with disabilities are available upon request.

Meridian went through an extensive citizen participation process last year for the development of the 2012-2016 Consolidated Plan. That process yielded valuable results and greatly shaped the formation of the City's five year plan for utilization of the grant funds.

The citizen participation process for the 2013 Action Plan followed the process identified in the City's Citizen Participation Plan, adopted with the 2012-2016 Consolidated Plan. The process consisted of the following:

2013 Dates

- **March 8:** Public CDBG Workshop to provide information and seek input from non-profit organizations and potential sub-recipients.
- **May 28:** City Council Annual Pre-draft Prioritization Meeting
- **June 17 and June 24:** Legal Notice for public comment period and public hearing published in *Valley Times* and *Idaho Statesman*.
- **June 20-July 23:** Public Comment Period on Annual Action Plan
- **July 23:** Public Hearing on Annual Action Plan
- **October 1, 2013:** Additional Public Hearing for final public facility project selection

Efforts made to broaden citizen participation. Because not all residents have access to the internet or read the public notices published in the newspapers, the City designed posters to be displayed at different locations throughout LMI neighborhoods. The posters informed the public about the CDBG program, anticipated projects, and the opportunity to provide comments on the plan. The posters were displayed at the Meridian Food Bank, the Meridian Boys and Girls Club, and Meridian City Hall. In addition, the City utilized social media to reach out to citizens who might not otherwise know about the program.

Outreach process for draft plan. The City invited comment on the draft 2013 Action Plan from June 20, 2013 through July 23, 2013. Public meetings were held on May 28, July 23, and October 1, 2013 at the accessible City Hall location.

Advertising for the comment period was accomplished through the City's website and legal advertising. Advertisements announcing the availability of plans, the public hearing and comment period were published in the *Idaho Statesman* and the *Valley Times* on June 17 and 24, 2013 (see Appendix D). An additional notice was published in the *Idaho Statesman* and *Valley Times* on September 16, 2013 for the additional public hearing held on October 1, 2013.

The draft plans were made available at the City offices and on the City's website during the comment period. Comments were accepted via e-mail, mail and in-person at the City's Community Development Department.

Summary of comments. No comments were received during the public comment period. No comments were submitted at the public hearings on July 23 and October 1, 2013.

SECTION IV

Summary of Resources

Section IV

Summary of Resources

The 2013 Action Plan represents allocations of \$356,359. The source components of this funding (rounding as appropriate) are listed below.

Source Components of 2013 Action Plan Funds	
2013 CDBG Entitlement Grant	\$293,913.00
Project funds for reallocation	\$62,446.00
Program Income	\$0.00
Total Revenue Allocated	\$356,359.00

There are a number of additional funding sources that may be utilized to fund specific projects. Where these resources are known, they have been delineated within the project descriptions. The City of Meridian receives CDBG funds directly through its annual entitlement; this is the only HUD funding that the City directs toward projects. Non-profit organizations utilize other federal, state, and private grant funds. Public Housing programs including Family Self-Sufficiency, Section 8, and Public Housing Comprehensive Grants provide additional funding. Other federal funds made available for use in the city include Section 8, administered by Ada County Housing Authority and low-income housing tax credits administered by the Idaho Housing and Finance Association. There are no public housing units in Meridian. Entities in Ada County receive approximately \$965,000 in Continuum of Care funding from HUD to provide funding for transitional and permanent housing and supportive services for homeless individuals and households.

During program year 2012 and continuing into program year 2013, the City has been able to leverage private resources through the Façade Improvement Program administered by the Meridian Development Corporation. Property owners who have qualified for participation in the program are required to provide matching funds in order to utilize the grant funds.

SECTION V

Annual Objectives

Section V

Annual Objectives

During Program Year 2013 the City intends to focus primarily on providing a suitable living environment for low-moderate income persons. Consistent with the survey results conducted during the preparation for the 2012-2016 Consolidated Plan, the City is focusing on public facility improvements to serve LMI residents and public services for at-risk youth and LMI residents.

In Program Year 2012, the City allocated funds to the Ada County Housing Authority and Neighborhood Housing Services to be utilized for down payment assistance for low-moderate income households. This allocation is the primary way the City addresses Strategy 1 in the Consolidated Plan, which is to “Improve access to affordable housing opportunities for Meridian residents.” To date, those funds have not been expended, and it was determined by the CDBG Scoring Committee and the City Council that Program Year 2013 funds would be best utilized by investing in projects and activities to address Strategy 2 in the Consolidated Plan. Strategy 2 is to “Improve the lives of Meridian residents with special needs and residents at-risk of homelessness.”

Because of the focus on two primary objectives for PY2013, the City anticipates that future program years will focus on the other identified strategies and objectives listed in the 2012-2016 Consolidated Plan, namely the strategies to improve affordable housing and to improve the economic opportunities in the City’s LMI areas.

A. Suitable Living Environment Strategies

Strategy No. 2 Improve the lives of Meridian residents with special needs and residents at-risk of homelessness.

- **Objective 2.1:** Support public service activities that serve the city’s LMI residents.
 - HUD Specific Objective Category: Availability/Accessibility of Suitable Living Environment (SL-1)
 - Allocate \$44,000 for hunger relief through the local food bank and for scholarship programs through the local Boys and Girls Club.
 - One Year Action Plan Outcome: 2,045 people
- **Objective 2.2:** Invest in public facility improvements that serve persons with special needs and low income residents, as well as public facility improvements located in the city’s LMI areas or serving LMI residents.
 - HUD Specific Objective Category: Sustainability of Suitable Living Environment (SL-3)
 - Allocate \$269,359 for public facility projects to serve LMI residents and/or the LMI area.
 - One Year Action Plan Outcome: 3 public facilities.

SECTION VI
Description of Activities

Section VI

Description of Activities

In PY2013, the City of Meridian will spend all non-administrative funds on activities that benefit low- and moderate-income persons or households. The City's PY2013 entitlement is anticipated at \$293,913; in addition, the City is allocating \$62,446 of unspent funds from previous program years. A description of all the planned activities for PY2013 is identified below.

A. Description of 2013 Public Service Activities

The City has allocated the maximum allowed amount of 15% for public service activities, \$44,000. The allocation will be divided between two public service activities to address the availability/accessibility of a suitable living environment.

