Where To Go

A Mobile Sales Unit License is obtained from the Meridian City Clerk’s Office in Meridian City Hall at 33 E. Broadway Ave Suite #104.

The application is available online at https://meridiancity.org/clerk/mobilesales

Required Items for MSU License

- Completed MSU Application
- Applicable Fee (see website)
- Color copy of valid driver’s license/ID card
- A 2x2 color photograph of applicant
- Proof of insurance policy
- Proof of Central District Health approval
  - (if applicable)
- Fingerprints taken by Idaho State Police
  (City Clerk will provide applicant with fingerprint card to take to ISP upon completion)

More Information

Meridian City Clerk
Meridian City Hall
33 E. Broadway Avenue Suite #104
Meridian, ID 83642
Phone: (208) 884-4433
http://meridiancity.org/clerk/mobilesales

Online Permit Process
Permit applications can be accessed online at: https://meridiancity.org/clerk/mobilesales

Meridian Police Department
1401 E. Watertower Ln
Meridian, ID 83642
Phone: (208) 846-6678
Fax: (208) 846-7366
Dispatch: (208) 377-6790
Emergency: 911

Code Enforcement
Meridian Police Department
1401 E. Watertower Ln
Meridian, ID 83642
Phone: 208-846-7326
Fax: 208-846-7366

Disclaimer
This brochure is intended to be used for general informational purposes only, and the content is subject to exception, varied interpretation, and change. Nothing herein should be construed or relied upon as the final decision of City staff or elected officials for any purpose whatsoever.
The Mobile Sales
Unit License

A Mobile Sales Unit Badge will be
issued to approved solicitors. This
badge will have a photograph of the
solicitor as well as a MSU license
number and the City of Meridian Logo.

The reverse of the Mobile Sales Unit
Badge will have a City of Meridian
seal with the Meridian City Clerk’s
signature across it.

CITY OF MERIDIAN LICENSE
33 East Broadway Avenue Meridian, ID 83642 ph 888-4433 fax 888-4218

FOR: Mobile Sales Unit

Licensee: Joe Sales

Business Name: Name of Company

Goods or Services: Product/Service

Hours of Service: Days/Hours

Location of Operation: Location of Business

Telephone: Business Phone Number

Date Granted: 07/01/2014 Date Expires: 07/01/2015

Receipt No. 012345

License Holder (Display) City Clerk

Soliciting in the City of Meridian

A license is required to sell, door-to-door, any goods or
services within Meridian city limits. This license is called
a Mobile Sales Unit (MSU). People offering any services
or goods door-to-door must have a Mobile Sales Unit
License displayed.

Soliciting without a Mobile Sales Unit License is a
violation of Meridian City Code and is a misdemeanor; if
convicted, a violator may be fined up to $1,000 and/or
be imprisoned for up to six months.

A Mobile Sales Unit License is not required for:

- First Amendment activities on private or public
  property
- Someone invited to the property
- Any trade, gift, offer, or display required by law or
court order
- The occasional sale by local school students of
  admission to a function to their school, or of goods
  or services in support of a school program
- Insurance producers that hold a valid state license

This Mobile Sales Unit License will also be issued
to approved solicitors in the City of Meridian.

Solicitors are required to display one, or both, of
these identifications while conducting sales.