Hunger Relief Program

Priority: *Suitable Living Environment, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *2,000 people assisted*

The City will provide support to the Meridian Food Bank in the amount of \$30,000 for the purchase of food to be distributed to persons and families in need. The Food Bank continues to experience an increase in demand due to the recession, and the provision of CDBG funding will enable the Food Bank to purchase and supply food to those in need. The Food Bank has relocated to a facility that is within the identified LMI area and this has enabled them to increase their presence and impact on the community.

Scholarship Program

Priority: *Suitable Living Environment, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *45 people assisted*

The City will provide support to the Meridian Boys and Girls Club in the amount of \$14,000 for the purpose of providing scholarships to children of LMI households for the Club's fee-based programs. The scholarships will be for free or reduced membership some of the Club's fee-based extended services including the Summer Early Risers, the Meridian Sunrise Club and the Meridian Year One Program. These programs provide an important resource to working parents, particularly during the summer months.

B. Description of 2013 Public Facility Activities

8th Street Park Picnic Shelter

Priority: *Suitable Living Environment, Public Facility*

National Objective: *Low-Moderate Income Persons, Area Benefit (LMA) 570.208(a)(1)*

Outcome Category: *Sustainability*

Outcome Measure: *1 completed public facility*

Project funds (approximately \$36,500) will be used by the City Parks and Recreation Department for the design and construction of a picnic shelter in 8th Street Park where there is currently no picnic shelter. 8th Street Park is a city, neighborhood park facility located directly north of the City's identified LMI area. Over several years, the City has been working to make improvements to this neighborhood park. In 2009, the City used CDBG-R stimulus funds to create a pathway connection across Five Mile Creek to this park. In 2012, the City allocated funds for the construction of an ADA restroom facility. As part of the pathway connection project, the City conducted a survey, in accordance with HUD survey methodologies, of the residents within the service area of the park to determine the income thresholds of the residents within the service area. The survey found that 58% of the persons within the 8th Street Park service area were within LMI thresholds. In preparation for the ADA Restroom project, the City reviewed data from the American Community Survey to make a determination that the service area of the park had not significantly altered from the time of the original local survey. The City will review available data sources and make a determination regarding the possible need for a new park user income survey. All information regarding this determination will be retained in the City's files. Park and recreation facilities scored second highest on the resident survey under the community facilities category, and this project is intended to address this identified community priority and need.

Centennial Park ADA Restroom Facility

Priority: *Suitable Living Environment, Public Facility*

National Objective: *Low-Moderate Income Persons, Area Benefit (LMA) 570.208(a)(1)*

Outcome Category: *Sustainability*

Outcome Measure: *1 completed public facility*

Project funds (approximately \$91,000) will be used by the City Parks and Recreation Department for the design and construction of an ADA Restroom Facility in Centennial Park, a city park, where there is currently no restroom facilities. Centennial Park is a neighborhood park facility located adjacent to the City's identified LMI area. In 2009, the City used CDBG funds to install a picnic shelter and play equipment in this park. While the City Parks Department has seen an increase in use because of this connection, the park is still underutilized because there are no restroom facilities. As part of the work done in 2009, the City conducted a survey, in accordance with HUD survey methodologies, of the residents within the service area of the park to determine the income thresholds of the residents within the service area. The survey found that 76% of the persons within the Centennial Park service area were within LMI thresholds. The City will review data from the American Community Survey and other applicable sources to make a determination that the service area of the park has not

significantly altered from the time of the original local survey. The City will review available data sources and make a determination regarding the possible need for a new park user income survey. All information regarding this determination will be retained in the City's files. Park and recreation facilities scored second highest on the resident survey under the community facilities category, and this project is intended to address this identified community priority and need.

Idaho Avenue, public sidewalk construction

Priority: Suitable Living Environment, Public Facility

National Objective: Low-Moderate Income Persons, Area Benefit (LMA) 570.208(a)(1)

Outcome Category: Sustainability

Outcome Measure: 1 completed public facility

As identified in the Action Plan adopted on July 23, 2013, the City held an additional public hearing on October 1, 2013 to finalize the public facility project selection for Program Year 2013. The City Council approved the selection of the Idaho Avenue public sidewalk construction project. Project funds (\$141,859) will be used by the City, in partnership with the Ada County Highway District (ACHD) for the design and construction of sidewalk on Idaho Avenue, between NW 5th Street and Meridian Road, where no sidewalk currently exists. Portions of Idaho Avenue west of Meridian Road have existing sidewalk, but it is discontinuous on both sides of the roadway. The area west of Meridian Road and south of Pine Avenue is primarily residential (zoned R-8 and R-15) and lacks adequate pedestrian facilities. There are several pedestrian attractors within this localized area including the Meridian Food Bank, Meridian Elementary School, Meridian Head Start, the Meridian Boys and Girls Club, and Meridian City Hall. By constructing sidewalk on Idaho Avenue, an important pedestrian connection will be made to the services and businesses in this area. Because this sidewalk project is not currently funded or projected to be funded, through either ACHD's Community Programs or the City's funding mechanisms, ACHD has stated a willingness to partner with the City of Meridian on this project. The City would manage the design, bid and construction process for the project. ACHD would not be a sub-recipient of the CDBG funding, but ACHD supports the City moving forward with this project. Sidewalk Improvements scored highest on the resident survey conducted during the Consolidated Planning process under the Infrastructure category, and this project is intended to address part of this identified community priority and need.

Specific Location of Sidewalk Construction

- North side of Idaho Avenue, west of NW 4th Street, approximately 427-feet to connect to existing sidewalk on the north side of Idaho Avenue.
- South side of Idaho Avenue, west of NW 4th Street, approximately 340-feet to connect to existing sidewalk on the south side of Idaho Avenue.
- North side of Idaho Avenue, from NW 4th Street to the mid-block between NW 3rd and NW 2nd Street, approximately 460-feet.
- South side of Idaho Avenue, from Meridian Road to the mid-block between Meridian Road and NW 1st Street, approximately 160 –feet.

- Install Pedestrian ramps at all four corners of the intersection of Idaho Avenue and NW 4th Street and the intersection of Idaho Avenue and NW 3rd Street.
- If funds are available, construct pedestrian ramps at the intersections of Idaho Avenue with NW 2nd Street NW 1st Street as needed.

Alternate Project

Street Light Installation: Various Locations

Priority: Suitable Living Environment, Public Facility

National Objective: Low-Moderate Income Persons, Area Benefit (LMA)570.208(a)(1)

Outcome Category: Sustainability

Outcome Measure: 9 Street Lights

As identified in the Action Plan adopted on July 23, 2013, the City held an additional public hearing on October 1, 2013 to finalize the public facility project selection for Program Year 2013. At that hearing the City Council approved the selection of the installation of street lights within the LMI area as an alternate project. The City will only pursue this project if any of the other projects for Program Year 2013 come in under budget or do not proceed as planned. Project funds (approximately \$53,000) will be used by the City Public Works Department for the installation of street lights at the locations listed below:

1. Intersection of NW 14th and W Maple Ave
2. Curve where W Maple Ave meets NW 13th Ave
3. North end of NW 15th Ave
4. Cul-de-sac on NW 14th Place
5. Intersection of NW 14th and W Piedmont Ct
6. Intersection of NW 11th St. and W Clarinda St.
7. Sharp curve on W Clarinda St.
8. Intersection of NW 7th St. and Broadway Ave
9. Corner/cul-de-sac on W Broadway Ave

The intersections and locations identified above currently are without lighting. Streetlights at intersections have been shown to reduce crash risk, especially for pedestrian vehicle collisions. The City does not currently have funds to retrofit existing residential neighborhoods with the necessary street lights. While the City does have funding to install some street lights each year, it is limited and focused on areas specific to improving pedestrian safety near schools. None of the above locations meet those criteria. Street lights scored second highest on the resident survey under the Infrastructure category, and this project is intended to address part of this identified community priority and need.

**C. Description of 2013 General Program Administration
City of Meridian Community Development Department
Community Development Block Grant Program**

Program Administration Costs 570.206

Planning Activities 570.205

Activities include preparing required reports and planning documents, contract administration, grant management, citizen participation, sub-recipient monitoring, fair housing education, environmental reviews, and the identification and development of programs to meet the needs of the community's lower income residents. The City will budget less than the allowed 20% cap of the CDBG program. The City is allocating \$40,000 (13.5%) for administrative expenses.

D. Description of 2013 Fair Housing Activities

Fair Housing Activities 570.206(c)

The City is allocating \$3,000 for Fair Housing Activities in PY2013. In accordance with the Fair Housing Action Plan (FHAP) developed as a result of the Analysis of Impediments to Fair Housing Choice Report adopted on April 17, 2012, the City will focus on the following activities during PY2013 to address the identified observations and impediments:

- FHAP 1.2 Meet with affordable housing owners and help encourage them to not let contracts on affordable units expire.
 - CDBG Administrator staff time.
 - To address Barrier 1 in the AI: Barrier 1 (Fair Housing Related Activity/Affordable Housing) Lack of Affordable Housing.
- FHAP 1.2 Meet with affordable housing task force quarterly to discuss strategies for developing new affordable housing units in Meridian
 - CDBG Administrator staff time.
 - To address Barrier 1 in the AI.
- FHAP 2.1 Monetarily sponsor the regional fair housing awareness campaign
 - \$1,500 CDBG Fair Housing Activity funds.
 - To address Barrier 2 in the AI: (Impediment) Potential resident opposition to affordable housing development.
- FHAP 3.1 Meet monthly with the Meridian Transportation Commission, the ACHD Capital Improvement Citizen Advisory Committee (ACHD CICAC), and the COMPASS Regional Technical Advisory Committee (COMPASS RTAC).
 - City of Meridian staff time.
 - To address Barrier 3 in the AI: (Impediment) Limited public transportation opportunities.
- FHAP 4.1 As part of a regional fair housing awareness campaign, address needs of persons with disabilities, such as including information about reasonable accommodations and service animals in campaign message.
 - Participate in the regional fair housing awareness campaign
 - See FHAP 2.1 above
 - FHAP 4.3 Conduct an internal training for Community Development (CD) staff on fair housing design and construction guidelines.

- Ensure that all CD staff is aware of fair housing design and construction guidelines.
- \$1,500 CDBG Fair Housing Activity funds.
- To address Barrier 4 in the AI: (Impediment) Lack of understanding by developers and landlords about housing accessibility requirements.

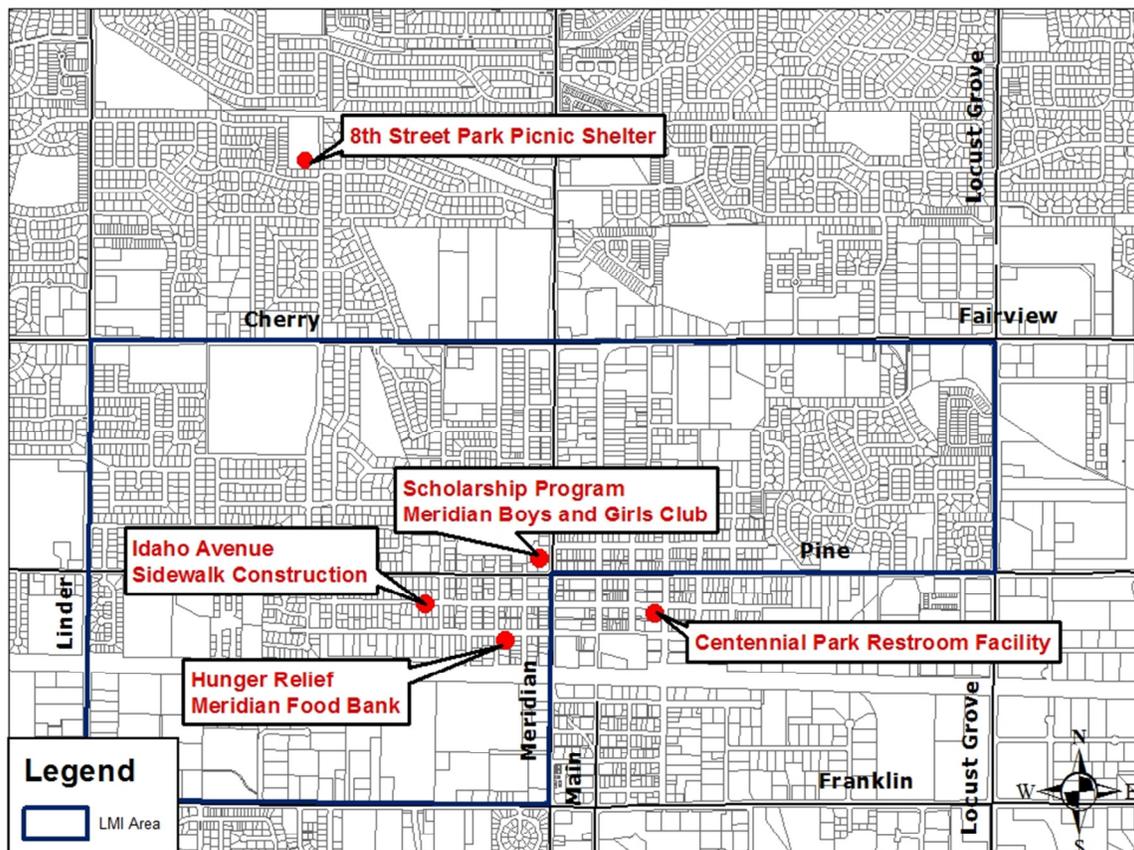
SECTION VII
Geographic Distribution and Obstacles to Addressing
Underserved Needs

Section VII

Geographic Distribution and Obstacles to Addressing Underserved Needs

The PY2013 projects which will be financed with CDBG funds are mapped below. The City intends to distribute 100% of its non-administrative CDBG funds within identified LMI areas in the City. Five activities will take place in a specific geographic location. They are the Hunger Relief Program at the Meridian Food Bank (\$30,000), the Scholarship Program at the Meridian Boys and Girls Club (\$14,000), the Picnic Shelter at 8th Street Park (\$36,500), the ADA Restroom Facility at Centennial Park (\$91,000), and the construction of sidewalk on Idaho Avenue (\$141,859).

2013 Distribution of Funds



As identified in the 2012-2016 Consolidated Plan (Section II, page 3), the City has no areas of minority concentration or any impact areas within the City. The Census block group with the largest proportion of non-white residents (14%) is block group 2 of Census tract 103.22, which encompasses the City's downtown business district. The Census block group with the largest

proportion of Hispanic residents (14%) is block group 2 of tract 103.21. This block group lies adjacent to the city's main downtown area.

As identified in the 2012-2016 Consolidated Plan (Section IV, page 22), the City's basis for allocating investments has not and likely will not be geographically delineated within the City's boundaries.

Funding is determined upon meeting national objectives, qualifying eligible activities, and a competitive application process. The Community Development Department hosts an annual CDBG Workshop where past, current, and potential future sub-recipients are invited to attend and hear about the goals and objectives for the coming program year. After the workshop, potential sub-recipients are encouraged to apply for CDBG funding for proposed projects or activities. All eligible applications are considered for funding within the context of the broad goals and objectives established in the Consolidated Plan. Funding recommendations under the 2013 Program Year were made in consideration of the goals and outcomes of the proposed project, the need that the project addresses, how the organization plans to carry out the project, and the degree to which the project or program addressed the priorities and objectives defined in the Consolidated Plan.

Obstacles to meeting underserved needs. The greatest single obstacle to meeting underserved needs is the limited funding available to address identified needs.

SECTION VIII

Additional Requirements

Section VIII

Additional Requirements

A. Affordable Housing

Although the City is not allocating any funds in PY2013 to affordable housing activities, there are unspent funds from previous programs years allocated for that purpose. These funds are expected to be expended during- PY2013 through the City's partnerships the Ada County Housing Authority (ACHA) and Neighborhood Housing Services (NHS).

The City does not plan to provide monetary assistance for rental purposes in the upcoming program year, but will continue to facilitate discussions with area residents and service providers.

B. Public Housing

The City does not plan to contribute monetarily to expanding public housing in PY2013, but will continue to encourage homeownership for eligible buyers as described above, and participate in the regional dialogue with neighboring communities and service providers to (1) define goals and formulate a public housing strategy, (2) identify potential funding sources to implement that strategy, and (3) involve new/broader segments of the community that have not been involved in such discussions in the past.

C. Homeless and Other Special Needs

In PY2013, the City's efforts to address emergency shelter and transitional housing needs of homeless individuals and families, to prevent low-income individuals and families with children from becoming homeless, to help homeless persons make the transition to permanent housing and independent living, to address chronic homelessness, and to address the special needs of non-homeless persons will occur primarily through an ongoing partnership with the Boise City/Ada County Continuum of Care (CoC). PY2013 CDBG funds will not be invested in activities specifically targeted to these objectives primarily because of the relatively small amount of its formula grant. In addition, the City is not a recipient of HOPWA formula grants.

The City will participate in the CoC to identify ways of supporting area housing providers' efforts to increase affordable transitional and permanent housing facilities. The Boise City/Ada County Continuum of Care (CoC) works to provide supportive housing services to address the reasons for a persons' homelessness, which may include mental illness, disabilities, or fleeing from domestic violence. This CoC operates within Ada County, in which the City of Meridian is located. As additional information is obtained regarding homelessness within Meridian, the City will determine whether other federal, state or local/private funds can be leveraged with CDBG funding to effectively address these needs within the community in future program years. So while the City has not set specific numeric goals to assist special needs populations during Program Year 2013, it does provide support for and coordinate with an existing CoC that does provide these supportive services. If one of the proposals the City chooses to fund under the

CDBG grant should specifically benefit a Special Needs population (s), quantifiable goals will be established during the contracting phase.

D. Barriers to Affordable Housing

As identified in Section VI, the City completed an Analysis of Impediments to Fair Housing Choice report in Spring 2012. The report identified observations and impediments along with objectives and activities to address those impediments. The CDBG Administrator will conduct the identified activities in Section VI during 2013 Program Year.

E. Other Actions

Over the course of the upcoming program year, the City will compile and disburse information on lead-based paint hazards in order to (1) educate the public, (2) gauge the prevalence of lead paint contamination, and (3) start to address the issue within the City. There is a wealth of information already available from HUD, the State, neighboring communities, and various organizations that staff will gather and make available at City Hall, on the City's website, and at other locations throughout the community.

The City will continue to engage in the regional dialogue with neighboring communities and service providers to identify and address underserved needs, maintain affordable housing, and reduce the number of families living in poverty.

SECTION IX

Program Specific Requirements

Section IX

Program Specific Requirements

A. Program Income

None of the identified activities for the 2013 Program Year are intended to generate program income, and no past activities have ever generated program income.

B. PY2013 CDBG Activities to Benefit LMI persons

One hundred percent (100%) of non-administrative expenditures this Program Year will benefit LMI residents and households. The Scholarship Program and the Hunger Relief Program will benefit the target population on a clientele basis, and the 8th Street Park Picnic Shelter, the Centennial Park ADA Accessible Restroom Facility, and the TBD Public Facility Project will do so on an area basis.

C. Monitoring

The City will employ a combination of formal and informal procedures to ensure the effectiveness of the CDBG program. Each activity in the PY2013 Action Plan is unique, requiring different steps and participation of different partners.

The CDBG administrator will maintain regular contact with implementing partners and HUD staff to ensure that activities proposed in the Action Plan (1) comply with CDBG program requirements, (2) move forward on appropriate timelines, (3) adequately forward the goals and objectives in the Consolidated Plan, and (4) are completed successfully. As potential issues are identified, City staff will promptly contact our CPD representative to discuss appropriate ways to avoid and/or address any problems.

To ensure compliance with federal regulations, including those regarding the timeliness of expenditures, the program administrator will (1) update IDIS regularly as requests for payment disbursement and activity reimbursement are received, (2) concurrently maintain a spreadsheet that tracks collective CDBG expenditures among all program years, and (3) continue working with the Finance Department on ways to refine and improve financial monitoring procedures.

The City will maintain detailed records to enable staff, HUD, auditors and the public to determine the status of each funded activity, as well as the overall program.

The City will use a variety of techniques to monitor subrecipients and review for compliance. Expectations will be clearly outlined in sub-recipient agreements, tailored specifically to each activity and subrecipient entity. Through phone conversations, written correspondence, desk monitoring, and on-site monitoring visits, staff will review each sub-recipient's ability to meet the program's financial, production, and overall management requirements and make necessary determinations or take necessary actions to preserve program integrity.

Appendix A--Tables

Table 3A Summary of Specific Annual Objectives

Grantee Name: City of Meridian, Idaho

Note: Activities that are not proposed for advancement in PY2013 are included in gray font.

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Decent Housing with Purpose of New or Improved Affordability (DH-2)							
DH 2.1	Address the need for affordable housing by supporting a down payment assistance program for qualifying households.	CDBG	2012	Households	3		%
			2013		1		%
			2014		1		%
			2015		1		%
			2016		1		%
			MULTI-YEAR GOAL				7
Decent Housing with Purpose of New or Improved Sustainability (DH-3)							
DH 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)							
SL 1.1	Support public service activities that serve the city's LMI residents.		2012	People/Residents	2,000		%
			2013		2,045		%
			2014		2,000		%
			2015		2,000		%
			2016		2,000		%
			MULTI-YEAR GOAL				10,045
Suitable Living Environment with Purpose of New or Improved Affordability (SL-2)							
SL 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Sustainability (SL-3)							
SL 3.1	Invest in public facility improvements that serve person with special needs and low income residents or are located in LMI areas.	CDBG	2012	Public Facilities	1		%
			2013		3		%
			2014		0		%
			2015		0		%
			2016		0		%
			MULTI-YEAR GOAL				4

Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
EO 1.1	Support public service activities that provide employment training or job creation/retention for the city's LMI residents.	CDBG	2012	People/Residents	10		%
			2013		0		%
			2014		5		%
			2015		5		%
			2016		0		%
			MULTI-YEAR GOAL				20
Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
EO 1.2	Invest in public facility improvements or activities in the downtown area that address one or more the conditions which contributed to the deterioration of the area.		2012	Businesses or public facilities	0		%
			2013		1		%
			2014		0		%
			2015		1		%
			2016		0		%
			MULTI-YEAR GOAL				2
Economic Opportunity with Purpose of New or Improved Sustainability (EO-3)							
EO 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Neighborhood Revitalization (NR-1)							
NR 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-1)							
O 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-2)							
O 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				

Table 3B Annual Affordable Housing Completion Goals

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Program Administration
Project Title: PY2013 Program Administration

Description:

The City’s overall CDBG program management, coordination, monitoring, reporting, and evaluation will include the following types of assistance:

- Coordinating Fair Housing activities with regional partners
- Ensuring compliance with the adopted Consolidated Plan
- Preparing program budgets, schedules and amendments
- Evaluating program results against stated objectives
- Monitoring program activities for progress and compliance; audit and monitoring findings
- Preparing reports and other documents for submission to HUD
- Developing agreements to carry out program activities

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area
 Citywide as applicable

HUD Objective Number	Project ID	Funding Sources	
			CDBG
HUD Matrix Code	CDBG Citation	ESG	
21A	24 CFR § 570.206	HOME	
Type of Recipient	C DBG National Objective	HOPWA	
Entitlement	N/A	Total Formula	<u>\$40,000</u>
Start Date	Completion Date	Prior Year Funds	
10/1/2013	9/30/2014	Assisted Housing	
Performance Indicator	Annual Units	PHA	
N/A	N/A	Other Funding	
Local ID	Units Upon Completion	Total	<u>\$40,000</u>
	N/A		

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Affirmatively Furthering Fair Housing

Project Title: Fair Housing Activities

Description:

In order to affirmatively further fair housing and address the impediments that may hinder fair housing, the City will undertake the following activities in PY2013:

- Meet with affordable housing task force quarterly to discuss strategies for developing new affordable housing units in Meridian.
- Monetarily sponsor the regional fair housing awareness campaign.
- Meet monthly with the Meridian Transportation Task Force, the ACHD Capital Improvement Citizen Advisory Committee (ACHD CICAC), the COMPASS Regional Technical Advisory Committee (COMPASS RTAC), and Meridian's Traffic Safety Task Force.
- Conduct an internal training for Community Development (CD) staff on fair housing design and construction guidelines.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide as applicable

HUD Objective Number	Project ID	Funding Sources	
		CDBG	<u>\$3,000</u>
HUD Matrix Code	CDBG Citation	ESG	
21D	24 CFR § 570.206	HOME	
Type of Recipient Entitlement	C DBG National Objective	HOPWA	
	N/A	Total Formula	<u>\$3,000</u>
Start Date	Completion Date	Prior Year Funds	
10/1/2013	9/30/2014	Assisted Housing	
Performance Indicator	Annual Units	PHA	
N/A	N/A	Other Funding	
Local ID	Units Upon Completion	Total	<u>\$3,000</u>
	N/A		

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Facility
Project Title: 8th Street Park Picnic Shelter

Description:

The City of Meridian Parks and Recreation Department will use the CDBG funding to design and construct an ADA accessible restroom facility within 8th Street Park where no restroom facilities currently exist.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

2235 N.W. 8th Street, Census Tract 103.32, Block Group 2

HUD Objective Number SL 3	Project ID	Funding Sources CDBG <u>\$36,500</u> ESG HOME HOPWA Total Formula <u>\$36,500</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$36,500</u>
HUD Matrix Code 03F	CDBG Citation 24 CFR § 570.201(c)	
Type of Recipient Entitlement	CDBG National Objective LMA	
Start Date 10/1/2012	Completion Date 9/30/2013	
Performance Indicator Public facility	Annual Units 1	
Local ID	Units Upon Completion 1 public facility	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Suitable Living Environment—Public Facility

Project Title: Centennial Park ADA Accessible Restroom Facility

Description:

The City of Meridian Parks and Recreation Department will use the CDBG funding to design and construct an ADA accessible restroom facility within Centennial Park where no restroom facilities currently exist.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

223 E. Idaho Avenue, Census Tract 103.21, Block Group 1

HUD Objective Number SL 3	Project ID	Funding Sources CDBG <u>\$91,000</u> ESG HOME HOPWA Total Formula <u>\$91,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$91,000</u>
HUD Matrix Code 03F	CDBG Citation 24 CFR § 570.201(c)	
Type of Recipient Entitlement	CDBG National Objective LMA	
Start Date 10/1/2013	Completion Date 12/30/2014	
Performance Indicator Public facility	Annual Units 1	
Local ID	Units Upon Completion 1 public facility	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Suitable Living Environment—Public Facility

Project Title: Idaho Avenue—Public Sidewalk Construction

Description: Construct approximately 1,300 lineal feet of sidewalk on the north and south sides of Idaho Avenue between NW 5th Street and Meridian Road.

The City of Meridian will use the CDBG funding to design and construct sidewalk Avenue between NW 5th Street and Meridian Road where no sidewalk currently exists.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Idaho Avenue between NW 5th Street and Meridian Road, Census Tract 103.22, Block Group 2

HUD Objective Number SL 3	Project ID
HUD Matrix Code 03L	CDBG Citation 24 CFR § 570.201(c)
Type of Recipient Entitlement	CDBG National Objective LMA
Start Date 1/1/2014	Completion Date 12/30/2014
Performance Indicator Public facility	Annual Units 1
Local ID	Units Upon Completion 1 public facility

Funding Sources

CDBG \$79,413

ESG

HOME

HOPWA

Total Formula \$79,413

Prior Year Funds \$62,446

Assisted Housing

PHA

Other Funding

Total \$141,859

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Services
Project Title: Hunger Relief, Meridian Food Bank

Description:

CDBG funding will assist the Meridian Food Bank in purchasing food and supplies related to their primary function: providing food to individuals and families in need.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Meridian Food Bank, 133 W. Broadway Avenue, Census Tract 103.22, Block Group 2

HUD Objective Number SL 1	Project ID	Funding Sources CDBG <u>\$30,000</u> ESG HOME HOPWA Total Formula <u>\$30,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$30,000</u>
HUD Matrix Code 05W	CDBG Citation 24 CFR § 570.201(e)	
Type of Recipient Subrecipient	CDBG National Objective LMC	
Start Date 10/1/2013	Completion Date 9/30/2014	
Performance Indicator People	Annual Units 2,000	
Local ID	Units Upon Completion 2,000	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Services
Project Title: Scholarship Program, Meridian Boys and Girls Club
Description:

CDBG Funding will assist the Meridian Boys and Girls Club in providing scholarships to children of LMI households for the purpose of attending the Club’s fee based programs.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Meridian Boys and Girls Club—911 N. Meridian Road, Census Tract 103.22, Block Group 1

HUD Objective Number SL 1	Project ID	Funding Sources	
HUD Matrix Code 05L	CDBG Citation 24 CFR § 570.201(e)	CDBG	<u>\$14,000</u>
Type of Recipient Subrecipient	CDBG National Objective LMC	ESG HOME HOPWA	
Start Date 1/1/2014	Completion Date 12/30/2014	Total Formula	<u>\$14,000</u>
Performance Indicator People	Annual Units 45	Prior Year Funds Assisted Housing PHA	
Local ID	Units Upon Completion 45	Other Funding Total	<u>\$14,000</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
(Alternative Activity)**

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Suitable Living Environment—Public Facility

Project Title: Installation of Street Lights

Description: Install Street Lights at 9 locations within the LMI Area

The City of Meridian Public Works Department will use the CDBG funding to design and install street lights at various identified locations within the LMI Area that are in need.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Various locations within Census Tract 103.22, Block Group 1 & 2

HUD Objective Number SL 3	Project ID	Funding Sources	
HUD Matrix Code 03K	CDBG Citation 24 CFR § 570.201(c)	CDBG	<u>\$53,000</u>
Type of Recipient Entitlement	CDBG National Objective LMA	ESG HOME HOPWA	
Start Date 1/1/2014	Completion Date 9/30/2014	Total Formula	<u>\$53,000</u>
Performance Indicator New Street Lights	Annual Units 9	Prior Year Funds Assisted Housing PHA	
Local ID	Units Upon Completion 9 New Street Lights	Other Funding Total	<u>\$53,000</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Appendix B

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace --It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has

designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, and 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the

public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws --It will comply with applicable laws.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code) 33 E. Broadway Avenue, Meridian, Idaho 83642

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Appendix C

Application for Federal Assistance SF-424	
Version 02	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) <input type="checkbox"/> Revision _____
3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
*a. Legal Name: CITY OF MERIDIAN, IDAHO	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 82-6000225	*c. Organizational DUNS: 028 451 367
d. Address:	
*Street 1:	<u>33 E. Broadway</u>
Street 2:	_____
*City:	<u>Meridian</u>
County:	<u>Ada</u>
*State:	<u>Idaho</u>
Province:	_____
*Country:	<u>USA</u>
*Zip / Postal Code	<u>83642</u>
e. Organizational Unit:	
Department Name: Meridian Community Development Department	Division Name:
f. Name and contact information of person to be contacted on matters involving this application:	

Prefix: _____	*First Name: <u>Lori</u> _____
Middle Name: _____	
*Last Name: <u>Den Hartog</u> _____	
Suffix: _____	
Title: CDBG Administrator	
Organizational Affiliation:	
*Telephone Number: 208-884-5533	Fax Number: 208-888-6854
*Email: <u>Idenhartog@meridiacity.org</u>	

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02
<p>*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>
<p>*10 Name of Federal Agency: HUD</p>
<p>11. Catalog of Federal Domestic Assistance Number: _____</p> <p>CFDA Title: _____</p>
<p>*12 Funding Opportunity Number: <u>14.218</u></p> <p>*Title: <u>COMMUNITY DEVELOPMENT BLOCK GRANT/ENTITLEMENT GRANTS</u></p>

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

CITY OF MERIDIAN, IDAHO

***15. Descriptive Title of Applicant's Project:**

Investment funds to create/sustain suitable living environments, expand affordable housing opportunities, eliminate slum and blight, and administer the CDBG program.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 1

*b. Program/Project: 1

17. Proposed Project:

*a. Start Date: 10/01/2013

*b. End Date: 09/30/2014

18. Estimated Funding (\$):

*a. Federal \$293,913

*b. Applicant _____

*c. State _____

*d. Local _____

*e. Other	
*f. Program Income	_____
*g. TOTAL	_____
	293,913

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on _____

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: Tammy _____

Middle Name: _____

*Last Name: De Weerd _____

Suffix: _____

*Title: Mayor

*Telephone Number: 208-888-4433	Fax Number: 208-884-8723
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* Email: deweerdt@meridiancity.org

*Signature of Authorized Representative:	*Date Signed:
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LEGAL ADVERTISING PROOF OF PUBLICATION

Account: City of Meridian Identification: CDSC Program: notice
 Address: 35 E. Broadway Ave. Meridian, Idaho
 Meridian, Idaho
 83642 Number Lines: 54 Amount: 45.86
 Attention: Meridian Dept.: CDSC program Other: 99.20

of Public
Hearings
Publ
Consent
Period

CITY OF MERIDIAN
HOUSE OF PUBLIC HEARINGS AND PUBLIC COMMENT PERIOD
 Regarding Meridian's Community Development Block Grant (CDBG) Program

The City of Meridian has been designated an **Intermediate Community** by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program. The City anticipates that it will receive an allocation of \$283,513, on October 1st, 2013.

In order to receive these funds, the City must submit to HUD an Annual Action Plan identifying the projects and goals the City will undertake to create new jobs, increase affordable and accessible housing and revitalize Meridian neighborhoods during the next Program Year.

ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, July 23rd, 2013, at 6:00 p.m. in the Meridian City Council Chamber, Idaho City Hall, 35 E. Broadway Avenue, Meridian, Idaho, regarding the 2013 Annual Action Plan. A special invitation is extended to those who are unable to attend the hearing, including individuals who are unable to attend due to physical, mental, or language barriers. Requests for accommodations should be made to the City Clerk at (208) 688-4431. All citizens may review the draft plan and provide testimony. Copies of the draft plan will be available June 24th, 2013 at the Meridian City Hall in the Community Development Department, and on the City's CDBG/CDBG website, <http://www.meridianidaho.gov>.

A PUBLIC COMMENT PERIOD WILL BE OPEN FROM JUNE 24, 2013 THROUGH JUNE 28, 2013. During this period, all comments should be addressed to Lori Ann King in the City Community Development Department, 35 E. Broadway Avenue, Suite 103, Meridian, ID 83642; by phone at (208) 688-4431; by fax at (208) 688-4434; or by e-mail to lkking@meridianidaho.gov.

Valley Times publish: June 17th and June 24th, 2013

Thomasson, being duly sworn, deposes and says: That he is the Principal Clerk of the Valley Times, a weekly newspaper published at Meridian, Idaho, in said County, State of Idaho; that the said newspaper is in general circulation in the said County of Ada, and in the vicinity of Meridian, Eagle, and has been uninterrupted and published in said County during a period of at least ten consecutive weeks prior to the first publication of this notice, a copy of which is attached and that the notice was published in the said newspaper, in conformity with Section 60-108, Idaho, as amended, for 2 (two) days and entire issue of said paper, and a copy of the newspaper proper, and not in a condensed form; that said notice was published on the following dates:
 June 17, 2013
 June 24, 2013
 Frank Thomasson



STATE OF IDAHO)
) SS
 COUNTY OF ADA)
 On this 24th day of June, in the year of 2013 before me, a Notary Public, personally appeared Frank Thomasson, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements herein are true, and acknowledged to me that he executed the same.
 Polly A. Peterson
 Notary Public for Idaho
 Residing at Boise, ID
 My Commission expires: 5/29/17

LEGAL PROOF OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cents	Lines
282613	0000670888	LEGAL NOTICE CITY OF MERIDIAN NOTI		\$88.00	2	48

Attention:

CITY OF MERIDIAN / RETAIL
 33 E BROADWAY AVE
 MERIDIAN, ID 836422619

**LEGAL NOTICE
 CITY OF MERIDIAN
 NOTICE OF PUBLIC HEARING**
 Regarding Meridian's Community Development
 Block Grant (CDBG) Program

The City of Meridian has been designated an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD). That designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program. The City anticipates that it will receive an allocation of \$293,913 on October 1, 2013 for Program Year 2013.

In order to receive these funds, the City has submitted to HUD an Annual Action Plan identifying the projects and goals the City will undertake to create new jobs, increase affordable and accessible housing and revitalize Meridian neighborhoods during the next Program Year. At the time of the original public hearing on July 23, 2013 for the Program Year 2013 Action Plan, the City had not finalized plans for one activity. The Annual Action Plan, as submitted to HUD, identified a Public Facility Project to be completed during the upcoming year within the City's Low-Moderate Income (LMI) area. At the public hearing the City Council will determine how to utilize \$142,000 in the LMI area. The project options are: 1) Installation of sidewalks in highneed areas, 2) Construction of sidewalks in highneed areas, or 3) a combination of sidewalk installation and alternate construction of within the LMI area.

All citizens are invited to attend a public hearing on Tuesday, October 1, 2013, at 6:00 P.M., in the Meridian City Council Chambers, Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho, regarding the selection of the public facility project to be carried out by the City during the 2013 Program Year. Special attention is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility. Individuals requiring accommodation of physical, sight, or hearing impairments, or language interpretation please contact the City Clerk at (208) 898-4433. All citizens may review the proposed and provide testimony. Copies of the proposal will be available September 17, 2013 at the Meridian City Hall in the Community Development Department, and on the City's CDBG website, <http://www.meridiancity.org/cd>.

More information about the CDBG Program is available online at <http://www.meridiancity.org/cdbg> or by contacting Lori Dan Hays at the Meridian Community Development Department; 208-898-4533 (exterior) or lp@meridiancity.org.

Pub. Sept. 16, 2013

0000670888.00

JANICE HILDRETH, being duly sworn, deposes and says: That she is the Principal Clerk of The Idaho Statesman, a daily newspaper printed and published at Boise, Ada County, State of Idaho, and having a general circulation therein, and which said newspaper has been continuously and uninterruptedly published in said County during a period of twelve consecutive months prior to the first publication of the notice, a copy of which is attached hereto; that said notice was published in The Idaho Statesman, in conformity with Section 60-108, Idaho Code, as amended, for:

1 Insertions
 Beginning issue of: 09/16/2013
 Ending issue of: 09/16/2013

Janice Hildreth
 (Legal Clerk)

STATE OF IDAHO)

COUNTY OF ADA)

On this 16th day of September in the year of 2013 before me, a Notary Public, personally appeared before me Janice Hildreth known or identified to me to be the person whose name subscribed to the within instrument, and being by first duty sworn, declared that the statements therein are true, and acknowledged to me that she executed the same.

Heather Harradine
 Notary Public FOR Idaho
 Residing at: Boise, Idaho

My Commission expires: 2/08/2014



LEGAL ADVERTISING PROOF OF PUBLICATION

Account: City of Meridian Identification: Notice of Public Hearing Re: Meridian's
 Address: 33 E. Broadway Avenue Run Dates: 9-16-2013 CPDG
Meridian, Idaho 83642 Number Lines: 70 Amount: \$67.20 Program
 Attention: _____ Other: _____

CITY OF MERIDIAN
NOTICE OF PUBLIC HEARING 9-16-13
 Regarding Meridian's
Community Development Block Grant (CDBG) Program

The City of Meridian has been designated an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program. The City anticipates that it will receive an allocation of \$200,913 on October 1, 2013 for Program Year 2013.

In order to receive these funds, the City has submitted to HUD an Annual Action Plan identifying the projects and goals the City will undertake to create new jobs, increase affordable and accessible housing and revitalize Meridian neighborhoods during the next Program Year. At the time of the original public hearing on July 23, 2013 for the Program Year 2013 Action Plan, the City had not finalized plans for one activity. The Annual Action Plan, as submitted to HUD, identified a Public Facility Project to be completed during the upcoming year within the City's Low-Moderate Income (LMI) Area. At the public hearing the City Council will determine how to utilize \$142,000 in the LMI area. The project options are 1) installation of streetlights in high-need areas, 2) Construction of sidewalk in high-need areas, or 3) a combination of streetlight installation and sidewalk construction all within the LMI area.

ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, October 1, 2013, at 6:00 P.M., in the Meridian City Council Chambers, Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho, regarding the selection of the public facility project to be carried out by the City during the 2013 Program Year. Special invitation is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility. Individuals requiring accommodation of physical, sight, or hearing impairments or language interpretation please contact the City Clerk at (208) 858-4433. All citizens may review the proposal and provide testimony. Copies of the proposal will be available September 17, 2013 at the Meridian City Hall in the Community Development Department, and on the City's CDBG website, <http://www.meridianidaho.org/cdbg>.

More information about the CDBG Program is available online at <http://www.hud.gov/cdbg> or by contacting Lori Don Haring at the Meridian Community Development Department; 208-864-5513 (ldonharing@meridiancity.org).

Public: September 16, 2013

Frank Thomason, being duly sworn, deposes and says: That he is the Principal Clerk of Valley Times, a weekly newspaper published at Eagle, Ada County, State of Idaho; that the said newspaper is in general circulation in the said County of Ada, and in the vicinity of Meridian, Star, and Eagle, and has been uninterrupted published in said County during a period of twenty-eight consecutive weeks prior to the first saloon of this notice, a copy of which is attached hereto, and that the notice was published in Valley Times, in conformity with Section 60-106, Idaho Code, as amended, for 1 time(s) the regular and entire issue of said paper, and as printed in the newspaper proper, and not in a supplement; and that said notice was published on the following dates:

Beginning September 16, 2013
 Ending September 16, 2013
Frank Thomason

STATE OF IDAHO)
)SS
 COUNTY OF ADA)
 on 18th day of Sept. in the year of 2013
 before me, a Notary Public, personally appeared _____, known or identified to me to be the person whose name is subscribed to the within instrument, being by me first duly sworn, declared that the contents hereof are true, and acknowledged to me that he executed the same.
Colly A. Peterson
 Notary Public for Idaho
 Residing at Boise, ID
 My Commission expires: 5/27/17